



DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

FMD-QF-17 18 December 2022 Rev. 1

PURCHASE ORDER

PR No. 03-0101-2023-08-0379

Supplier: ARSAN AUTO SERVICE & TRADING CENTER
 Address: Site Bays, Sinulong Highway, Mayamot, Antipolo City
 TIN: _____

P.O. No.: 2023-10-336
 Date: 09-Oct-2023
 Mode of Procurement: ALMP-EP 539

Gentlemen: MR. CARDO L. SANTOS (02) 86307599

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DEPARTMENT OF ENERGY, Energy Center, Rizal Dr., BGC, Taguig City
 Date of Delivery: _____

Delivery Term: 5 calendar days upon receipt of vehicle
 Payment Term: Payment will be processed within 30 days upon completion of services, submission of all required documents, & issuance of certificate of acceptance from the end-user. Payment is through LDD&P-AT.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	<p>PROCUREMENT OF SERVICE FOR THE SUPPLY OF LABOR, TOOLS AND MATERIALS (SLTM) FOR THE REPAIR AND MAINTENANCE OF ISUZU DMAX SAA 3547</p> <p>Inspect engine system & its components Replace engine oil, engine oil filter, drain plug washer, fuel filters, engine coolant, air filter - inspect transmission, clutch and its components Replace transmission fluid, differential oil transmission drain plug gasket, differential drain plug gasket, clutch disc, pressure plate, release bearing, pilot bearing - inspect power steering, braking system and its components Replace power steering fluid; inspect brake system & its components; Replace brake fluid, hub oil seal, brake shoe - inspect other parts of the vehicle; Replace cabin filter, cover filter; muxguard front RH, wiper blade, mating; Perform full detailing - Service provider must have a service center/shop. -Service provider shall supply genuine service parts & materials, & always ensure availability of parts - Service provider shall only use fully synthetic engine oil or as prescribed by the manufacturer. - Service provider shall ensure the recommended level of all fluids & lubricants replenishment fluids / lubricants to include, engine oils, transmission, differential, brake, power steering, & coolants that meet the standards set forth by the manufacturer. All removed or replaced parts must be</p> <p>Other Terms and General Conditions:</p> <p>- as stated in the Request for Quotation (RFQ- RFQ-02-0101-2023-08-0379-0902-0163)</p> <p><i>*Subject to deduction of allowed government taxes on total</i></p>	1	80,300.00	80,300.00
			TOTAL AMOUNT ₱ 80,300.00		

(Total Amount in Words) Eighty Thousand Three Hundred only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

(This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.)

Conforme: Stela Marie Danipob
 Signature over Printed Name of Supplier
 Date: 11-9-23 11:32

Very Truly yours: Elisab. Morales
 Signature over Printed Name of Authorized Official
 Designation: Director AG

Fund Cluster: _____

Funds Available: _____

ORS/BURS No.: 02-10111-202310-11980
 Date of the ORS/BURS: 10/25/23
 Amount: 80,300

HELEN C. ROJAS
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit