**GENERAL MECHANICS**

**ENERGY EFFICIENCY EXCELLENCE (EEE) AWARDS FOR THE GOVERNMENT ENTITIES**

1. **CALL FOR APPLICATIONS**

a.1 An advisory to GEs will be issued calling for application for Energy Efficiency (EE) Awards for the current year. GEs will be provided a self-assessment tool which will serve as their basis whether they are qualified to apply or not under the four (4) categories for awards to be given to Government Entities (i.e., National Government Agencies; Government-Owned or Controlled Corporations, Local Government Units, and State Colleges and Universities)

a.2 The announcement will be posted in the DOE website and other concerned GE websites.

1. **SUBMISSION OF APPLICATIONS**

b.1 Applications should be submitted within the given deadline. Applications submitted beyond the deadline will no longer be accommodated.

b.2 If the number of applicants received is less than three (3) per GE category, EPSMD will conduct a short-listing of three (3) potential awardees per category based on the existing energy audit report and rating for the past 2 years to come up with at least four (4) for potential awardees for evaluation.

b.3 When the deadline has lapsed and no application received from GEs, EPSMD will conduct a short-listing of six (6) potential awardees per GE category, based on the existing energy audit report and rating of the GEs for the past 2 years.

b.4 A “Nomination Letter” will be issued by the EPSMD to the short-listed GEs requesting them to submit an application for the EEE Awards.

b.5 The GE Nominee who failed to submit an application letter within the given deadline will no longer be accommodated.

1. **FORMAT OF APPLICATION**

c.1 The DOE-EAT shall notify the GE on its qualification to the EEE Awards and shall require the submission of Self – Assessment Tool for EEE Awards for Government, reports and other necessary documents.

c.2 All reports shall be addressed to the EUMB Director:

Director Patrick T. Aquino, CESO III

Energy Utilization Management Bureau

Department of Energy

Energy Center Rizal Drive, BGC, Taguig City

c.3 Submit the report in **ONE (1) FILE ONLY** in **PDF FORMAT**, following the name formatting provided below:

Subject and File Name: EEE Awards for <GE> \_ <Name of GE>

Ex. EEE Awards for NGA\_ DOE

EEE Awards for GOCC\_PNOC

EEE Awards for SUC\_UP

EEE Awards for LGU\_Makati City

c.4 Report Format

Font Style : Arial

Font Size : 12

Spacing : Single

Margin : 1 inch in all sides

Size of Paper : A4

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| --- | --- |
| **Submission Heading** | **Maximum Number of Allocation** |
| Transmittal Letter | No Count |
| Cover Page | No Count |
| **Part I: Overview of the GE**   1. Description of the GE 2. Rationale | 1 |
| **Part II. Best Practices**   1. Best Practices for Electricity Conservation    1. Energy Conservation Measures (without Investment Cost)    2. Energy Efficiency Measures (with Investment Cost) 2. Best Practices for Fuel Conservation    1. 4. Energy Conservation Measures (without Investment Cost)    2. Energy Efficiency Measures (with Investment Cost) | 2  2  2  2 |
| **Part V. Consumption Report**   1. Electricity  * 2015 January to December Electricity Consumption * 2020 January to December Electricity Consumption * 2021 January to June Electricity Consumption  1. Fuel  * 2015 January to December Fuel Consumption * 2020 January to December Fuel Consumption * 2021 January to June Consumption | 3  3 |
| **Total Number of Pages** | **15** |

1. **INITIAL REVIEW OF APPLICATIONS**

c.1 All applications will be initially reviewed by the EPSMD.

c.2 Energy Audit Report and Rating is a requirement for all the applicants. However, GEs who applied for EEE Awards but not yet audited will be given a chance by the DOE by subjecting them for a virtual energy audit to assess its compliance to GEMP and obtain an energy audit rating.

c.3 For GEs who applied for EEE Awards and have already undergone an energy audit by DOE, DOST or an ESCO for the past 2 years, EPSMD should review and verify its audit report and rating as part of the evaluation process.

c.3 For GEs who applied for EEE Awards and have already undergone an energy audit by DOE, DOST or an ESCO for the past 3 years or more will be subjected for virtual energy audit by the EPSMD.

c.4 EPSMD will prioritize the schedule for virtual energy audit of the applicant and should be conducted within two (2) weeks prior to the date of evaluation of applicants. GEs who opted not to pursue the conduct of energy audit will be deemed disqualified.

c.5 On the calculation of energy savings, the basis should be the 2015 baseline data against the 2020 actual consumption of electricity. In case there are renovations and expansion done by GEs, the computation will be based on the Specific Energy Consumption (SEC) of both the 2015 baseline year against the 2020 consumption with the gross floor area of the building as additional variable.

1. **EVALUATION CRITERIA AND WEIGHTED DISTRIBUTION FOR ENERGY EFFICIENCY EXCELLENCE AWARDS FOR GOVERNMENT**

|  |  |
| --- | --- |
| **CRITERIA** | **Points** |
| **Part I. GEMP Rating (20%)**   1. GEMP Energy Audit Rating   **Part II. Best Practices (35%)**   1. Best Practices for Electricity Conservation (30%)    1. Energy Efficiency Measures (with investment cost - (15%)    2. Energy Conservation Measures (without investment cost) – (15%) 2. Best Practices for Fuel Conservation (5%)    1. Energy Efficiency Measures (with investment cost) - *(3%)*    2. Energy Conservation Measures (without investment cost) - (*2%)* | 20 – Grade A  15 – Grade B  10 – Grade C  0 – Grade  15 – implemented covering 100% of the facility/building  10 - implemented covering at least 80% of the facility/building  5 – implemented covering at least 50% of the facility/building   1. – implemented covering   less than 50% of the facility  0 – no investment  15 – (6- 10) EEC measures  10 – ( 3-5 ) EEC measures  5 – (1-2) EEC measures  0 – no EEC measures    15 – implemented covering 100% of total vehicles  10 - implemented covering at least 80% of total vehicles  5 – implemented covering at least 50% of total vehicles   1. – implemented covering   less than 50% total vehicles  0 – no investment  2 -with EEC measures  0-without EEC measures |
| **Part III. Energy Savings (40%)**   1. Energy Saving    1. Total Electricity Savings based on the complete 2015 baseline data- *(35 points)*    2. Total Fuel Savings based on the complete 2015 baseline data. *(5 points)* | 35 – 10% above  20 - 5% to 9%  10 - 1% to 4%  0 – no savings  5 – 10% above  3 - 5% to 9%   1. - 1% to 4%   0 - no savings |
| **Overall Presentation (5%)**  Adherence to the format  Clearly scanned report with Table of Contents  Attractive documents | 5– well - presented  0 – Not consistent with the prescribed format and unsystematic |

1. **SITE VERIFICATION ASSESSMENT**

e.1 Top three (3) applicants who got the highest rating based on the criteria will be subjected for site verification assessment by the DOE-EPSMD or through the DOE Field Offices.

e.2 If the potential winner was found to be unqualified as a result of the site verification assessment, GEs who ranked 4th, 5th or 6th will be given the chance to replace the potential winner subject to the result of the same verification assessment.

e.3. In case of travel restrictions and site verification assessment is not possible, EPSMD will conduct a virtual assessment of the building.

1. **RANKING**

The ranking of winners is necessary for the purpose of tie-breaking or once unqualified applicant has been determined upon the conduct of site verification assessment. The said ranking will be for DOE's reference only.

1. **ANNOUNCEMENT OF WINNERS**

g.1 EPMPD will provide the result of the evaluation process and endorsed the top three (3) EEE Awardees to EUMB-OD for each category of GEs for approval.

g. 2 EUMB-EPSMD will notify the awardees on the schedule of awarding ceremony once the judgement is completed

g.2 The EEC Officers of the GE awardee will be automatically recognized during the EEE Awards to give credit for their valuable efforts and contributions to the GEMP implementation.

g.3 The EEE Awardees for GEs will be announced in no particular order.

1. **HALL OF FAME AWARD**

h.1 GEs who received an EEE Awards for three (3) consecutive years will automatically receive a “Hall of Fame Award”, the highest award a GE could receive. The “Hall of Famer” will no longer be qualified for EE Awards for the succeeding years but will be recognized annually during the EE Awarding Ceremony.

h.2 The Hall of Fame awardees will be assessed every 3 years to ensure that they still deserve to hold the title.