



DEPARTMENT OF ENERGY

QUINTUPPLICATE

Energy Center, Rizal Drive cor. 34th St., Bonifacio Global City, Taguig

PURCHASE ORDER

PR No. 02-0101-2023-03-M117

Supplier : JICO CASOLINE STATION P.O. No. : 2023-04-040
 Address : F. Corner Torres St, JP Laurel Ave, Davao City Date : 04 April 2023
 TIN : _____ Mode of Procurement : AMP-NE 53.0

Gentlemen: **MS. RHYZA JOY CALO** Reso No. M080 s. 2023
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr Tolentino Bldg, Candelaria Ave., Davao City (K.B. J. Sotero) Delivery Term : within 30 days upon receipt of PO
 Date of Delivery : _____ Payment Term : Payment will be proceed within 30 days upon completion of delivery of all items and services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing.

| Stock/Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|--------------------|------|--|----------|--------------------------|--------------------|
| | | PROCUREMENT OF SERVICES FOR THE REPAIR AND MAINTENANCE FOR SERVICE VEHICLE FORD RANGER SAB 7069 | | | |
| | | | | sub-total | ₱ 10,735.00 |
| | | | | Less: 5% withholding tax | 479.24 |
| | | | | 2% EWT | 191.70 |
| | | | | TOTAL | ₱ 10,064.06 |

(Total Amount in Words) **Ten Thousand Sixty Four Pesos and Six Centavos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.
This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: _____ Very Truly yours: NILO J. GEROCHE
 Signature over Printed Name of Supplier Signature over Printed Name of Authorized Official
 _____ **rsp/KBJS** _____
 Date Director, MFO
 Designation

Fund Cluster : _____ ORS/BURS No. : 02-10101-2023-04-017107
 Funds Available : ₱ 10,735.00 Date of the ORS/BURS: April 18, 2023
 Amount : ₱ 10,735.00

Page 1 of 1 **HELEN C. ROLDAN**
 IMR/asc Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit