



DEPARTMENT OF ENERGY

TRIPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PMD-QF-17 17 Oct 2022 Rev. 0

PR No. 02-0151-2023-09-0414

PURCHASE ORDER

Supplier : THE HERITAGE HOTEL MANILA  
 Address : Roxas Boulevard corner EDSA Pasay City  
 TIN : \_\_\_\_\_

P.O. No. : 2023-10-357  
 Date : 23-Oct-2023  
 Mode of Procurement : AMP-NP 53.10  
Reso No. 206 s. 2023

Gentlemen: MS. MONICA GALLARDO | (632) 854 8888  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DEPARTMENT OF ENERGY, Energy Center, Rizal Dr., BGC, Taguig City  
J. E. Calip (REMB-BEMD)  
 Delivery Term : as per event's schedule

Date of Delivery : \_\_\_\_\_  
 Payment Term : Payment will be process within 30 days upon completion of services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment will be through List of Due and Demandable Accounts and Payable - Advice to Debit Account subject to government budgeting accounting and auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>PROCUREMENT OF SERVICES FOR THE VENUE AND MEALS FOR THE PUBLIC CONSULTATION AND INFORMATION, EDUCATION AND COMMUNICATION CAMPAIGN ON BIOFUELS/BIOMASS CODE OF PRACTICE</b></p> <p>See attached Terms of Reference (TOR) and approved Service Agreement for details</p> <p><i>*Subject to deduction of allowed government taxes on the total amount.</i></p>			
<b>TOTAL AMOUNT</b>					<b>₱ 232,800.00</b>

(Total Amount in Words) Two Hundred Thirty-Two Thousand Eight Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.  
 This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: \_\_\_\_\_  
 Signature over Printed Name of Supplier  
Monica Gallardo  
 Date: 12/06/23

Very Truly yours: \_\_\_\_\_  
 Signature over Printed Name of Authorized Official  
MARISSA P. CEREZO  
 Designation: Director, REMB

Fund Cluster : 63  
 Funds Available : ₱ 232,800.00  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit  
HELEN C. ROLDAN  
 Date: 11.11.23

ORS/BURS No. : 02-104332-2023-11-1071  
 Date of the ORS/BURS: 11-10-23  
 Amount : ₱ 232,800.00