



DEPARTMENT OF ENERGY

ORIGINAL

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PURCHASE ORDER

PR No. 02-0101-2024-11-M0526

Supplier: ANCHICO CAKES AND PASTRIES SHOP  
 Address: P-1 Brgy. Cagaling, Surigao City, Surigao del Norte  
 TIN: \_\_\_\_\_

P.O. No.: 2024-11-455  
 Date: 29-Nov-2024  
 Mode of Procurement: AMP-HP 539  
 Base No: M0526-2024

Gentlemen: **MS. ESMERA C. BAROMAN**  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DEPARTMENT OF ENERGY- Mindanao Field Office, 3rd Flr Tolentino Bldg. Candelaria Ave., Davao City (E.P. Obaldion)

Date of Delivery: \_\_\_\_\_

Delivery Term: as per items schedule  
 Payment Term: Payment will be processed within 30 days upon completion of delivery of all items, submission of all required documents & issuance of invoice of no delinquency from the end user. Payment is through check subject to government budgeting, accounting and auditing rules.

| Stock/Property No. | Unit | Description  | Quantity | Unit Cost | Amount           |
|--------------------|------|--|----------|-----------|------------------|
|                    | lot  | <b>PROCUREMENT OF MEALS FOR LEECP FORMULATION TRAINING</b><br>-One (1) AM Snacks for 65 pax (1 serving of sandwich/bread or native kakanin, 1 drink, with utensils) - 100.00/pax<br>-One (1) Lunch Meal for 65 pax (1 rice with 2 viands and its corresponding condiments, if any, 1 vegetable, 1 drink, with set of utensils) - 300.00/pax<br>-One (1) PM Snacks for 65 pax (1 serving of sandwich/bread or native kakanin, 1 drink, with utensils) - 100.00/pax<br><br>Other terms and conditions:<br>The Supplier must submit the detailed food line up for the one (1) AM Snacks, one (1) Lunch Meal, and one (1) PM Snacks with description one (1) week before the activity.<br>See Terms of Reference for further details | 1        | 32,451.25 | 32,451.25        |
| <b>TOTAL</b>       |      |  |          |           | <b>32,451.25</b> |

(Total Amount in Words) **Thirty-two Thousand Four Hundred Fifty-One Pesos and Twenty-five Centavos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

Conforme: *[Signature]* **ESMERA C. BAROMAN**  
 Signature over Printed Name of Supplier

*[Signature]* **MILDO J. GEROCHE**  
 Signature over Printed Name of Authorized Official

**DEC 02 2024** Date  
**Director, MFO** Designation

rsp/KBJ.S

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

Page 1 of 1 **HELEN C. ROLDAN**  
 Signature over Printed Name of Chief Accountant/Head of

ORS/BURS No.: \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount: \_\_\_\_\_