



DEPARTMENT OF ENERGY

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

QUINTUPLICATE

PMD-QE-17
18 December 2022
Rev. 1

PR No. 01-0101-2023-05-0246

PURCHASE ORDER

Supplier: **TOPSOL ENTERPRISES**
Address: **4/F Crown Center Bldg., Jupiter St., Makati City**
TIN: _____

P.O. No.: **2023-09-288**
Date: **15-Sep-2023**
Mode of Procurement: **AMP-NP 53.9**
Reso No. 308 s. 2023

Gentlemen: **MR. RAYMOND JESUS M. TORRES | 0915 814 5389 | 0961 997 7418**
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **DEPARTMENT OF ENERGY, Energy Center, Rizal Dr., BGC, Taguig City** / **E. S. Abangan (ERTLS -GRFTLD)**
Date of Delivery: _____
Delivery Term: **45 calendar days upon receipt of Purchase order (PO)**
Payment Term: **Payment will be process within 30 days upon completion of services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through LDDAP-ADA subject to government budgeting, accounting and auditing rules.**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	DELIVERY AND SUPPLY OF PROMOTIONAL MATERIALS FOR GAD PROJECT (GAS) FOR CY2023 PROMOTIONAL MATERIAL (T-SHIRT WITHOUT COLLAR - ADULT SIZE) - Material must be cotton, CVC, non-reactive. - Must have available unisex sizes: extra small (XS)-170pcs, small (S)-180pcs, medium (M)-180pcs, large (L)-100pcs, extra-large (XL)-120pcs and double extra-large (2XL)-40pcs - Must have printed logo of "Girls and Science, Girls in Science You Have the Power" in front, dimension of logo at least 9" x 2 3/4" - Color: black	800	200.00	160,000.00
2	pc	PROMOTIONAL MATERIAL (T-SHIRT WITH COLLAR - ADULT SIZE) - Material must be cotton, CVC, non-reactive cotton. - Must have available unisex sizes: extra small (XS)-5pcs, small (S)-6pcs, medium (M)-13pcs, large (L)-15pcs, extra-large (XL)-5pcs and double extra large (2XL)-5pcs - Must have printed logo of "Girls and Science, Girls in Science You Have the Power" in front, dimension of logo at least 9" x 2 3/4" - Color: black Other Terms and General Conditions: - as stated in the Request For Quotation (RFQ-01-0101-2023-05-0246-0718-0143)	50	280.00	14,000.00
TOTAL AMOUNT					174,000.00
<i>*Subject to deduction of allowed government taxes on the total amount.</i>					

(Total Amount in Words) **One Hundred Seventy-Four Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.
This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme:
RAYMOND JESUS M. TORRES
Signature over Printed Name of Supplier

Oct. 6, 2023
Date

Very Truly yours:
AMELIA M. DE GUZMAN, CESO IV
Signature over Printed Name of Authorized Official

Director, ERTLS
Designation

Fund Cluster: _____
Funds Available: _____

HELEN C. ROLLAN
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No.: _____
Date of the ORS/BURS: _____
Amount: _____