



Republic of the Philippines
DEPARTMENT OF ENERGY
 (Kagawaran ng Enerhiya)



2024-10-142NTP

NOTICE TO PROCEED

MR. REMAR L. FORTUNA

Account Manager
 Quartz Business Products Corporation
 15th Capital House, 9th Ave., cor. 34th St.
 Bonifacio Global City, Taguig City

Dear Mr. Fortuna:

In reference to the approved contract awarded through BAC Resolution No. 426 s. 2024 for the "Procurement for the Supply and Delivery of ICT Equipment for the Executive Offices for CY 2024 – Lot 1: Laptop Standard A; Lot 2: Laptop Standard B; Lot 3: Laptop Standard C; Lot 5: Laptop High-end A; Lot 7: Laptop High-end C; Lot 8: Document Scanner A; Lot 9: Document Scanner B & Lot 10: High Speed Document Scanner" in the following amounts: **One Million Four Hundred Ninety Thousand Four Hundred Forty-Eight Pesos (Php1,490,448.00)** for Lot 1; **One Hundred Eighty-Six Thousand Three Hundred Six Pesos (Php186,306.00)** for Lot 2; **One Hundred Ninety-Three Thousand One Hundred Twenty-Two Pesos (Php193,122.00)** for Lot 3; **Seven Hundred Seventy-Six Thousand Three Hundred Twenty Pesos (Php776,320.00)** for Lot 5; **One Hundred Ninety-Seven Thousand Five Hundred Eighty Pesos (Php197,580.00)** for Lot 7; **Two Hundred Eighty-Nine Thousand Ninety-Five Pesos (Php289,095.00)** for Lot 8; **One Hundred Fifteen Thousand Six Hundred Thirty-Eight Pesos (Php115,638.00)** for Lot 9; and **One Million One Hundred Six Thousand Six Hundred Sixty-Four Pesos (Php1,106,664.00)** for Lot 10 with the sum of **Four Million Three Hundred Fifty-Five Thousand One Hundred Seventy-Three Pesos Only (Php4,355,173.00)**, executed by and between the Department of Energy (DOE) and Quartz Business Products Corporation, we hereby issue this Notice to Proceed (NTP) for Quartz Business Products Corporation to start the implementation of the contract.

Upon receipt of this NTP, Quartz Business Products Corporation shall be responsible for completing the services under the Terms and Conditions of the contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Please be guided accordingly.

Very truly yours,

FELIX WILLIAM B. FUENTESBELLA
 Undersecretary

RECEIVED BY:
Signature over Printed Name
Account Manager / Quartz Business Products Corp
Position and Company
11/05/2024
Date and Time Received