



Republic of the Philippines
DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)

2023-09-086NTP

NOTICE TO PROCEED

MR. RAMELITO E. RAMIREZ II

Authorized Representative
DOÑA ALEJANDRA, INCORPORATED
G/F Esna Building, #30 Timog Ave.,
Quezon City

Dear Mr. Ramirez II:

In reference to the approved contract awarded through BAC Resolution No. 275 s. 2023 for the "Annual Maintenance Services (AMS) of Human Resource Information and Payroll System (HRIPS)" in the amount of **Three Hundred Eighteen Thousand Seven Hundred Fifty Pesos Only (PhP318,750.00)** for August to December 2023 (PhP63,750.00/mo), executed by and between the Department of Energy (DOE) and Doña Alejandra, Incorporated, we hereby issue this Notice to Proceed (NTP) for Doña Alejandra, Incorporated to start the implementation of the contract.

Upon receipt of this NTP, Doña Alejandra, Incorporated shall be responsible for completing the services under the Terms and Conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Please be guided accordingly.

Very truly yours,

FELIX WILLIAM B. FUENTEBELLA
Undersecretary

RECEIVED BY:
<u>Patrick V. Ramo</u> Signature over Printed Name
<u>IT Business Solutions Executive</u> Position and Company
<u>13-09-23 11:45</u> Date and Time Received