



DEPARTMENT OF ENERGY

QUINTUPPLICATE

Energy Center, Rizal Drive cor. 34th St.,
Bonifacio Global City, Taguig

PMD-QF-17
17 Oct 2022
Rev. 0

PR No. 02-0101-2023-05-0274

PURCHASE ORDER

| | |
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| Supplier : <u>MARIA CECILIA DELA FUENTE SALAPANTAN</u> | P.O. No. : <u>2023-06-145</u> |
| Address : <u>6 Jose Abad Santos St. Industrial Valley Subd., Marikina City</u> | Date : <u>26-Jun-2023</u> |
| TIN : _____ | Mode of Procurement : <u>AMP-NP 53.9</u> |

Gentlemen: MS. MARIA CECILIA DELA FUENTE SALAPANTAN
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

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| Place of Delivery : <u>DEPARTMENT OF ENERGY, Energy Center, Rizal Dr., BGC, I. O. Bragado (AS-GSD) M. C. P. Baldos (AS-HRMD)</u> | Taguig City |
| Date of Delivery : _____ | Delivery Term : <u>as per event's schedule</u> |
| | Payment Term : <u>Payment will be process within 30 days upon completion of services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through List of Due and Demandable Accounts and Payable - Advice to Debit account subject to government budgeting accounting and auditing rules.</u> |

| Stock/Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---------------------|------|--|----------|-----------|---------------------|
| | | <p>PROCUREMENT FOR THE SERVICES OF LEAD TRAINING FACILITATOR WITH TRAINING ASSISTANT FOR THE 2023 MID-YEAR OPERATIONAL ASSESSMENT AND EXECUTION PLANNING WORKSHOP OF ADMINISTRATIVE SERVICE ON 05-08 JULY 2023</p> <p>See attached Terms of Reference (TOR) and approved Service Agreement for details</p> <p><i>*Subject to deduction of allowed government taxes on the total amount.</i></p> | | | |
| TOTAL AMOUNT | | | | | ₱ 175,000.00 |

(Total Amount in Words) One Hundred Seventy-Five Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.
This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

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| Conforme: _____ Signature over Printed Name of Supplier _____ Date | Very Truly yours: _____ Signature over Printed Name of Authorized Official ELISA B. MORALES Director AS _____ Designation |
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| Fund Cluster : _____ Funds Available : _____ _____ Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit | ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : <u>₱ 175,000.00</u> |
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