



ASEAN CENTRE  
FOR ENERGY

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## Term of Reference (TOR)

### ACCEPT National Experts

#### 1. Background

Established on 1 January 1999, the ASEAN Centre for Energy (ACE) is an intergovernmental organisation that independently represents the 10 ASEAN Member States' (AMS) interests in the energy sector. The Centre serves as a catalyst for the economic growth and integration of the ASEAN region by initiating and facilitating multilateral collaborations as well as joint and collective activities on energy. It is guided by a Governing Council composed of Senior Officials on Energy from each AMS and a representative from the ASEAN Secretariat as an ex-officio member. Hosted by the Ministry of Energy and Mineral Resources of Indonesia, ACE's headquarter is located in Jakarta.

Part of the efforts to fulfil its function as a regional centre of excellence that builds a coherent, coordinated, focused and robust energy policy agenda and strategy for ASEAN, ACE is conducting joint studies, policy dialogues and capacity buildings for ASEAN Member States to support the implementation of the ASEAN Plan of Action for Energy Cooperation (APAEC) 2016-2025.

To support the work, ACE is currently implementing the new project; ASEAN Climate Change and Energy Project (ACCEPT). It is a three-years joint project that will produce analysis and actionable recommendations to make ASEAN energy policies more coherent along two axes: (1) the axis between energy policy and energy-related climate policy within each ASEAN country, and (2) the axis between policies at the national and the regional levels.

The project will develop a survey tool to comprehensively assess and evaluate the four dimensions of the ASEAN Plan of Action for Energy Cooperation (APAEC): energy security, accessibility, affordability and sustainability. The data produced with the survey tool will be used develop (1) recommendations for the development of APAEC 2021-2025; and (2) a numerical planning model to generate alternative scenarios of national policies with higher degree of regional harmonisation, both are expected to be launched at the ASEAN Ministers on Energy Meeting in 2020. In addition, the project will generate written and oral advice for the energy authorities of the ASEAN countries. It will also feed into and inform the future development aid projects of international donors.

To support the in-house team, ACE is looking one (1) National Expert from every ASEEAN Member States (AMS) to conduct the project.



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## 2. Objective

As the focal point in every ASEAN Member States (AMS), ACCEPT National Experts will assist ACE in conducting the research, data collection and liaison with the related ministries/institutions at national level, and support the development of regional report.

## 3. Scope of Work and Deliverable

Technical Expert will work intensively with the ACE through virtual communication and technical meeting in the following tasks:

- a. Task 1: The establishment of the ASEN Plan of Action for Energy Cooperation (APAEC) 2016-2025 indicators on energy security, accessibility, affordability and sustainability for all at National level;
- b. Task 2: The establishment of APAEC scenario on the development of the 6<sup>th</sup> ASEAN Energy Outlook (AEO6) at the National level;
- c. Task 3: The development of national research paper in correlation with the regional output.
- d. Task 4: Liaise with various relevant ministries and institutions at national level to support the development of the project, including but not limited to data collection, communication, output dissemination, etc.
- e. Task 5: Participation at various working meeting and other related meetings as designed (*required travels will be funded directly by the project*). – the first working meeting is anticipated at 18-22 March 2019 in Indonesia.

## 4. Time Schedule

ACCEPT National Experts will be engaged for the duration of the project, until September 2021 with estimation 15-30 effective working days in total.

## 5. Requirement

ACCEPT National Experts must have more than 10 years' experience on energy and climate change at national level; has excellent understanding on energy and climate change issues: national, regional and global energy trends and development; has demonstrated skills to coordinate and develop research areas, and have excellent command of English in writing.



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## 6. Administration

ACCEPT National Expert will work under the administration and financial arrangement of the project, that is managed by the Policy Research and Analytics Programme of the ASEAN Centre for Energy (ACE).

## 7. Reporting

ACCEPT National Experts will work under the coordination of: Beni Suryadi, Manager, Policy Research and Analytics ([benisuryadi@aseanenergy.org](mailto:benisuryadi@aseanenergy.org)).

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Interested candidate to submit its **Cover Letter** (that also mention the proposed daily rate), **CV and two (2) published works**, as well as **Recommendation Letter from the Ministry (not mandatory)** to [hr@aseanenergy.org](mailto:hr@aseanenergy.org) and [accept@aseanenergy.org](mailto:accept@aseanenergy.org) by **31 January 2019** as the latest.