



DEPARTMENT OF ENERGY

QUINTUPPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PMD-QF-17 17 Oct 2022 Rev. 0

PR No. 01-0101-2023-09-0409

PURCHASE ORDER

Supplier: NATION PAPER PRODUCTS & PRINTING CORPORATION
 Address: 34 Narciso St, East Canunay, Valenzuela City
 TIN: _____

P.O. No.: 2023-10-368
 Date: 27-Oct-2023
 Mode of Procurement: AMP-ND 53.9

Gentlemen: MR. JOSEPH TAN | (632) 8383 8000 Reso No. 407 s. 2023

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DEPARTMENT OF ENERGY, Energy Center Rizal Dr., BGC, Taguig City
 Date of Delivery: _____

Delivery Term: 15 days upon receipt of approved Purchase Order
 Payment Term: Payment will be process within 30 days upon completion of services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through LDDAP-AGA subject to government budgeting, accounting and auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
PROCUREMENT OF SUPPLY AND DELIVERY OF BOND PAPER FOR DOE					
1	reams	Bond Paper 70gsm, A4	1000	146.20 ₱	146,200.00
2	reams	Bond Paper 70gsm, Long	1000	166.65 ₱	166,650.00
Other Terms and General Conditions: - as stated in the Request For Quotation (RFQ-01-0101-2023-09-0409-1012-0196)					
TOTAL AMOUNT					₱312,850.00
<i>*Subject to deduction of allowed government taxes on the total amount.</i>					

(Total Amount in Words) Three Hundred Twelve Thousand Eight Hundred Fifty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: _____
 Signature over Printed Name of Supplier

Very Truly yours: _____
 Signature over Printed Name of Authorized Official

_____ ELISA B. MORALES
 Director, AS
 Designation

_____ 11-21-2023
 Date

Fund Cluster: _____
 Funds Available: _____

ORS/BURS No.: 02-10101-2023-11-17370
 Date of the ORS/BURS: 11/16/23
 Amount: 312,850.00

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 marc/jpc

_____ HELEN C. ROLDAN
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit