



DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PURCHASE ORDER

PR No. 01-0101-2023-06-M0308

Supplier : COLUMBIA COMPUTER CENTER, INC. P.O. No. : 2023-08-220
 Address : 004 T. Palma Gil St., Davao City Date : 08/24/2023
 TIN : _____ Mode of Procurement : AMP-NP 53.9

Gentlemen: MR. EDWARD KEVIN LAM Reso No. M284 s. 2023
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr Tolentino Bldg, Candelaria Ave., Davao City (K. B. J. Sotero) Delivery Term : within 30 days upon receipt of PO
 Date of Delivery : _____ Payment Term : Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgetary accounting, auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	PROCUREMENT OF SUPPLY AND DELIVERY OF DESK PHONE 8008 DESK PHONE 8008 a. Wideband device b. Programmable keys c. 4-way navigator d. Lighted keys and notifications e. Transfer, forward, hold, speed dial and dial-by-name f. Hands-free on/off key g. Acoustic echo cancellation h. Hearing aid compatible Terms of Reference: a. It would be agreed that there is no escalation of the quotation price. b. Supplies must be delivered in good quality and in exact quantity as stated in the Purchase Order. Any defective/damaged items found within 15 calendar days shall be replaced by the Supplier at no cost within 7 calendar days upon notification. c. The quotation prices will be inclusive of any kind of taxes, fees and charges and other legal exactions	4	3,850.00	15,400.00
					15,400.00
				Less: 5% withholding tax	687.50
				1% EWT	137.50
				TOTAL	14,575.00

(Total Amount in Words) **Fourteen Thousand Five Hundred Seventy-Five Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.
This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: _____ Very Truly yours: _____
 Signature over Printed Name of Supplier: _____ Signature over Printed Name of Authorized Official: NILO J. GEROCHE
 Date: _____ Designation: Director, MFO

Fund Cluster : _____ ORS/BURS No. : 02-0101-2023-01-05489
 Funds Available : _____ Date of the ORS/BURS: 24. 05. 2023
 Amount : 15,400.00
 Page 1 of 1 HELEN C. ROLDAN
 KBJS Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit