



DEPARTMENT OF ENERGY

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

QUINTUPLICATE

PMD-QF-17
17 Oct 2022
Rev. 0

PURCHASE ORDER

PR No. 02-0101-2023-02-0054

Supplier : VI GRAPHICS ARTS, INC. P.O. No. : 2023-04-045
 Address : #115 Mother Ignacia Ave. South Triangle, Quezon City Date : 17 Apr 2023
 TIN : _____ Mode of Procurement : AMB-NP 93.9

Gentlemen: MR. PERCIVAL DATU | (02) 8372 0886 Reso No. 040 s. 2023
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DEPARTMENT OF ENERGY, Energy Center, Rizal Dr., BGC, Taguig City Delivery Term : within thirty (30) days upon approval of the final blueprint.
H. J. O. Vicencio (OSEC-IPO) Payment Term : _____
 Date of Delivery : _____ Payment will be process within 30 days upon completion of services, submission of all required documents & issuance of certificate of acceptance from the end user. Payment is through LODD-P-APs subject to government budgeting accounting and auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	PROCUREMENT OF PRINTING SERVICES OF DOE CORPORATE FOLDERS DOE Corporate Folders Scope of Work: 1. Concept, Design, and Layout: - Layout and design for offset printing specifications - Four (4) concept and layout studies - Design and Layout for the approved concept - Digital print and mock-up of the final draft 2. Proofing: - Progressive proofing (5-6 revisions) - Initial Submission of proofing for review and correction should be within two (2) weeks after the receipt and concurrence of the Work Order. - Progressive proofing should be done within two (2) working days for minor corrections and three (3) working days for major corrections. Specifications: Size: 9x12 inches (folded), and 18x15 inches (spread); Color: Full Color; Pages: 1 side print, Lamination: Matte Lamination; Process: Computer-to-Plate, Offset Printing; Bindery: Loose; Material: C2S 220#; Others: Digital File supplied w/ 1 set of proofs only w/ die-cutting and gluing; Other Terms: - All bids must be inclusive of all taxes.	2000	24.50	₱ 49,000.00
TOTAL AMOUNT					₱ 49,000.00

Total Amount in Words) Forty-Nine Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

Conforme: MANUEL F. CATANAN Very Truly yours: FELIX WILLIAM S. BENDERELLA
 Signature over Printed Name of Supplier Signature over Printed Name of Authorized Official
JUNE 6, 2023 Undersecretary
 Date Designation

und Cluster : _____ ORS/BURS No. : 02-10110-2023-04-02110
 unds Available : _____ Date of the ORS/BURS: 21/04/2023
 Amount : _____
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit