

**CONTRACT AGREEMENT****26 DEC 2024**

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 2024 between the **DEPARTMENT OF ENERGY (DOE)** of the Philippines (hereinafter called "the Entity") of the one part and **NDJ ENTERPRISE CORP.** of **3rd Floor Marinel Building, 29 Flamingo St., Marikina City** (hereinafter called "the Supplier") of the other part;


WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply and Delivery of AFETD's Promotional Material (LOT 1) for CY 2024 – 2,500 pcs of 4 in 1 Ballpen (Alcohol Spray + CP Stand + Screen Cleaner)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Hundred Seven Thousand Nine Hundred Fifty Pesos Only (Php107,950.00)** (hereinafter called "the Contract Price").


NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract;
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **One Hundred Seven Thousand Nine Hundred Fifty Pesos Only (Php107,950.00)** or such other sums as may be ascertained, **NDJ Enterprise Corp.** agrees to the **Supply and Delivery of AFETD's Promotional Material (LOT 1) for CY 2024 – 2,500 pcs of 4 in 1 Ballpen (Alcohol Spray + CP Stand + Screen Cleaner)** in accordance with its Bid.
4. The **Department of Energy** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


  
**PATRICK T. AQUINO, CESO III**  
Director, EUMB  
for:  
**Department of Energy**

  
**PAOLO NOEL C. DE JESUS**  
President  
for:  
**NDJ Enterprise Corp.**

**SIGNED IN THE PRESENCE OF:**

  
**LANA ROSE A. MANALIGOD**  
Assistant Director, EUMB  
Witness

  
**Sharon Lumbales**  
Witness

  
**HELEN C. ROLDAN**  
OIC, Accounting Division  
Witness  
CAP No: 01-24-12-553  
DATE: December 27, 2024  
P 107,950.00  
GRS No: 02-10101-2024-12-06534

REPUBLIC OF THE PHILIPPINES)  
MARIKINA CITY ) S. S.

**ACKNOWLEDGEMENT**

Before me, a Notary Public for and in the City of MARIKINA CITY, Metro Manila, on this 26 day of DEC 2024, personally appeared:

| NAME                        | PROOF OF IDENTIFICATION | ID NUMBER |
|-----------------------------|-------------------------|-----------|
| PATRICK T. AQUINO, CESO III |                         |           |
| PAOLO NOEL C. DE JESUS      | Passport                | P403582LB |

Both known to me and to me known to be the same persons who executed the foregoing Contract for the **Supply and Delivery of AFETD's Promotional Material (LOT 1) for CY 2024 – 2,500 pcs of 4 in 1 Ballpen (Alcohol Spray + CP Stand + Screen Cleaner)**, and they acknowledged to me the same is their free act and deed and that of the agency and the corporation which they respectively represent. This agreement consisting of three (3) pages, including the page upon which this Acknowledgment is written, has been signed by the Parties and their instrumental witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the date and at the place first above written.

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Series of 2024

**ATTY. VENER C. MALABANAN III**  
Notary Public  
Until December 31, 2025  
Appointment No. 09 (2024-2025) Marikina City  
PTR No. 1519801/1103-2024/Manila City  
IBP No. 366686/1109-2023/Manila III  
Roli No. 45118  
MCLE Compliance No. VII-0028620  
Issued on - 04-14-2023 Valid until 4-14-2025  
No. 6 Mariano Arcade, Gunding Street,  
Midtown Subd., San Roque, Marikina City  
Mobile No. 0917-826-1220