

**MEMORANDUM**

FOR : **USEC. RAUL B. AGUILOS, CESO I**  
Office of the Undersecretary

THRU : **ASEC. CARON AICITEL E. LASCANO** *Caron*  
Chairperson, DOE GAD – Focal Point System (FPS)

**ASEC. GERARDO D. ERGUIZA, JR.** *Gerardo*  
Vice - Chairperson, DOE GAD – FPS

FROM : **DIR. PATRICK T. AQUINO, CESO III** *Patrick*  
Chairperson, DOE GAD – Technical Working Group (TWG)

DATE : 20 January 2020

SUBJECT : **2020 GENDER TRAINING PROGRAM**

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**A. INTRODUCTION**

1. This refers to the conduct of the 2020 Gender Training Program for the DOE employees which will be facilitated by the Philippine Commission on Women (PCW).

**B. MANDATE**

2. The GAD FPS is mandated to provide the necessary technical assistance in the planning, development, and effective implementation, and monitoring of the DOE gender plans and activities, among others, as guided by the various national issuances on GAD, such as Republic Act (R.A.) Nos. 9710 and 7192, as well as the EO No. 273 in its thrust to mainstream GAD in the Energy Policies, Plans, Programs and Projects (4Ps).

**C. ACTION REQUESTED**

3. We would like to seek the Undersecretary's approval on the conduct of the Gender Training for the year consistent with its 5-year plan as indicated in the DOE GAD Toolkit.

**D. FACTS**

4. The conduct of these GAD activities/programs will not only provide our employees with policies/direction of the Energy Sector on gender, but will also allow us to comply with the requirements of the PCW, Department of Budget and Management (DBM), and Commission on Audit (COA).
5. Likewise, it will also provide the opportunity to further enhance the knowledge/learnings of its employees on gender and development, which is part of the documentary evidence in the Civil Service Commission Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) requirements, as well as that of the Citizen Charter.
6. Please find attached schedule of activities of our gender training program for reference.

**E. PRAYER**

5. For the Undersecretary's favorable consideration/approval. Thank you.

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**ACTION TAKEN:**

APPROVED

DISAPPROVED

*[Signature]*  
**RAUL B. AGUILOS, CESO I**  
Undersecretary

*[Signature]*  
D-AMDG/MOS/MCPB



DEPARTMENT OF ENERGY  
GENDER AND DEVELOPMENT  
FOCAL POINT SYSTEM



# 2020 GENDER PROGRAMS/ACTIVITIES

## MARCH

PROGRAMS/ACTIVITIES	SCHEDULE	VENUE
<b>GENDER SENSITIVITY ORIENTATION</b> BUREAUS/SERVICES/OFFICE		
EO, FS & AS	9	<b>DOE</b> <b>AVR</b>
OIMB, ERDB & ERTLS	16	
EPPB, ITMS & LS	23	
REMB, EPIMB & EUMB	30	

## APRIL

Training of Trainers (Session 1)	15-17	Rizal Area
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## MAY

Luzon Field Office	6-8	Pangasinan Area
Preparation and Evaluation of GAD Plans and Budget for F.Y. 2021 cum GAD Briefing	20	BGC, Taguig City

## JUNE

Training of Trainers (Session 2)	24-26	Rizal Area
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# 2020 GENDER PROGRAMS/ACTIVITIES

## JULY

### GAD BRIEFING

Visayas Field Office

15-17

Cebu Area

## AUGUST

Mindanao Field Office

28-30

Davao City

## OCTOBER

DOE GAD Day and Presentation of  
GPB and AR of DOE GAD-FPS and  
its Attached Agencies

15-16

Metro Manila