



DEPARTMENT OF ENERGY

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

QUINTUPLICATE

PMD-QF-17
18 December 2022
Rev. 1

PR No. 01-0101-2023-05-0246

PURCHASE ORDER

Supplier: FINDX CONSUMER GOODS TRADING P.O. No.: 2023-09-290
 Address: Unit 116, Ground Floor, Manila Residences I, Taft Avenue, Malate, Manila Date: 15-Sep-2023
 TIN: _____ Mode of Procurement: AMP-NP 53.9

Gentlemen: MR. MARTIN JOHN LLAMADO ARELLANO | 0919 349 1256 Reso No. 308 s. 2023
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DEPARTMENT OF ENERGY, Energy Center, Rizal Dr., BGC, Taguig City Delivery Term: 45 calendar days upon receipt of Purchase order (PO)
 Date of Delivery: _____ Payment Term: Payment will be process within 30 days upon completion of services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through LDDAP-ADA subject to government budgeting accounting and auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	DELIVERY AND SUPPLY OF PROMOTIONAL MATERIALS FOR GAD PROJECT (GASGIS) FOR CY2023 PROMOTIONAL MATERIAL (NOTEBOOK) • Sheet style must be ruled/ lined with medium to wide spacing (7 to 8 mm). • Size must be approximately 8 x 8 inches • Paper must be white with at least 70 gsm (grams per square meter). • Must have 75-100 number of sheets/ 150-200 pages. • Cover material must be moleskin rubber cover with strap and black colored with "Girls and Science, Girls in Science You Have the Power" logo in front (center and lower portion) and contact details at the back (center and lower portion) Other Terms and General Conditions: - as stated in the Request For Quotation (RFQ-01-0101-2023-05-0246-0716-0143)	800	131.15	104,920.00
TOTAL AMOUNT					104,920.00

**Subject to deduction of allowed government taxes on the total amount.*

(Total Amount in Words) One Hundred Four Thousand Nine Hundred Twenty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.
This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: _____ Very Truly yours: AMELIA M. DE GUZMAN, CESO IV
 Signature over Printed Name of Supplier Signature over Printed Name of Authorized Official
 Date _____ Designation _____

Fund Cluster: _____ ORS/BURS No.: 09-10401-2023-09-01223
 Funds Available: _____ Date of the ORS/BURS: 9-28-2023
 Amount: 104,920.00

HELEN C. ROLDAN
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit