



Republic of the Philippines
DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)

2023-05-052NTP

NOTICE TO PROCEED

MS. MARY JOY D. MIRANDA
Product Manager
Sigmatech, Inc.
B136 L1 C Arellano St., Katuparan Village
Poblacion, Muntinlupa City

Dear Ms. Miranda:

In reference to the approved contract awarded through BAC Resolution No. 021 s. 2023 for the "Supply, Delivery, Testing and Provision of Training for the Scientific Equipment (4 Units Karl Fischer Titrator)" in the amount of **Three Million One Hundred Fifty-Two Thousand Pesos Only (Php3,152,000.00)**, executed by and between the Department of Energy (DOE) and Sigmatech, Inc., we hereby issue this Notice to Proceed (NTP) for Sigmatech, Inc. to start the implementation of the contract.

Upon receipt of this NTP, Sigmatech, Inc. shall be responsible for completing the services under the Terms and Conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Please be guided accordingly.

Very truly yours,

FELIX WILLIAM B. FUENTEBELLA
Undersecretary

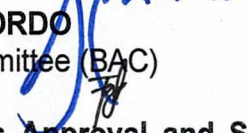
RECEIVED BY:

MARY JOY D. MIRANDA
Signature over Printed Name

PRODUCT MANAGER / SIGMATECH
Position and Company

MAY 9, 2023 / 1:45pm
Date and Time Received

MEMORANDUM FOR THE UNDERSECRETARY

From : **USEC. GIOVANNI CARLO J. BACORDO** 
Chairperson, Bids and Awards Committee (BAC)

Subject : **Request for the Undersecretary's Approval and Signature on the attached Notice to Proceed (NTP) No. 2023-05-052NTP**

Date : **03 May 2023**

1. In reference to the approved contract awarded through BAC Resolution No. 021 s. 2023 and Notice of Award No. 2023-02-027-NOA021 for the "Supply, Delivery, Testing and Provision of Training for the Scientific Equipment (4 Units Karl Fischer Titrator)" in the amount of **Three Million One Hundred Fifty-Two Thousand Pesos Only (Php3,152,000.00)**, resolved and adopted by the DOE-Bids and Awards Committee (BAC) during its BAC meeting and deliberation last 08 February 2023.

2. Section 37 of the 2019 Revised Implementing Rules and Regulation (IRR) of Republic Act No. 9184 states that:

37.4.1. The concerned Procuring Entity shall issue the Notice to Proceed (NTP) together with a copy of the approved contract to the successful bidder within seven (7) calendar days from the date of approval of the contract by the appropriate government approving authority. All notices called for by the terms of the contract shall be effective only at the time of receipt thereof by the successful bidder.

3. The Notice of Award (NOA) was received by the Supplier on 03 March 2023. Performance Bond in the form of Surety Bond was submitted by the Supplier on 06 March 2023. The notarized contract has been submitted by the End-user to PMD on 03 May 2023. In this regard, may we respectfully request the Undersecretary's approval and signature on the attached NTP with the following details:

NTP No.	Contractor	Particulars	Amount (Php)
2023-05-052NTP	Sigmatech, Inc.	Supply, Delivery, Testing and Provision of Training for the Scientific Equipment (4 Units Karl Fischer Titrator)	3,152,000.00

For the Undersecretary's approval and consideration.


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