



DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St.,
Bonifacio Global City, Taguig

PURCHASE ORDER

PR No. 01-0101-2024-04-M0190

Supplier : <u>PROGRESS HOME AND OFFICE FURNISHINGS</u>	P.O. No. : <u>2024-05-105</u>
Address : <u>Quimpo Boulevard cor. Ecovest Drive, Ecoland, Davao City</u>	Date : <u>05/09/2024</u>
TIN : _____	Mode of Procurement : <u>AMIP-PP 53.9</u>

Gentlemen: MS. NORALYN DANIEL
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr Tolentino Bldg, Candelaria Ave, Davao City (K. B. J. Soteno)</u>	Delivery Term : <u>within 30 days upon receipt of PO</u>
Date of Delivery : _____	Payment Term : <u>Payment will be process within 30 days upon completion of delivery of all items and services. Submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through check, subject to government budgeting, accounting and auditing rules.</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	PROCUREMENT OF SUPPLY AND DELIVERY OF PLASTIC TABLES AND CHAIRS			
	pcs	PLASTIC TABLE a. Dimension (Approx.) 122cm x 81cm x 74cm b. Hard Plastic Top, Metal Legs c. Solid Top, Folding Legs	10	2,850.00	₱ 28,500.00
	pcs	PLASTIC CHAIR a. Sturdy back support b. Width: 375mm, Seat Depth: 330mm c. Gross Weight: 2.25 kgs a. It would be agreed that there is no escalation of the quotation price b. Supplies must be delivered in good quality and in exact quantity as stated in the Purchase Order. Any defective/damaged items found within 10 calendar days shall be replaced by the Supplier at no cost within 7 calendar days upon notification. c. The quotation prices will be inclusive of any kind of taxes, fees and charges and other legal exactions	10	595.00	₱ 5,950.00
				sub-total	₱ 34,450.00
			TOTAL		₱ 34,450.00

(Total Amount in Words) Thirty Four Thousand Five Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

Conforme: <u>NOVALYN DANIEL</u> Signature over Printed Name of Supplier <u>5/21/2024</u> Date	Very Truly yours: <u>RODOLFO J. GEROLAMO</u> Signature over Printed Name of Authorized Official Director, MFO Designation
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Fund Cluster : <u>51</u>	ORS/BURS No. : <u>02-01101-2024-05-105-10024</u>
Funds Available : <u>₱ 24,450.00</u>	Date of the ORS/BURS: <u>05 May 2024</u>
<u>HELEN C. ROYDAN</u> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Amount : <u>₱ 24,450.00</u>