



DEPARTMENT OF ENERGY

ORIGINAL

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PR No. 01-0101-2024-11-M0525

PURCHASE ORDER

Supplier: MUGIWARA EVENTS MANAGERMENTS SERVICES P.O. No.: 2024-11-454
 Address: Unit 3 Merco Compound, JP Baguio Ave., Agdao, Davao City Date: 29-Nov-2024
 TIN: _____ Mode of Procurement: AMP-NP 53.9
 Reso No. M559-1-2024

Gentlemen: **MS. CATHERINE BRITOS**
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DEPARTMENT OF ENERGY- Mindanao Field Office, 3rd Flr Tolentino Bldg. Candelaria Ave., Davao City (K.B.J. Sotero) Delivery Term: within 30 days upon receipt of P.O
 Date of Delivery: _____ Payment Term: Payment will be processed within 30 days upon completion of delivery of all items, submission of all required documents & issuance of Certificate of Acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		PURCUREMENT OF MFO-ERDUD'S PROMOTIONAL MATERIALS FOR THE 2024 NATIONAL ENERGY CONSCIOUSNESS MONTH (NECM) ELECTRIC VEHICLE EXHIBIT.			
	lot	Promotional Materials	1	699.10 ₱	49,850.00
		T-Shirts	50	399.00 ₱	19,950.00
		Plaques	10	1,500.00 ₱	15,000.00
		Tokens	10	1,490.00 ₱	14,900.00
		Terms of Reference:			
		a. Final Design of Promotional Materials are subject to the end-user's approval			
		b. Defective items will not be accepted, and items found to be defective within seven (7) calendar days shall be replaced by the supplier at no cost to the client within seven (7) calendar days upon notification.			
		TOTAL		₱	49,850.00

(Total Amount in Words) **Forty-nine Thousand Eight Hundred Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.
 This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: Catherine Britos Very Truly yours: NLD J. GEROCHE
 Signature over Printed Name of Supplier Signature over Printed Name of Authorized Official
 Date: 12-02-24 Designation: Director, MFO

Fund Cluster: _____ ORS/BURS No.: _____
 Funds Available: _____ Date of the ORS/BURS: _____