

DEPARTMENT OF ENERGY
Energy Center, Rizal Drive, Fort Bonifacio Global City, Taguig City

<u>QTY</u>	<u>ARTICLE</u>	<u>APPROVED BUDGET FOR THE CONTRACT</u>	<u>BID PRICE</u>
1 Unit	Repair and Calibration of Fluke 9011 Dual-Block Dry-Well Calibrator	PHP 250,000.00	

TERMS OF REFERENCE

I. SCOPE OF WORK

1. Conduct repair of Fluke 9011 Dual-Block Dry-Well Calibrator
 - a. Repair/replace hot block side of the equipment.
 - b. Repair/replace circuit board of the equipment if necessary.
 - c. Check for evident and probable parts failure on the equipment.
 - d. Perform diagnostic test on the equipment and repair/replace/update software/hardware if necessary.
 - e. Make sure that the equipment will function properly.
2. Conduct calibration services of Fluke 9011 Dual-Block Dry-Well Calibrator. Measurement points shall be based on ITS-90 Temperature Standards, which shall include the following:
 - a. Platinum Resistance Thermometer (PRT) – -25°C, 0°C, 100°C, 140°C, & 670°C
 - b. Thermocouples – -25°C, 0°C, 100°C, 140°C, & 670°C using Types E, J, & K
 - c. Thermocouples – -20°C, 0°C, 100°C, 140°C, & 400°C using Types R & T
3. Conduct calibration procedure and adjustment as may be deemed necessary as mentioned in User's Manual of the above equipment.
4. After repair and calibration, the above equipment shall function as specified in User's Manual.

II. TERMS AND CONDITIONS:

1. Price quoted should be firm and irrevocable and not subject to any change whatsoever, even due to increase in cost and fluctuations in foreign exchange rates and excise duties.
2. Bid price must be in Philippine currency and must include all costs attendant to the delivery and supply of the equipment to LATL (freight brokerage, shipping costs, insurances, duties, and taxes) related to the procurement of service.
3. Successful supplier shall be responsible for the following:
 - a. Packing and pick-up of the equipment including its accessories from DOE-LATL.
 - b. Delivery of properly packed and calibrated equipment back to DOE-LATL.
 - c. Provision of traceable certificate including adjustments conducted if there is any.
 - d. Equipment must be free from any defect upon return to DOE-LATL.

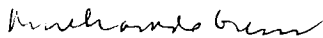
4. No amount shall be charged to DOE-LATL if the unit is not repaired and calibrated due to unavailability of part/s.
5. One hundred percent (100 %) of contract price will be released only upon satisfactory completion of repair, calibration and commissioning of the equipment and acceptance from the end-user.
6. Delivery must be within 120 days upon the receipt of the approved Job Order (JO).
7. The successful bidder shall conform to the service needed based on the TOR indicated herewith.
8. The successful bidder shall provide the following additional requirements:
 - PhilGEPS Registration
 - Updated Mayor's Permit
 - Omnibus Sworn Statement
 - Updated Mayor's Permit
 - Omnibus Sworn Statement

Recommended by:



Isagani C. Soriano
Chief, LATD *IS*

Approved by:



Amelia M. de Guzman, CESO IV
Director, ERTLS

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<u>QTY</u>	<u>ARTICLE</u>	<u>APPROVED BUDGET FOR THE CONTRACT</u>	<u>BID PRICE</u>
1 Unit	Calibration Service of Fluke 1529 Chub E-4 Thermometer Read-out	PHP 75,000.00	

TERMS OF REFERENCE

I. SCOPE OF WORK

1. Conduct calibration services of Fluke 1529 Chub E-4 Thermometer Read-out. Measurement points shall be based on ITS-90 Temperature Standards, which shall include the following:
 - a. Platinum Resistance Thermometer (PRT) – -189°C to 960°C
 - b. Thermistor – -50°C to 150°C
 - c. Thermocouples – -270°C to 1800°C (Type B, E, J, K, N, R, S, & T)
2. Conduct calibration procedure and adjustment as may be deemed necessary as mentioned in User's Manual of the above equipment.
3. After calibration, the above equipment shall function as specified in User's Manual.

II. TERMS AND CONDITIONS:

1. Price quoted should be firm and irrevocable and not subject to any change whatsoever, even due to increase in cost and fluctuations in foreign exchange rates and excise duties.
2. Bid price must be in Philippine currency and must include all costs attendant to the delivery and supply of the equipment to LATL (freight brokerage, shipping costs, insurances, duties, and taxes) related to the procurement of service.
3. Successful supplier shall be responsible for the following:
 - a. Packing and pick-up of the equipment including its accessories from DOE-LATL.
 - b. Delivery of properly packed and calibrated equipment back to DOE-LATL.
 - c. Provision of traceable certificate including adjustments conducted if there is any.
 - d. Equipment must be free from any defect upon return to DOE-LATL.
4. One hundred percent (100 %) of contract price will be released only upon satisfactory completion of calibration and commissioning of the equipment and acceptance from the end-user.
5. Delivery must be within 120 days upon the receipt of the approved Job Order (JO).

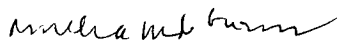
6. The successful bidder shall conform to the service needed based on the TOR indicated herewith.
7. The successful bidder shall provide the following additional requirements:
 - PhilGEPS Registration
 - Updated Mayor's Permit
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<u>QTY</u>	<u>ARTICLE</u>	<u>APPROVED BUDGET FOR THE CONTRACT</u>	<u>BID PRICE</u>
1 Unit	Repair and Calibration of Fluke 725 Multifunction Calibrator	PHP 130,000.00	

TERMS OF REFERENCE

I. SCOPE OF WORK

1. Conduct repair of Fluke 725 Multifunction Calibrator
 - a. Repair/replace battery terminal contacts of the equipment.
 - b. Repair/replace circuit board of the equipment if necessary.
 - c. Check for evident and probable parts failure on the equipment.
 - d. Perform diagnostic test on the equipment and repair/replace/update software/hardware if necessary.
 - e. Make sure that the equipment will function properly.
2. Conduct calibration services of Fluke 725 Multifunction Calibrator. Measurement points shall be based on the standard calibration for the following functions (refer to Fluke 725 Multifunction Process Calibrator Service Manual):
 - a. AC and DC Voltage
 - b. AC and DC Current
 - c. Resistance
 - d. Frequency
 - e. Temperature
3. Conduct calibration procedure and adjustment as may be deemed necessary as mentioned in User's Manual of the above equipment.
4. After repair and calibration, the above equipment shall function as specified in User's Manual.

II. TERMS AND CONDITIONS:

1. Price quoted should be firm and irrevocable and not subject to any change whatsoever, even due to increase in cost and fluctuations in foreign exchange rates and excise duties.
2. Bid price must be in Philippine currency and must include all costs attendant to the delivery and supply of the equipment to LATL (freight brokerage, shipping costs, insurances, duties, and taxes) related to the procurement of service.
3. Successful supplier shall be responsible for the following:
 - a. Packing and pick-up of the equipment including its accessories from DOE-LATL.
 - b. Delivery of properly packed and calibrated equipment back to DOE-LATL.
 - c. Provision of traceable certificate including adjustments conducted if there is any.
 - d. Equipment must be free from any defect upon return to DOE-LATL.

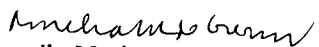
4. No amount shall be charged to DOE-LATL if the unit is not repaired and calibrated due to unavailability of part/s.
5. One hundred percent (100 %) of contract price will be released only upon satisfactory completion of repair, calibration and commissioning of the equipment and acceptance from the end-user.
6. Delivery must be within 120 days upon the receipt of the approved Job Order (JO).
7. The successful bidder shall conform to the service needed based on the TOR indicated herewith.
8. The successful bidder shall provide the following additional requirements:
 - PhilGEPS Registration
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<u>QTY</u>	<u>ARTICLE</u>	<u>APPROVED BUDGET FOR THE CONTRACT</u>
1 Unit	Calibration Service of Fluke 5698 Standard Platinum Resistance Thermometer	PHP 245,000.00

TERMS OF REFERENCE

I. SCOPE OF WORK

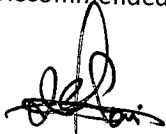
1. Conduct calibration services of Fluke 5698 Standard Platinum Resistance Thermometer. Measurement points shall be based on ITS-90 Temperature Standards, which shall include the following:
 - a. Platinum Resistance (PRT) – -25°C, 0°C, 100°C, 140°C, & 670°C
 - b. Thermocouples – -25°C, 0°C, 100°C, 140°C, & 670°C using Types E, J, & K
 - c. Thermocouples – -20°C, 0°C, 100°C, 140°C, & 400°C using Types R &
2. Conduct calibration procedure and adjustment as may be deemed necessary as mentioned in User's Manual of the above equipment.
3. After calibration, the above equipment shall function as specified in User's Manual.

II. TERMS AND CONDITIONS:

1. Price quoted should be firm and irrevocable and not subject to any change whatsoever, even due to increase in cost and fluctuations in foreign exchange rates and excise duties.
2. Bid price must be in Philippine currency and must include all costs attendant to the delivery and supply of the equipment to LATL (freight brokerage, shipping costs, insurances, duties, and taxes) related to the procurement of service.
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 - a. Packing and pick-up of the equipment including its accessories from DOE-LATL.
 - b. Delivery of properly packed and calibrated equipment back to DOE-LATL.
 - c. Provision of traceable certificate including adjustments conducted if there is any.
 - d. Equipment must be free from any defect upon return to DOE-LATL.
4. One hundred percent (100 %) of contract price will be released only upon satisfactory completion of calibration and commissioning of the equipment and acceptance from the end-user.
5. Delivery must be within 120 days upon the receipt of the approved Job Order (JO).


6. The successful bidder shall conform to the service needed based on the TOR indicated herewith.
7. The successful bidder shall provide the following additional requirements:
 - PhilGEPS Registration
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Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]