



**EUMB - EPMPD**  
**Quality Management System**  
**CEA APPLICATION FORM**  
**(ANNEX D)**

|                 |                       |
|-----------------|-----------------------|
| Doc Ref No.:    | <b>EUMB-EPMPD-FPC</b> |
| Effective Date: | <b>xx-xxxx-xx</b>     |
| Revision No.:   | <b>0</b>              |
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**CHECKLIST OF REQUIREMENTS FOR CHECKLIST FOR CEA APPLICANT**

- One (1) Cover Letter/Application Letter or Online Application Form;
- One (1) Employer's certification that would prove one (1) year experience in energy audit;
- One (1) College Diploma and Transcript of Records (Certified True Copy);
- One (1) Certificate of Trainings (Certified True Copy);
- One (1) Certificate of Assessment taken (Certified True Copy);
- One (1) PRC license, as applicable (Certified True Copy); and
- One (1) Proof of Payment

Type of Application :  New  Renewal

**CEA APPLICATION FORM**

**GENERAL INFORMATION**

Name : \_\_\_\_\_  
*Surname* *First Name* *Middle Name*

Address : \_\_\_\_\_

TIN No. : \_\_\_\_\_

Contact number : \_\_\_\_\_

E-mail address : \_\_\_\_\_

Birth date : \_\_\_\_\_

Birthplace : \_\_\_\_\_

Highest Educational Attainment : \_\_\_\_\_

PRC ID No (if any) : \_\_\_\_\_

**Work Experience/s**

| Inclusive Dates<br>(dd/mm/yyyy) | Position Title | Name of Company |
|---------------------------------|----------------|-----------------|
|                                 |                |                 |
|                                 |                |                 |
|                                 |                |                 |

*(Continue on a separate sheet if necessary)*

**Seminar/Training Program Attended \* *(Please attached Certificate of Participation)***

| Title of Seminar/Training Programs<br>(Write in full) | Inclusive Dates<br>(dd/mm/yyyy) | Number of Hours | Training Institution and Location<br>(Write in full) |
|---|---------------------------------|-----------------|--|
|   |                                 |                 |  |
|   |                                 |                 |  |
|   |                                 |                 |  |

*(Continue on a separate sheet if necessary)*

**Note: Attach Curriculum Vitae for each Energy Auditors**



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**Assurances:**

By signing this application form and this set of assurances, I hereby acknowledge the following conditions of the Energy Utilization Management Bureau (EUMB)/Energy Efficiency and Conservation Program Management and Technology Promotion Division (EPMPD) and agree to abide by them if this application is accredited.

1. I agree to submit complete registration/certification requirement documents and to abide by the accreditation criteria for CEA.
2. I hereby authorized the EPMPD of DOE-EUMB to make direct inquiries to any person, firm, or organization named in the application to verify the information submitted herein.
3. I further agree that if we provide false or misleading information on our application form or otherwise fail to demonstrate that we have sufficient experience or qualifications to perform as CEA, the EPMPD has the right to suspend without prior notice my accreditation from the Registration.
4. I, the undersigned, hereby apply for the registration/certification with EUMB-EPMPD and certify that, to the best of my knowledge, the particulars given in this application and all accompanying documents/information are true and correct.

NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

DATE : \_\_\_\_\_

