

CONTRACT AGREEMENT

THIS AGREEMENT made the ____ day of _____ 2024 between the **DEPARTMENT OF ENERGY (DOE)** of the Philippines (hereinafter called "the Entity") of the one part and **QUARTZ BUSINESS PRODUCTS CORPORATION** of **15th Capital House, 9th Ave., cor. 34th St. Bonifacio Global City, Taguig City** (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply and Delivery of ITMS' ICT Equipment for FY2024 - Lot 1: Twenty (20) Units Laptop Computer (High-end A) & Lot 8: Three (3) Units Document Scanner; One (1) Unit High Speed Document Scanner** and has accepted a Bid by the Supplier for the supply of those goods and services the amount of **One Million Five Hundred Two Thousand Six Hundred Eighty Pesos (Php1,502,680.00)** and **Three Hundred Fifty-Three Thousand Eight Hundred Seventy-Eight Pesos (Php353,878.00)** for lot 1 & 8 respectively, with the sum of **One Million Eight Hundred Fifty-Six Thousand Five Hundred Fifty-Eight Pesos Only (Php1,856,558.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract;
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the amount of **One Million Five Hundred Two Thousand Six Hundred Eighty Pesos (Php1,502,680.00)** and **Three Hundred Fifty-Three Thousand Eight Hundred Seventy-Eight Pesos (Php353,878.00)** for lot 1 & 8 respectively, with the sum of **One Million Eight Hundred Fifty-Six Thousand Five Hundred Fifty-Eight Pesos Only (Php1,856,558.00)** or such other sums as may be ascertained, **Quartz Business Products Corporation** agrees to the **Supply and Delivery of ITMS' ICT Equipment for FY2024 - Lot 1: Twenty (20)**

Units Laptop Computer (High-end A) & Lot 8: Three (3) Units Document Scanner; One (1) Unit High Speed Document Scanner in accordance with its Bid.

4. The **Department of Energy** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


FELIX WILLIAM B. FUENTEBELLA
Undersecretary
for:

Department of Energy


KAREN KEITH G. VIRAY
Account Manager
for:

Quartz Business Products Corporation

SIGNED IN THE PRESENCE OF:


PAOLO G. FONDEVILLA
Director, ITMS
Witness


RANNEL A. VERDEFLOR
Sales Manager
Public Sector Division
Witness


HELEN C. ROLDAN
OIC, Accounting Division
Witness

CAF No. 01-24-11-463
AFF Date: November 12, 2024
PN No. 05-0101-2024-03-0171
₱ 1,856,508.00

REPUBLIC OF THE PHILIPPINES)
_____) S. S.

MAKATI CITY

ACKNOWLEDGEMENT

Before me, a Notary Public for and in the City of _____, Metro Manila, on this _____ day of _____ 2024, personally appeared:

NOV 14 2024

NAME	PROOF OF IDENTIFICATION	ID NUMBER
FELIX WILLIAM B. FUENTEBELLA	Passport	P7154955B
KAREN KEITH G. VIRAY	Passport	P6078074A

Both known to me and to me known to be the same persons who executed the foregoing Contract for the **Supply and Delivery of ITMS' ICT Equipment for FY2024 - Lot 1: Twenty (20) Units Laptop Computer (High-end A) & Lot 8: Three (3) Units Document Scanner; One (1) Unit High Speed Document Scanner**, and they acknowledged to me the same is their free act and deed and that of the agency and the corporation which they respectively represent. This agreement consisting of three (3) pages, including the page upon which this Acknowledgment is written, has been signed by the Parties and their instrumental witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the date and at the place first above written.

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Series of 2024

ATTY. MAGNOLIA M. MASANGCAY
 Appointment No. 10-188
 Notary Public for Makati City
 Until December 31, 2025
 Suite 1015/10th Cityland 10 Tower 1
 H.V. Dela Costa St, Ayala Ave., Makati City
 Roll No.: 69481
 PTR No. 10077745; 01-04-24; Makati City
 IBP No. 376116-12-27-23; Batangas Chapter
 MCLE Compliance No. VII-0030405
 Valid until April 14, 2025