



Republic of the Philippines
DEPARTMENT OF ENERGY
Mindanao Field Office

2023-09-424-NOA353/ SEP 27 2023

NOTICE OF AWARD

ECV OFFICE SUPPLIES WAREHOUSE, INC.
68 Villamor St., Brgy. 15-B Pob. District, Davao City

Attn : **Ms. Mary Yan**
Authorized Representative

Dear Ms. Yan:

This is to inform you that upon the recommendation of the Bids and Awards Committee (BAC), we hereby award to **ECV Office Supplies Warehouse, Inc.** the contract for the **Procurement of Mindanao Field Office Supply and Delivery of Office Supplies for the 2nd & 3rd Quarter (Common Office Supplies)** in the total amount of **One Hundred Two Thousand Four Hundred Twenty-Seven Pesos and 50/100 (Php 102,427.50)**.

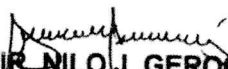
ECV Office Supplies Warehouse, Inc.

PARTICULARS	ABC	TOTAL
Procurement of Mindanao Field Office Supply and Delivery of Office Supplies (2 nd & 3 rd Quarter)	108,176.00	102,427.50
> COMMON OFFICE SUPPLIES		
80 pc Ballpen, Black, 0.5		
20 pc Ballpen, Blue, 0.5		
10 pack Battery, AA, 4s		
10 pack Battery, AAA, 4s		
10 pack Battery, 9volts		
100 pack Board Paper, white, 200gsm, short size		
200 pack Board Paper, cornfield cream, 185gsm, short size		
100 ream Bookpaper (A4), 70gsm, s.20		
75 ream Bookpaper (Legal), 70gsm, s.20		
10 roll Cord, Yarn (4mm, 36yard)		
12 pc Computer Mouse, with cord		
3 pack Carbon Paper, blue, long, 100s		
100 pc Certificate Holder, A4 size, single		
5 piece Clearbook, long, refillable		
10 piece Clipboard, plastic		
8 ream Coupon Bond, Yellow, s.16, short		
6 piece Dater Stamp		
5 pc Envelope (A4), brown, 500s		

500	pc	Envelope (Long), brown, long		
10	box	Fastener (Plastic), 50s		
10	pad	Flaglet, assorted colors		
300	pc	Folder, long		
100	pc	Folder, pressed, green, long		
8	pc	Highlighter, yellow and pink		
20	pc	Logbook, 300 pages		
15	pad	Notepad 2x3		
30	pc	Magazine File, Large, No Divider		
50	box	Masks, 3-ply, 5x10pcs/pack, 50s		
15	roll	Packing Tape (2")		
5	pc	Puncher, heavy duty		
15	pc	Scissors, 8"		
50	pc	Sign Pen (Black), .5		
10	pc	Sign Pen (Blue), .5		
3	pc	Sign Pen (Red), .5		
6	pad	Stamp Pad, medium		
15	pc	Stapler with remover		
12	pack	Sticker Paper, Yellow, 10s		
20	roll	Tape, Masking 1"		
25	roll	Tape, Masking 2"		
30	roll	Tape, transparent, 1"		

We shall issue the pertinent Contract upon your completion of the required documentation, and you are required to accept and sign the Purchase Order pursuant to Section 37.2.2 of the Revised the Implementing Rules and Regulations (IRR) of RA 9184.

Very truly yours,


DIR. NILO J. GEROSHE
 Director, DOE-MFO

Received By:	
Signature	Printed Name
No. of Receipt Sheet	Principal
Date and Time Received	

ENVIROTECH SERVICES INC.
 270-0226 / 224-0740 (225-745)
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