



BIDDING
CONTRACT CAPACITY OF 1,800 MW (NET), COD 2024-2025

BID BULLETIN NO. 2

To all Interested Bidders:

In preparation of the Pre-Bid Conference to be held on 17 December 2020 at 1:30 P.M. to 4:30 P.M.:

1. In adherence to the Department of Energy's (DOE) mandate that MERALCO should "consider the use of online (internet) platforms" in the conduct of competitive selection process (CSP) activities, the Interested Bidders' authorized representatives are reminded that the Pre-Bid Conference will be conducted fully online via Zoom, and the following amendment to Article 2.8 (Pre-Bid Conference) of the Instructions to Prospective Bidders (dated 1 October 2020) ("IPB") is set out below:

"2.8. PRE-BID CONFERENCE

xxx xxx xxx

If necessary and in order to comply with the government-mandated and Meralco's policy of health precaution or safety, the Pre-Bid Conference may be conducted by virtual video/audio conferencing or a hybrid of virtual video/audio conferencing with participants inside one large venue observing the prescribed physical distancing, the process of which will be laid down in a separate bid bulletin or the house rules during the Pre-Bid Conference. xxx.

xxx xxx xxx

During the Pre-Bid Conference, the TPBAC shall present to the Interested Bidder/s the sealed envelope containing the Reserve Price, signed and prepared by Meralco. The TPBAC shall then place the sealed envelope inside an outer envelope marked as follows:

xxx xxx xxx

The members of the TPBAC in physical attendance shall then sign over the sealed flap of the outer envelope. ~~One authorized representative of the Interested Bidder/s is~~ **The captive customer representative members of the TPBAC shall be** required to attend in person in order to sign over the sealed flap of the outer envelope to ensure its integrity. xxx”

2. The House Rules containing the guidelines and rules to be observed during the Pre-Bid Conference are set out in **ANNEX A**.
3. The Zoom registration details, designated meeting IDs, passcodes, links, and such other information necessary to join the virtual/online Pre-Bid Conference shall be provided by the TPBAC Secretariat to the emails of the Interested Bidders’ authorized representatives on or before 12 December 2020.

For your guidance and information.

Issued on 3 December 2020.

**Third Party Bids and Awards Committee (“TPBAC”)
Manila Electric Company**

(sgd)

Atty. Ferdinand A. Domingo
Chairman

HOUSE RULES
PRE-BID CONFERENCE
CONTRACT CAPACITY OF 1,800MW (Net), COD 2024-2025
17 December 2020 at 1:30 P.M. to 4:30 P.M.

For the orderly and efficient conduct of the Pre-Bid Conference for the Competitive Selection Process for Contract Capacity of 1,800MW (Net), 2020, the Third Party Bids and Awards Committee (“TPBAC”) adopts the following House Rules:

1. The entire proceedings shall be under the direction and control of the TPBAC. The TPBAC Chairperson, or in his absence, the Vice-Chairperson, shall preside over the Pre-Bid Conference.
2. The Head of the Secretariat shall act as the Secretary of the Pre-Bid Conference. The Secretariat shall be in charge of documenting and recording the proceedings.
3. Only the Interested Bidders’ authorized representatives as indicated in the Expression of Interest (“EOI”) submitted at least five (5) days before the Pre-Bid Conference are allowed to attend and participate therein. Each of the Interested Bidders are allowed to designate a maximum of three (3) authorized representatives as indicated in their respective EOIs.
4. No individual, except for the Secretariat, shall be allowed to video, audio record, or take photographs of the proceedings. Upon request by an Interested Bidder’s authorized representative and approval of the TPBAC, a copy of the official recording may be given to the requesting Interested Bidder.
5. Pursuant to Section 2.2(c) of the Instructions to Prospective Bidders, as amended or supplemented by Bid Bulletin Nos. 1 and 2 (the “IPB”), the TPBAC shall prioritize the discussion of the advance queries submitted by the Interested Bidders on or before 4:00 P.M. of 7 December 2020 to the Secretariat through the following e-mail address: *tpbacsecretariat@meralco.com.ph* and using the queries/comment matrix template made available on Meralco’s website. If time permits, the TPBAC may entertain and discuss additional questions raised by the Interested Bidders during the Pre-Bid Conference.
6. In accordance with Section 2.8 of the IPB, the Pre-Bid Conference will be conducted through a hybrid of virtual video/audio conferencing using the Zoom application, with some members of the TPBAC and Technical Working Group (“TWG”), among others, inside one large venue, observing the prescribed health and safety measures for COVID-19 prevention.
7. The guidelines before and during the Pre-Bid Conference are as follows:
 - A. Before the Pre-Bid Conference through virtual video/audio conferencing -
 - 1) Registration is required for all participants, including the Interested Bidders’ authorized representatives, to receive the videoconferencing details for the Pre-Bid Conference that will be conducted through Zoom.
 - 2) Only the registered email addresses of the Interested Bidder’s authorized representatives, as stated in their latest EOI, will be allowed to join the Zoom meeting for the Pre-Bid Conference. Thus, such email address must be the one

used to register, and it should have a Zoom account to be able to join the conference. Only one device per email address will be allowed to connect.

- 3) On 12 December 2020, a link will be sent to the email addresses of the authorized representatives of Interested Bidders and Department of Energy (“DOE”)/Energy Regulatory Commission (“ERC”) observers (“Participants”) for registration for the Pre-Bid Conference.
- 4) The **deadline for registration is on 14 December 2020 at 4:00 P.M.**

B. During the Pre-Bid Conference through virtual video/audio conferencing -

- 1) The Participants must be in the waiting room of the Zoom Meeting by 1:00 P.M. on 17 December 2020 in order for their attendance to be registered and considered.
- 2) At 1:15 P.M., the TPBAC Secretariat will start admitting the Participants into the Zoom Meeting. During this time, a roll call of the registered and authorized representatives of the Interested Bidders and Observers will be conducted by the TPBAC Secretariat.
 - a) Since only Interested Bidders’ authorized representatives can join the Pre-Bid Conference, only a maximum of three (3) individuals per Interested Bidder may join the conference. Convergence of Participants in one venue or using one Zoom account is allowed *provided* that they are all EOI-indicated authorized representatives of one Interested Bidder.
 - b) During the roll call, the Interested Bidders’ authorized representatives must designate one (1) of its authorized representatives as speaker for the Interested Bidder. As a rule, only the designated speaker may speak on behalf of the Interested Bidder subject to paragraph 9 below.
 - c) Those who are admitted in the Zoom Meeting but not included in the list of authorized representative/s of the Interested Bidders will be removed by the Secretariat from the Zoom Meeting.
- 3) The Participants must use the following display credentials throughout the Pre-Bid Conference: “*Company Name - Surname, First Name*”;
- 4) Participants shall ensure that their names and the name of the company they are representing are properly reflected on their respective accounts;
- 5) Participants shall be required to mute themselves during the entire duration of the Zoom Meeting unless prompted by the Secretariat to unmute;
- 6) Participants shall be required to turn on their respective video cameras during the entire duration of the pre-bid conference;
- 7) Participants may raise their questions directly in the chat box at any time during the Pre-Bid Conference following the prescribed format: “Company name - Question”. Questions in the chat box will be collated and then read by the Secretariat during the Open Forum segment;
- 8) TPBAC shall prioritize the discussion of the advance queries submitted by the Interested Bidders, thereafter, if time permits, questions raised in the chat box will be answered sequentially.
- 9) Should there still be time to answer additional questions (*i.e.*, other than the advance queries or those raised in the chat box), Participants will be asked to list their names in the chat box for queuing upon go signal of the TPBAC Secretariat.

Thereafter, the Secretariat shall prompt the Participant who will be allowed to ask their question to unmute. Only the designated speaker of the Interested Bidder shall be allowed to speak on behalf of the Interested Bidder. However, the designated speaker of the Interested Bidder may request permission from the TPBAC for another authorized representative of the Interested Bidder to speak or raise a question. For good order, Participants shall mention their name and Interested Bidder represented prior to asking their question;

- 10) If necessary, the TPBAC and TWG may declare a recess of the proceedings and move to a breakout room for a caucus.
8. All Participants must observe the House Rules provided herein. The Secretariat may give warnings to Participants who do not observe the House Rules by indicating the same in the chat box. The Secretariat may remove Participants who continue to disregard the House Rules and who disrupt the Pre-Bid Conference from the Zoom Meeting despite warnings.
9. The TPBAC Chairperson may appoint any member of the TPBAC or TWG to answer questions raised by the Interested Bidders.
10. The TPBAC may request assistance from the TWG and/or the Secretariat to perform such functions as may be necessary at the discretion of the TPBAC.
11. No provision, term, or condition in the bidding documents shall be modified by statements made at the Pre-Bid Conference unless such statements are confirmed in writing and contained in a bid bulletin issued by the TPBAC.

Approved on 3 December 2020.