



**ONLINE APPLICATION:
 ACCREDITATION OF ELECTRIC VEHICLE CHARGING STATIONS
 (EVCS) PROVIDERS AND REGISTRATION OF EVCS**

ADVISORY
 23 June 2023

The Department of Energy (DOE) has issued the Department Circular No. DC2023-05-0011 or the Guidelines for the Accreditation of Electric Vehicle Charging Stations Providers and Registration of Electric Vehicle Charging Station (EVCS) Pursuant to the Electric Vehicle Industry Development Act (EVIDA). Thus, we would like to inform all EVCS Providers to comply with the requirements provided in the said DC.

The DOE through the Energy Utilization Management Bureau (EUMB) is now accepting **ONLINE APPLICATIONS of EVCS Provider Accreditation and EVCS Registration**. In addition, please be informed that the DOE through EUMB will accept EVCS Registration applications per location. *Provided, That* the EVCS is interconnected with the same electrical branch circuit system, located in the same unit building/floor, and bounded by the same building, unless, separate application/s will be required.

Copy of the DC2023-05-0011 can be accessed through:



Online Application through:



Frequently Asked Questions (FAQs):



For further inquiries or assistance of your **ONLINE APPLICATION/S**, you may call the Dedicated Electric Vehicle Office of the EUMB through telephone number: (02) 8479-2900 loc. 406 or request a virtual technical assistance through email at doe.EVoffice@gmail.com.

We look forward to your compliance.

Thank you.

Very truly yours,


PATRICK T. AQUINO, CESO III
 Director IV





Frequently Asked Questions (FAQs)

1. What is being registered here? Will I register each charging station per port or per location?

The registration of EVCS will be on a per location or establishment basis of the Electric Vehicle Charging Station (EVCS). Multiple EVCS points shall be considered as one registration granted it meet the following conditions:

- located on one or same floor;
- connected to one electrical branch circuit; and;
- within the same facility/ building or open lot

2. Can I register an Own Use Charging Stations (OUCS) and Commercial Use Charging Station (CUCS) without being a DOE-accredited EVCS Provider?

No, only DOE-accredited providers can register CUCS or OUCS.

3. Do I need to register my own use charging stations (OUCS)?

OUCS are EVCS whose utilization are for the exclusive use by an individual, or group (cooperative, corporation, and/or other entity) and shall not be allowed to impose and collect charging fees. If an OUCS is exclusively used by groups consisting of at least two (2) different cooperatives, corporations and/or other entities, it shall be considered as a CUCS.

If you are an OUCS operators/owners, the EVCS Provider concerned shall ensure that the OUCS is enrolled in the system. DOE registration and renewal fees will not be collected from OUCS Operators/owners. The said fees shall cover only CUCS registration and renewal.

4. Can I charge fees with my OUCS?

OUCS are EVCS whose utilization are for the exclusive use by an individual, or group (cooperative, corporation, and/or other entity) and shall not be allowed to impose and collect charging fees.

As a first step, you must seek accreditation as an EVCS Operator and register the EVCS as a CUCS. This is considering that no CUCs shall operate without securing a valid EVCS Registration Certificate from EUMB.

5. I do not have an existing EVCS, can I register a location before installation?

No, only installed EVCS will be eligible for registration. CUCS and OUCS will be registered by Provider-Operators and Services, respectively.

6. Where do I pay for the accreditation and registration fees?

All payments shall be made to DOE Trust Fund with Account Number 0052-1155-68 , Landbank Buendia Branch after receiving an official order of payment. Online and Over Counter Payments are accepted.

7. I can't see my OUCS in the EV Industry Database map. Where is my EVCS?

Only registered CUCS will be included in the map since this is open to the public.

8. Can I apply as a different type of EVCS Provider (eg. Supplier, Service and Operator) at the same time?

Yes, you may apply as a different type of EVCS Provider but you will be paying each application fee separately and comply with all requirements.