



Republic of the Philippines
DEPARTMENT OF ENERGY

DEPARTMENT ORDER NO. DO2015-06-0005^m

**PRESCRIBING THE DUTIES AND FUNCTIONS OF THE FIELD OFFICES
OF THE DEPARTMENT OF ENERGY PURSUANT TO SECTION 5(3 & 4)
OF DEPARTMENT ORDER NO. DO2013-12-0019 ENTITLED,
"STRENGTHENING THE MANAGEMENT AND OPERATIONS
OF THE AFFILIATED RENEWABLE ENERGY
(ARECS) IN THE PHILIPPINES"**

WHEREAS, Department Order No. DO2013-12-0019 was issued on December 2, 2013 which, among others, "institutionalizes accreditation process and strengthen the management and operations of the Affiliated Renewable Energy Centers (ARECs) in the Philippines in order to ensure sustainability of its operations, promote complementation of resources, accountability, and to implement programs and projects in a unified direction congruent with the DOE's mandates, mission and thrusts";

WHEREAS, the accredited ARECs are established and managed by virtue of the provisions of Department Order No. DO2013-12-0019 and the conditions under the duly executed Memorandum of Agreement between the DOE and the ARECs;

WHEREAS, the ARECs are established and managed, among others, as extension arms or partners of the DOE in the implementation of RE programs, projects and activities and such other undertakings specifically authorized by the Department in their respective jurisdictions;

WHEREAS, the Luzon, Visayas and Mindanao Field Offices of the Department are established and managed, among others, to discharge the administrative supervision and control in the implementation, monitoring and evaluation of the various programs, projects and activities of the Department in accordance with its mandates and functions in so far expressly authorized, from time to time, by the Department Secretary and/or his authorized representative;

WHEREAS, there is a need to prescribe the duties and functions of the DOE-Field Offices under Section 5(3 and 4) of Department Order No. DO2013-12-0019 which provides as follows:

Section 5. **Duties and Responsibilities of the DOE.** The Department of Energy (DOE) shall perform the following duties and responsibilities:

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3. Perform technical inspection on any program, project or activity undertaken by the ARECs;

4. Provide necessary assistance to the AREC's relevant program, project or activity;

NOW, THEREFORE: premises considered and upon the recommendation by the duly constituted AREG-Advisory Committee during its meeting on June 1, 2015 and pursuant to Section 11 of Department Order No. DO2013-12-0019, the following provisions are hereby promulgated and order for strict compliance of all concerned:


1. **Coverage.** This Department Order (Order) shall cover all Memorandum of Agreements, Contracts or Terms of References and such instruments governing the implementation, evaluation and monitoring of programs, projects and activities initiated and implemented by the Affiliated

Renewable Energy Centers (ARECs) duly accredited pursuant to Department Order No. DO2013-12-0019.

2. **Duties and Functions of the DOE-Field Offices.** The DOE-Field Offices shall discharge the following duties and functions in their respective jurisdictions and in such areas as may be specifically authorized by the Department Secretary and/or the duly designated Assistant Secretary and/or Official supervising the ARECs, to wit:
 1. Provide personnel who shall assist the ARECs and the DOE and/or the constituted team thereof to conduct technical inspections and advisory services on any program, project and activity initiated and implemented by the ARECs in their respective jurisdictions as provided in the Memorandum of Agreements, Contracts or Terms of References or undertakings executed between the DOE and ARECs and other entities subject to proper instruction and coordination with the REMB and/or direction by the duly designated official supervising the ARECs;
 2. Submit periodic reports, data and measures as may be required by the REMB and/or by the duly designated Assistant Secretary and/or official supervising the ARECs;
 3. Issue periodic travel authorities to ARECs personnel in concurrent capacity with the duly the Assistant Secretary supervising the ARECS, whenever necessary and to facilitate the process of issuance thereof; and
 4. Discharge such other duties and responsibilities as may be requested by the ARECs or REMB and/or the official duly designated supervising the ARECs.
3. **Expenses of the Personnel.** All allowable expenses incurred by the personnel in the performance of their assignments and duties provided under this Order shall be charged from the appropriate fund/s of the DOE-Field Office concerned.

Provided, That this shall not preclude the ARECs to shoulder any allowable expenses of the personnel subject to the duly approved Work and Financial Plan of the ARECs concerned on programs, projects and activities arising from the partnerships and joint undertakings between the ARECs and RE contractors, private entities or other government agencies.
4. **Dissemination, Implementation and Clarification.** The designated Assistant Secretary and/or Official supervising the ARECs shall ensure proper dissemination to and implementation including the clarification of any provision of this Order.
5. **Repealing Clause.** All circulars, orders, issuances and the like which are inconsistent with any part/s of this Order are hereby amended or repealed accordingly.
6. **Effectivity.** This Department Order shall take effect immediately upon its issuance.

Issued this JUN 22 of 2015 2015 at the Department of Energy.


 CARLOS JERICHO L. PETILLA,
 Secretary