



Republic of the Philippines  
**DEPARTMENT OF ENERGY**  
(Kagawaran ng Enerhiya)

2023-05-058NTP

**NOTICE TO PROCEED**

**MR. REIMAR L. FORTUNA**

Account Manager

Quartz Business Products Corporation

15<sup>th</sup> Capital House 9<sup>th</sup> Ave. cor. 34<sup>th</sup> St. Bonifacio Global City  
Fort Bonifacio, Taguig

Dear Mr. Fortuna:

In reference to the approved contract awarded through BAC Resolution No. 090 s. 2023 for the "ICT Supplies and Various Printer Inks under NEECP (Lot 2)" in the amount of **Four Hundred Sixty-Six Thousand Three Hundred Eighty Pesos Only (Php466,380.00)**, executed by and between the Department of Energy (DOE) and Quartz Business Products Corporation, we hereby issue this Notice to Proceed (NTP) for Quartz Business Products Corporation to start the implementation of the contract.

Upon receipt of this NTP, Quartz Business Products Corporation shall be responsible for completing the services under the Terms and Conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Please be guided accordingly.

Very truly yours,

  
**FELIX WILLIAM B. FUENTEBELLA**  
Undersecretary

RECEIVED BY:
 Signature over Printed Name
Account Manager / Quartz Business Products Corp Position and Company
May 30, 2023 / 4:02 PM Date and Time Received