



2024-07-079NTP

**NOTICE TO PROCEED**

**MR. MARLOU B. LIBAO**

Xitrix Computer Corporation  
23 Detroit Street cor. Don Egea Street,  
Brgy. Pinagkaisahan, Cubao, Quezon City

Dear Mr. Libao:

In reference to the approved contract awarded through BAC Resolution No. 208 s. 2024 for the "Procurement of Supply and Delivery of Administrative Services ICT Equipment for CY2024 – Lot 1: 23 Units Laptop with Number Pad" in the amount of **One Million Three Hundred Eighty-Seven Thousand Two Hundred Sixty-Eight Pesos Only (PhP1,387,268.00)**, executed by and between the Department of Energy (DOE) and Xitrix Computer Corporation, we hereby issue this Notice to Proceed (NTP) for Xitrix Computer Corporation to start the implementation of the contract.

Upon receipt of this NTP, Xitrix Computer Corporation shall be responsible for completing the services under the Terms and Conditions of the contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Please be guided accordingly.

Very truly yours,

**FELIX WILLIAM B. FUENTEBELLA**  
Undersecretary

RECEIVED BY:

Marlou  Libao

Signature over Printed Name

Account Manager / Xitrix Computer Corp.

Position and Company

JULY 17, 2024 1pm

Date and Time Received