



Republic of the Philippines  
DEPARTMENT OF ENERGY  
(Kagawaran ng Enerhiya)

2023-06-059NTP

**NOTICE TO PROCEED**

**MR. ALVIN CHRISTOPHER J. BECINA**

Manager, Cards Business Group  
Petron Corporation  
40 San Miguel Avenue,  
Mandaluyong City

Dear Mr. Becina:

In reference to the approved contract awarded through BAC Resolution No. 011 s. 2023 for the "Procurement of Department of Energy (DOE) Fuel Fleet Card" in the amount of **Seven Million Nine Hundred Sixteen Thousand Six Hundred Forty-Six Pesos and Sixty Nine Centavos Only (Php7,916,646.69)** for ten (10) from March to December 2023, executed by and between the Department of Energy (DOE) and Petron Corporation, we hereby issue this Notice to Proceed (NTP) for Petron Corporation to start the implementation of the contract.

Upon receipt of this NTP, Petron Corporation shall be responsible for completing the services under the Terms and Conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.


Please be guided accordingly.

Very truly yours,

**FELIX WILLIAM B. FUENTEBELLA**  
Undersecretary

RECEIVED BY
<u>Pablo A. De Leon</u> Signature over Printed Name
<u>ASE - Petron Corp.</u> Position and Company
<u>06/20/23 11:20am</u> Date and Time Received

## MEMORANDUM FOR THE UNDERSECRETARY

From : **USEC. GIOVANNI CARLO J. BACORDO**   
Chairperson, Bids and Awards Committee (BAC)

Subject : **Request for the Undersecretary's Approval and Signature on the attached Notice to Proceed (NTP) No. 2023-06-059NTP**

Date : **09 June 2023**

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1. In reference to the approved contract awarded through BAC Resolution No. 011 s. 2023 and Notice of Award No. 2023-01-011-NOA011 for the "Procurement of Department of Energy (DOE) Fuel Fleet Card" in the amount of **Seven Million Nine Hundred Sixteen Thousand Six Hundred Forty-Six Pesos and Sixty-Nine Centavos Only (Php7,916,646.69)** for ten (10) from March to December 2023, resolved and adopted by the DOE-Bids and Awards Committee (BAC) during its BAC meeting and deliberation last 24 January 2023.
2. Section 37 of the 2019 Revised Implementing Rules and Regulation (IRR) of Republic Act No. 9184 states that:  
  
37.4.1. The concerned Procuring Entity shall issue the Notice to Proceed (NTP) together with a copy of the approved contract to the successful bidder within seven (7) calendar days from the date of approval of the contract by the appropriate government approving authority. All notices called for by the terms of the contract shall be effective only at the time of receipt thereof by the successful bidder.
3. The Notice of Award (NOA) was received by the Supplier on 14 February 2022. The Performance Bond in the form of Letter of Credit was submitted by the Supplier on 23 February 2023. The notarized contract has been submitted by the End-user to PMD on 06 June 2023. In this regard, may we respectfully request the Undersecretary's approval and signature on the attached NTP with the following details:

NTP No.	Contractor	Particulars	Amount (Php)
2023-06-059NTP	Petron Corporation	Procurement of Department of Energy (DOE) Fuel Fleet Card	<b>7,916,646.69</b>

For the Undersecretary's approval and consideration.