



Energy Center, Rizal Drive cor. 34th St.,  
Bonifacio Global City, Taguig

**PURCHASE ORDER**

PR No. 01-0101-2024-08-M0389

Supplier : <u>RA SIASON CRAFTS</u>	P.O. No. : <u>2024-10-395</u>
Address : <u>110, Boiton St., Davao City</u>	Date : <u>16-Oct-2024</u>
TIN : _____	Mode of Procurement : <u>AMP-ND-52.0</u>

Gentlemen: MR. RICHARD ALLAN SIASON Reso No. M462 s. 2024  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DEPARTMENT OF ENERGY- Mindanao Field Office, 3rd Flr Tolentino Bldg. Candelaria Ave., Davao City (T.R. Alingalan)</u>	Delivery Term : <u>within 30 days upon receipt of PO</u>
Date of Delivery : _____	Payment Term : <u>Payment will be process within 30 days upon completion of delivery of all items, submission of all required documents &amp; issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pc	<b>PROCUREMENT OF MFO-EIMD'S OTHER SUPPLIES/ ACRYLIC PLAQUE SUPPLIES FOR INVITED SPEAKERS</b>  Acrylic Plaque (3mm) <u>Terms of Reference:</u> a. Mode of Procurement: Items will be procured per po. b. Prices quoted shall be firm and irrevocable and not subject to any change whatsoever, even due to increase in cost of raw materials components and fluctuations in foreign exchange rates and excise duties. c. Supplier should warrant that all item shall be new and of first quality according to specifications and shall be free from defects. The defects, if any, during the guarantee period is to be rectified free of charge by arranging free replacement whenever necessary. d. Bid price must cover all costs such as freight, brokerage, duties, taxes (value added tax and other pertinent taxes).	20	800.00 ₱	16,000.00
		<b>TOTAL</b>			<u><u>₱ 16,000.00</u></u>

(Total Amount in Words) Sixteen Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

Conforme: Richard Siason *This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.*  
Signature over Printed Name of Supplier Very Truly yours:  
Nilo J. Geroche  
Signature over Printed Name of Authorized Official

OCT 30 2024 cbc/TRA  
Date Director, MFO  
Designation

Fund Cluster : <u>61</u>	ORS/BURS No. : <u>02-10101-2024-11-07000</u>
Funds Available : <u>₱ 16,000.00</u>	Date of the ORS/BURS : <u>12 Nov. 2024</u>