



DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PURCHASE ORDER

PR No. 02-0101-2024-03-M0149

Supplier : TOYOTA MATINA, DAVAO
Address : Mc Arthur Highway, Talomo, Davao City
TIN :

P.O. No. : 2024 04 074
Date : 04/12/2024
Mode of Procurement : AMP-NP 53.9

Gentlemen: MS. STEPHANIE ANN T. LOREJO Reso No. M081 s. 2024
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr Tolentino Bldg, Candelaria Ave., Davao City (K. B. J. Soterno)
Date of Delivery :

Delivery Term : within 30 days upon receipt of PO
Payment Term : Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through Check, subject to government budget, accounting and auditing rules.

Table with 6 columns: Stock/Property No., Unit, Description, Quantity, Unit Cost, Amount. Row 1: 1, lot, PROCUREMENT OF SERVICES FOR THE REPAIR AND MAINTENANCE FOR SERVICE VEHICLE TOYOTA PRIUS, SAA 1170... CHANGE OIL SERVICES AND REPLACEMENT OF BRAKEPADS, 1, 25,634.35, 25,634.35. Sub-total: 25,634.35. TOTAL: P 25,634.35

(Total Amount in Words) Twenty Five Thousand Six Hundred Thirty Four Pesos and Thirty Five Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: Marlo Batute
Signature over Printed Name of Supplier
Date: 4/16/24

Very Truly yours: NILO J. GEROCHE
Signature over Printed Name of Authorized Official
Designation: Director, MFO

Fund Cluster :
Funds Available : P 25,634.35
HELEN C. ROLDAN
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 02-101101-2024-04-12771
Date of the ORS/BURS: 24 April 2024
Amount : P 25,634.35