



DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St.,
Bonifacio Global City, Taguig

FMD-CE-17
27 October 2023
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PR No. 02-0101-2023-09-0423

PURCHASE ORDER

Supplier : INNOVATION PRINTSHOPPE, INC.
Address : 29-1123 Concha St., San Andres Bukid, Sta. Ana Manila
TIN : _____

P.O. No. : 2023-12-437
Date : 11-Dec-2023
Mode of Procurement : AMP-PP-SS-F

Gentlemen: MR. VYEN KENNETH P. MALLARI (02) 8561 4677
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : 5 Go (DPO)
Date of Delivery : _____

Delivery Term : _____
Payment Term : _____
30 days upon receipt of Purchase Order (PO)
Payment will be processed within 30 days upon
receipt of invoice, submission of all required documents
insurance of certificate of acceptance from the end-user. Payment
is through LDD/P-ADA subject to government budgeting,
including applicable taxes.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	<p>PROCUREMENT OF PRINTING SERVICES FOR THE DOE CORPORATE FOLDERS</p> <p>1. Scope of Work: Concept, Design, and Layout. Layout and design for offset printing specifications. Four (4) concept and layout studies. Design and Layout for the approved concept. Digital print and mock-up of the final draft. Proofing: Progressive proofing (5-6 revisions). Initial Submission of proofing for review and correction should be within one (1) week after the receipt and concurrence of the P.O. Progressive proofing should be done within 30 days upon receipt of the P.O. Specifications: Quantity: 5,000 pieces. Size: 9 x 12 inches (folded), and 18 x 15 inches (spread). Color: Full Color. Pages: 1 side print. Lamination: Matte Lamination. Process: Computer-to-Plate, Offset.</p> <p>Other Terms and General Conditions: as stated in the Request for Quotation (RFQ- 02-0101-2023-09-0423-1109-0207)</p> <p><i>*Subject to deduction of allowed government taxes on</i></p>	5000	22.45 ₱	12,250.00
				TOTAL AMOUNT	₱12,250.00

(Total Amount in Words) One Hundred Twelve Thousand Two Hundred Fifty Pesos only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

This PO serves as the **Motto To Proceed (MTP)** when signed by the Supplier.

Conforme: [Signature]
Signature over Printed Name of Supplier: Jose Lito Sangalang
Date: 12/28/2023

Very Truly yours: [Signature]
Signature over Printed Name of Authorized Official: FELIX WILLIAM FUENTE BELLA
Designation: Undersecretary

Fund Cluster : _____
Funds Available : _____
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit: HERNAN ROLDAN

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____