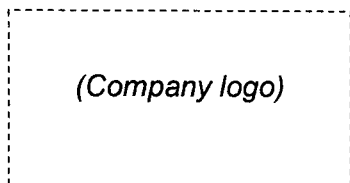


Energy Utilization Management Bureau  
Quality Management System

ENDORSEMENT OF EVCS ACTIVITY  
(ANNEX D)

Doc Ref No.:	EUMB-AFETD-QR-004
Effective Date:	xx-xxxx-xx
Revision No.:	0
Page No.:	1 of 2

APPLICATION LETTER



DEPARTMENT OF ENERGY  
Energy Center, Rizal Drive,  
Bonifacio Global City, Taguig City,  
Philippines 1632

Attention: DIRECTOR  
Energy Utilization Management Bureau (EUMB)  
Department of Energy  
Tel. No: (02) 8840-2214  
Email: doe.eumb@gmail.com

Dear Sir/Madam:

The \_\_\_\_\_ **(Name of entity/company/organization)** \_\_\_\_\_, located at \_\_\_\_\_ **(Address)** \_\_\_\_\_, would like to request the Department of Energy (DOE) for endorsement to the Board of Investment of the Department of Trade and Industry. This is to avail possible incentives under EO 226 of our project in the establishment and operation of electric vehicles charging stations (EVCS) in the Philippines.

We have read the requirements and have assured our compliance to the provisions of the DOE's issued EVCS Policy Guidelines. Hence, we respectfully request the DOE's certification/endorsement to the Board of Investment of the Department of Trade and Industry for the availment of incentives provided under EO 226.

Our project objectives are \_\_\_\_\_ **(Brief background of the Project)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

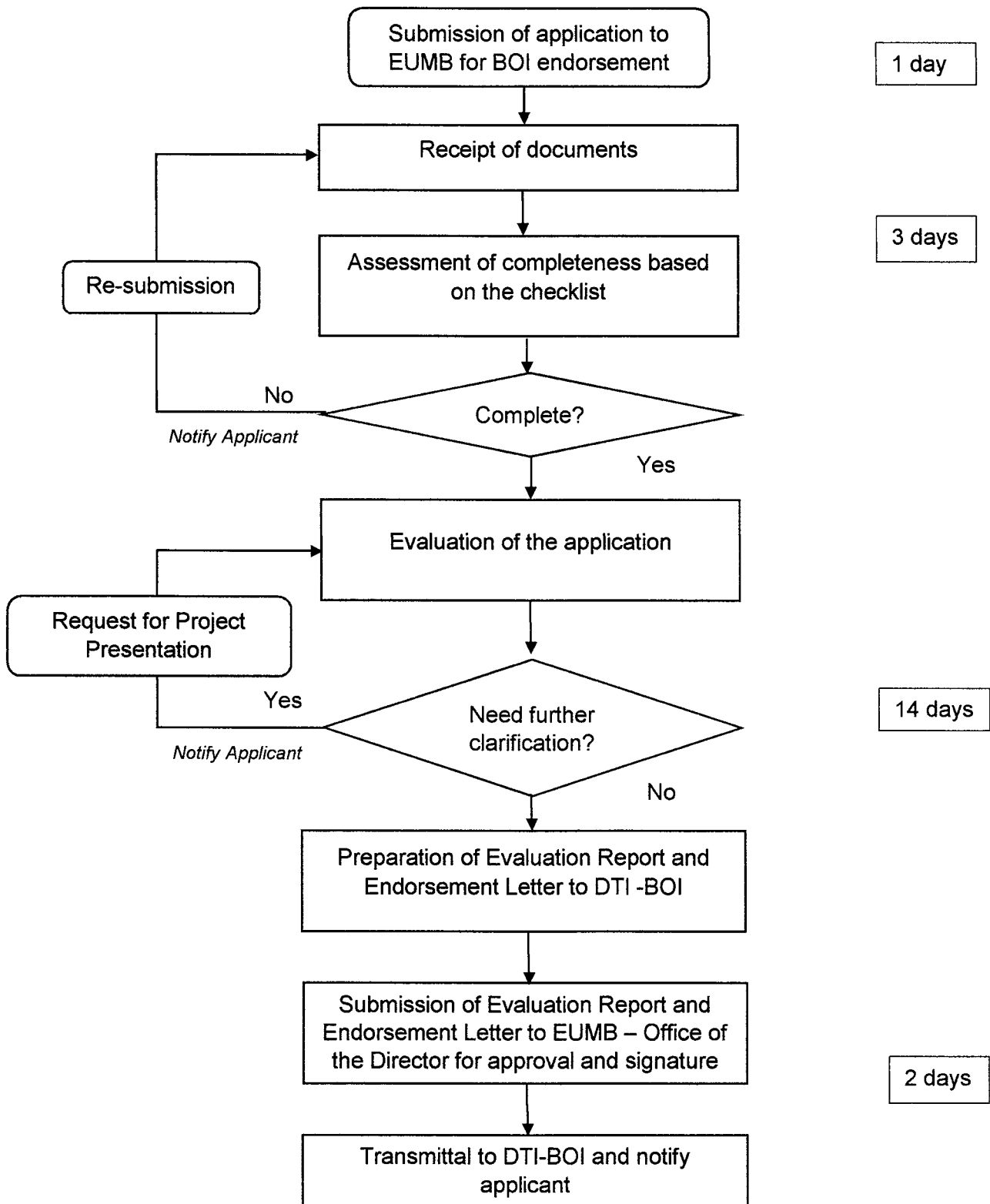
We have attached the documents as required in the EVCS Policy Guidelines for your assessment. Also, we guarantee that the attached documents are certified true and correct.

Thank you.




Very truly yours,

**(Name of the Owner/Operator/President)**  
(Designation)

FLOW CHART PROCEDURE FOR ENDORSEMENT OF EVCS ACTIVITY



Legend:

-  - Applicant
-  - DOE
-  - Decision