



PR No. 03-0101-2023-06-0304

**PURCHASE ORDER**

PMD-QE-17  
17 Oct 2022  
Rev. 0

Supplier : <u>CIRILA S. BOTOR</u>	P.O. No. : <u>2023-07-159</u>
Address : <u>No. 1 St. Mary St., La Mesa Heights, Ergy, Greater Lagro, Quezon City</u>	Date : <u>18 Jul 2023</u>
TIN : _____	Mode of Procurement : <u>AMP-NP 53.6</u>
Easo No. <u>244 2023</u>	

Gentlemen: MS. CIRILA S. BOTOR  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DEPARTMENT OF ENERGY, Energy Center, Rizal Dr., BGC, Taguig City</u>	Delivery Term : <u>for a period of five (5) months and maybe extended due to current pandemic situation</u>
Date of Delivery : _____	Payment Term : <u>Payment will be proceeds within 30 days upon completion of services, submission of all required documents &amp; issuance of certificate of acceptance from the end-user. Payment is through List of Due and Demandable Accounts and Payable.</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>PROCUREMENT OF CONSULTANCY SERVICES FOR THE 2ND SURVEILLANCE AUDIT FOR THE MAINTENANCE OF THE QUALITY MANAGEMENT SYSTEM OF THE DOE IN COMPLIANCE WITH ISO 9001:2015</b></p> <p>See attached Terms of Reference (TOR) and approved Service Agreement for details</p> <p><i>*Subject to deduction of allowed government taxes on the total amount.</i></p>			
<b>TOTAL AMOUNT ₱ 500,000.00</b>					

(Total Amount in Words) Five Hundred Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s. *as the Notice to Proceed (NTP) when signed by the Supplier.*

Conforme: <u>CIRILA S. BOTOR</u> Signature over Printed Name of Supplier  <u>18 July 2023</u> Date	Very Truly yours: <u>PATRICK T. AQUINO, CESO III</u> Signature over Printed Name of Authorized Official Director, EUMB Designation
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Fund Cluster : _____	ORS/BURS No. : <u>19-10101-00-15-1450</u>
Funds Available : _____	Date of the ORS/BURS: <u>AUG 2 2023</u>
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit <u>HELEN C. ROLDAN</u>	Amount : _____