



2024-07-074NTP

**NOTICE TO PROCEED**

**MS. ANALYN F. ORACION**  
 Business Development Manager  
 Inkbiz Ventures, Inc.  
 470 Purok 8 Gen. E. Aguinaldo Highway  
 Barangay Lalaan II, Silang Cavite

Dear Ms. Oracion:

In reference to the approved contract awarded through BAC Resolution No. 208 s. 2024 for the "Procurement of Supply and Delivery of Administrative Services ICT Equipment for CY2024 – Lot 2: 3 Units of LaserJet Printer and 2 Units Heavy Duty All-in-One Printer & Lot 3: 5 Units Duplex Sheet-fed Document Scanner and 2 Units High-Speed Document Scanner" in the amount of **One Hundred Fifty-Two Thousand Two Hundred Fifty Pesos Only (PhP152,250.00)** and **Six Hundred Forty-Seven Thousand Two Hundred Fifty Pesos Only (PhP647,250.00)** for lots 2 and 3 respectively, with the sum of **Seven Hundred Ninety-Nine Thousand Five Hundred Pesos Only (PhP799,500.00)**, executed by and between the Department of Energy (DOE) and Inkbiz Ventures, Inc., we hereby issue this Notice to Proceed (NTP) for Inkbiz Ventures, Inc. to start the implementation of the contract.

Upon receipt of this NTP, Inkbiz Ventures, Inc. shall be responsible for completing the services under the Terms and Conditions of the contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Please be guided accordingly.

Very truly yours,

**FELIX WILLIAM B. FUENTEBELLA**  
 Undersecretary

RECEIVED BY:	
Signature over Printed Name	<u>Analyn Oracion</u>
Position and Company	<u>Bus. Dev. Mgr Inkbiz Ventures Inc</u>
Date and Time Received	<u>July 11, 2024</u>