



# DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St.,  
Bonifacio Global City, Taguig

## PURCHASE ORDER

PR No. 02-0151-2023-03-M116

|  |   |
|--|---|
| Supplier : <u>PACADIAN BAY PLAZA HOTEL</u>                         | P.O. No. : <u>2023-04-048</u>             |
| Address : <u>Cabrera cor. Dato St., Gatas, Dist. Pagadian City</u> | Date : <u>18 April 2023</u>               |
| TIN : _____  | Mode of Procurement : <u>AMP-NP 53.10</u> |

Gentlemen: MS. MARY ANN C. PAALISBO Reso No. M079 s. 2023

Please furnish this Office the following articles subject to the terms and conditions contained herein:

|   |  |
|---|--|
| Place of Delivery : <u>DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr Tolentino Bldg. Candelaria Ave., Davao City (T.R. Alingalan)</u> | Delivery Term : <u>as per event's schedule</u>   |
| Date of Delivery : _____  | Payment Term : <u>Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents &amp; issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.</u> |

| Stock/Property No. | Unit | Description   | Quantity | Unit Cost   | Amount             |
|--------------------|------|---|----------|-------------|--------------------|
|                    | lot  | <p><b>PROCUREMENT OF VENUE AND MEALS FOR THE CONDUCT OF TRAINING ON CALIBRATION AND SEALING OF DISPENSING PUMPS</b></p> <p>*See attached Terms of Reference (TOR) and signed Service Agreement for details.</p> | 1        | 31,000.00 ₱ | 31,000.00          |
|                    |      |   |          | sub-total ₱ | 31,000.00          |
|                    |      | Less: 5% withholding tax  |          | 1,383.93    |                    |
|                    |      | 2% EWT  |          | 553.57 ₱    | 1,937.50           |
|                    |      | <b>TOTAL</b>  |          |             | <b>₱ 29,062.50</b> |

(Total Amount in Words) Twenty Nine Thousand Sixty Two Pesos and Fifty Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

*This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.*

|  |   |
|--|---|
| Conforme: _____<br>Signature over Printed Name of Supplier | Very Truly yours: _____<br><b>MILO J. GEROCHE</b><br>Signature over Printed Name of Authorized Official |
| _____ Date   | _____ Designation<br><b>Director, MFO</b>   |

**cbc/TRA**

|   |                             |
|---|-----------------------------|
| Fund Cluster : _____  | ORS/BURS No. : _____        |
| Funds Available : _____   | Date of the ORS/BURS: _____ |
| <b>Page 1 of 1</b><br><b>KBJS</b><br><b>HELEN C. ROLDAN</b><br>Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit | Amount : _____              |