



Republic of the Philippines
DEPARTMENT OF ENERGY

OCT 30 2007

DEPARTMENT ORDER

Number D02007-10-0011 *qs*

**SUBJECT: CREATION OF THE ICT PROGRAM MANAGEMENT
COMMITTEE OF THE ENERGY SECTOR**

In line with the e-governance thrust of the national government as embodied in the Philippine Strategic Roadmap for the Information and Communication Technology (ICT) Sector CY 2006-2010, hereby created is the Energy ICT Program Management Committee with the following purpose, composition and tasks:

1. Purpose:

The Energy ICT Program Management Committee shall serve as the primary policy, planning, coordinating and regulating body in the advocacy, implementation and sustainability of the Integrated ICT Development Program of the Energy Sector. Specifically, the Committee shall champion the rational and optimal use of ICT and knowledge management (KM) in promoting efficiency and transparency in the Energy Sector towards a more responsive delivery of public services.

2. Composition:

The Energy ICT Program Management Committee shall be composed of the following:

Steering Committee

- Chairperson : Secretary, Department of Energy
- Members : Chairman, Energy Regulatory Commission
Administrator, National Electrification Administration
President, National Power Corporation
President, National Transmission Corporation
President, Philippine National Oil Company
President, Power Sector Assets and Liabilities
Management Corporation
President, Philippine Electricity Market Corporation

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Technical Working Group

- Chairperson : Assistant Secretary, DOE
- Members : Director, ITMS, DOE
IT Head, Energy Regulatory Commission
IT Manager, National Electrification Administration
IT Manager, National Power Corporation
IT Manager, National Transmission Corporation
IT Manager, Philippine Electricity Market Corporation
ITSD Manager, Power Sector Assets and Liabilities
Management Corporation
MIS Chief, Philippine National Oil Company
Representatives, DOE Bureaus
ICT Consultant, OSEC, DOE

3. Tasks:

The Energy ICT Program Steering Committee shall:

- a. Champion the rational development and optimum use and integration of ICT and KM in all the processes and operations of the Sector;
- b. Provide leadership and strategic direction in the formulation of the Integrated ICT Development Program of the Energy Sector;
- c. Review and approve ICT and KM policy recommendations, plans and projects that will promote the accelerated development and implementation of Integrated ICT Development Program of the Energy Sector;
- d. Facilitate the sourcing and provision of funds for the major and long-term ICT/KM initiatives and development projects;

The Energy ICT Program Technical Working Group (TWG) shall provide technical support to the Steering Committee in the performance of its mandated tasks. Specifically, the TWG shall:

- a. Facilitate and oversee the implementation, evaluation, monitoring and updating of the Integrated ICT Development Program of the Energy Sector and address/resolve issues and concerns affecting ICT development and KM in the Energy Sector;

- b. Facilitate the conduct of research, baseline studies and benchmarking of KM and recommend KM policies, standards and guidelines for implementation in the Energy Sector;
- c. Recommend and facilitate the development and implementation of the appropriate integrated ICT/KM solutions, strategies, policies, standards and architecture of the Energy Sector;
- d. Recommend innovative ideas, excellent design and engineering, and agility in the development and implementation of integrated ICT/KM solutions;
- e. Initiate and advocate strategic alliances and partnership among various national and international institutions in order to promote the collaborated approach in ICT/KM efforts, especially in the area of technology transfer in the Sector;
- f. Assist and facilitate the sourcing of funds for the major and long-term ICT/KM initiatives and development projects;
- g. Recommend, facilitate and coordinate the conduct of ICT/KM capacity building programs; and
- h. Perform other related functions as directed by the Steering Committee Chairperson.

The DOE ITMS shall provide the secretariat and administrative support to the Steering Committee and TWG. Specifically, the DOE ITMS shall:

- a. Coordinate the preparation of the agenda and minutes of the Steering Committee and TWG meetings;
- b. Keep complete records of all the Steering Committee and TWG meetings;
- c. Draft and review the Committee's and TWG's resolutions before final approval; and
- d. Perform other functions and duties as may be assigned by TWG Chairperson.

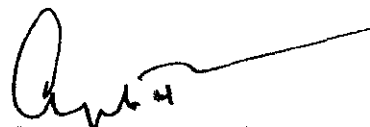
4. Committee Meetings:

The meeting of the Energy ICT Program Steering Committee and TWG shall be at least once every quarter, the specified date of which shall be determined by the members. Likewise, they shall hold special meetings as the need arises. The Steering Committee and TWG members may take turns in hosting the meeting.

5. Effectivity:

All Department orders previously issued are hereby rescinded.

This Order shall take effect immediately.



ANGELO T. REYES

Secretary



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IN REPLYING, PLS CITE:
SE07-000811

