



# DEPARTMENT OF ENERGY

# QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St.,  
Bonifacio Global City, Taguig

## PURCHASE ORDER

PR No. 01-0101-2023-05-023

Supplier : ENTER POINT SALES AND TRADING, INC.  
 Address : Unit 204 Sky 1 Tower No. 66 Dagmamal Street, Binondo, Manila  
 TIN : \_\_\_\_\_

P.O. No. : 2023-09-309  
 Date : 29-Sep-2023  
 Mode of Procurement : \_\_\_\_\_

Gentlemen: MR. BERNARDINO G. VICENCIO JR. 8241 8023

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DEPARTMENT OF ENERGY, Energy Center, Rizal Dr., BGC, Taguig, City  
 Date of Delivery : \_\_\_\_\_

Delivery Term : \_\_\_\_\_  
 Payment Term : \_\_\_\_\_

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>SUPPLY AND DELIVERY OF INFORMATION AND DATA MANAGEMENT DIVISIONS' OTHER SUPPLIES</b>			
	pc	External Hard Drive, Storage Capacity: 5 TeraBytes (5TB)	1	43,784.00	43,784.00
	pack	Photo Paper, Size: A1, 105gsm	10	145.00	1,450.00
	pc	Lever Arch File	160	170.00	27,200.00
		Other Terms and General Conditions: as stated in the Request for Quotation (RFQ-01-0101-2023-05-0223-0902-0105)			
		<b>TOTAL AMOUNT</b>			<b>72,434.00</b>

(Total Amount in Words) Seventy Two Thousand Four Hundred Thirty Four Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

Conforme: \_\_\_\_\_ Very Truly yours: ATTY. PAOLO G. FONDEVILLA  
 Signature over Printed Name of Supplier Signature over Printed Name of Authorized Official  
 Date: 11/6/23 Designation: Director, ITMS

Fund Cluster : \_\_\_\_\_ ORS/BURS No. : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_ Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit: HELENE ROLDAN