



2024-05-151-NOAM138/

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NOTICE OF AWARD

ECV OFFICE SUPPLIES WAREHOUSE, INC.
68 Villamor St., Brgy. 15-Poblacion, Davao City

Attn : **Ms. Mary Yan**
Authorized Representative

Dear **Ms. Yan**:

This is to inform you that upon the recommendation of the Bids and Awards Committee (BAC), we hereby award to **ECV Office Supplies Warehouse, Inc.** the contract for the **Procurement of Office Supplies for the 1st Quarter of CY 2024** in the total amount of **Eighty-Two Thousand Five Hundred Forty Pesos Only (Php 82,540.00)**.

ECV SUPPLIES WAREHOUSE, INC.

PARTICULARS		QTY/UNIT		ABC	AMOUNT
COMMON OFFICE SUPPLIES				84,095.00	82,540.00
1	Board Paper, 185gsm, white, short size	80	Packs	4,960.00	4,640.00
2	Board Paper, 200gsm, cornfield cream, short size	150	Packs	9,300.00	8,700.00
3	Bookpaper (A4), 70gsm, s.20	105	Reams	18,375.00	19,425.00
4	Bookpaper (Legal), 70gsm, s.20	40	Reams	8,400.00	8,320.00
5	Carbon Paper, blue, long, 100s	2	Packs	1,050.00	1,040.00
6	Clip backfold, 25mm"	8	Boxes	200.00	176.00
7	Clip backfold, 41mm"	7	Boxes	350.00	336.00
8	Clip backfold, 50mm"	6	Boxes	450.00	432.00
9	Clipboard, plastic, long	10	Pieces	750.00	720.00
10	Clip, paper, big	15	Boxes	375.00	315.00
11	Clip, paper, small	15	Boxes	225.00	165.00
12	Computer Mouse, with cord	5	Pieces	825.00	800.00
13	Correction Tape	40	Pieces	800.00	720.00
14	Coupon Bond, Yellow, s.16, short	4	reams	840.00	840.00
15	Cutter, Heavy Duty	5	Pieces	275.00	260.00
16	Envelope (A4), brown, 500s	3	Packs	3,600.00	3,600.00
17	Envelope (Long), brown, 500s	1	Pack	1,200.00	1,200.00
18	Fastener (Plastic), 50s	10	Boxes	380.00	350.00
19	Flaglet, assorted colors	20	Pads	560.00	480.00
20	Folder, long 500s	1	Pack	2,500.00	2,500.00



21	Highlighter, various colors	16	Pieces	320.00	288.00
22	Logbook, 300 pages	10	Pieces	900.00	840.00
23	Magazine File, Double Large, 9x15, No Divider	46	Pieces	12,880.00	12,880.00
24	Magazine File, Double Large, 9x15, No Divider, Blue	15	Pieces	4,200.00	4,200.00
25	Notepad 2x3	20	Pads	400.00	360.00
26	Packing Tape (2")	34	Rolls	1,190.00	1,122.00
27	Pentel Pen (Black), permanent	15	Pieces	525.00	435.00
28	Puncher, Heavy Duty	2	Pieces	340.00	330.00
29	Sign Pen (Black), 0.5	70	Pieces	1,050.00	700.00
30	Sign Pen (Blue), 0.5	10	Pieces	150.00	100.00
31	Sign Pen (Red), 0.5	3	Pieces	45.00	30.00
32	Stamp Pad, medium	6	Pads	240.00	216.00
33	Sticker Paper, White, 10s, A4	20	Packs	840.00	760.00
34	Tape, Double Sided, 2"	5	Rolls	290.00	270.00
35	Tape, Masking 1"	25	Rolls	625.00	550.00
36	Tape, Masking 2"	25	Rolls	1,125.00	1,050.00
37	Tape, transparent, 1"	40	Rolls	600.00	510.00
38	Tissue Rolls, 2 ply, 12s	20	Rolls	2,960.00	2,880.00

We shall issue the pertinent Contract upon your completion of the required documentation, and you are required to accept and sign the Purchase Order pursuant to Section 37.2.2 of the Revised the Implementing Rules and Regulations (IRR) of RA 9184.

Very truly yours,


DIR. NILO J. GEROGHE
Director, DOE-MFO

Received By:
Signature over Printed Name
Position and Company
Date and Time Received

MARY YAN
EDY ENTERPRISES WAREHOUSE, INC.
 No. 68 Vilamor Street, Obispo, Agdao, Philippines
 Office No. 227-0826 / 227-7151
 Date: 10 MAY 2024