



DEPARTMENT OF ENERGY

QUINTUPPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PR No. 02-0101-2023-05-M0252

PURCHASE ORDER

Supplier : RHYS PRINTING SERVICES P.O. No. : 2023-06-142
 Address : Dr 2, UM Arcade Bolton St., Davao City Date : 06/29/2023
 TIN : _____ Mode of Procurement : AMP-NP 53.9
MR. RODERICK RAMO Reso No. M194 s. 2023

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr Tolentino Bldg. Candelaria Ave., Davao City (K. B. J. Sotero) Delivery Term : within 60 days upon receipt of PO
 Date of Delivery : _____ Payment Term : Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<p>PROCUREMENT OF PRINTING SERVICES OF LF & LPG CARBONIZED INSPECTION REPORT FORMS</p> <p>Legal Size, Carbonized Inspection Report Forms</p> <p>a. 1 25 pads @ 50sets/pad Liquid Fuel (LF) Inspection Forms b. 2 25 pads @ 50sets/pad Liquefied Petroleum Gas (LPG) Inspection Forms</p> <p>Terms and Conditions:</p> <p>a. Sample forms shall be presented/submitted by the Bidder for reference. b. The inspection report forms template will be provided by the end-user. c. All items shall be delivered according to the requirement specified in the Technical Specifications d. Items found defective within seven (7) days must be replaced by the winning bidder at no additional cost within seven (7) days. e. Bid price must be inclusive of all costs (insurance, freight, taxes, etc.)</p>	1	17,500.00	17,500.00
					17,500.00
				Less: 3% withholding tax	525.00
				2% EWT	350.00
				TOTAL	16,625.00

(Total Amount in Words) **Sixteen Thousand Six Hundred Twenty Five Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s. This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: _____ Very Truly yours: _____
 Signature over Printed Name of Supplier: RODERICK RAMO Signature over Printed Name of Authorized Official: NILDO J. GEROCHE
 Date: 08/09/2023 Designation: Director, MFO
 rsp/KBJS

Fund Cluster : _____ ORS/BURS No. : 02-0101-2023-07-04338
 Funds Available : _____ Date of the ORS/BURS: July 12, 2023
 Amount : 17,500.00
 Page 1 of 1 HELEN C. ROLDAN
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit