**SELF-ASSESSMENT TOOL**

***Green Building***

**INSTRUCTION***: Please check () the appropriate box or specify your answer in the space provided.*

*Our building has the following Building Features:*

* Energy efficiency (Passive and Active Design)
* Renewable energy
* Water efficiency
* Environmental sustainability
* Indoor environmental quality
* Operation and Maintenance
* Other green features
  + Energy Efficiency Index of Occupied Air-conditioned Area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_
  + Temperature and Other Settings: Not less than 21 C but not more than 26 C
  + Lighting Load: \_\_\_\_\_\_\_\_\_\_\_\_\_\_
  + Total energy saving: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

*How long have you been operating?*

* Less than a year
* 1-2 years
* 3 years or more

*Categories:*

* + Green Building (Small and Medium) - Gross floor area of 3,000 to 5,000 square meters excluding carpark area
  + Green Building (Large) - Gross floor area of more than 5,000 square meters

Prepared by: Approved by:

(Signature)\_\_\_\_\_\_\_\_\_\_\_\_ (Signature)\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Name) (Name)**  
*(Position) (Position)*

*(Company Name) (Company Name)*

*(Contact Details) (Contact Details)*

*(E-Mail Address) (E-Mail Address)*

***Note: Thank you very much for your interest in applying for the Energy Efficiency Excellence Awards. We will be reviewing your submission. You would receive feedback from the DOE if you qualified or not in this year’s EEE Awards not later than 07 October 2021.***

***Should you become qualified as one of the finalists on your chosen category; the DOE will request additional documents for further evaluation. Thank you!***