



DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PURCHASE ORDER

PR No. 01-0101-2023-04-M0171

Supplier: STARBRIGHT OFFICE DEPOT, P.O. No.: 2023 06 146, Address: V. Mapa St., Brgy 12-B, Davao City, Date: 06/29/2023, TIN: , Mode of Procurement: AMP-NP 53.9

Gentlemen: MR. WENIFREDO G. LARUYA, Reso No. M215 s. 2023, Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr Tolentino Bldg, Candelaria Ave., Davao City (K. B. J. Sotero), Delivery Term: within 60 days upon receipt of PO, Date of Delivery: , Payment Term: Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.

Table with 5 columns: Stock/Property No., Unit, Description, Quantity, Unit Cost, Amount. Row 1: 1 unit, PROCUREMENT OF SUPPLY AND DELIVERY OF OFFICE TABLE AND CHAIRS, 7, 4,425.00, 30,975.00. Includes sub-items a-c and terms a-c. Summary: Less: 5% withholding tax 1,382.81, 1% EWT 276.56, TOTAL P 29,315.63

(Total Amount in Words) Twenty Nine Thousand Three Hundred Fifteen Pesos and Sixty Three Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s. This PO serves as the Notice to Proceed (NTP) when signed by the Supplier. Conforms: CHERRILYN MANGIN, Signature over Printed Name of Supplier, Date: JULY 9, 2023. Very Truly yours: MRS. J. GEROCHE, Signature over Printed Name of Authorized Official, Designation: Director, MFO

Fund Cluster: 1, Funds Available: P 30,975.00, ORS/BURS No.: 02-161101-2023-07-04338, Date of the ORS/BURS: July 12, 2023, Amount: P 30,975.00, HELEN C. ROLDAN, Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit