

DBP SEP-05-2024 02:23PM  
EVANGELINA D. PRADO

To: CIVIL SERVICE COMMISSION (CSC)  
We hereby request the publication of the following vacant positions, which are authorized to be filed at the Department of Energy in the CSC website.

  
MARIA CECILIA SOFIA P. BALDOS  
Chief Administrative Officer  
Human Resource Management Division

Date: September 5, 2024

No.	Position Title	Planilla Item Number	Salary Grade	Monthly Salary (PHP)	Qualification Standards				Place of Assignment (All in Manila Office, except otherwise sp)	
					Education	Training	Experience	Eligibility		
1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-72-2002	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PUBLIC SECTOR MANAGEMENT DIVISION
2	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-12-2002	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	LIGHTING AND APPLIANCE TESTING DIVISION
3	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-23-2002	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ADMINISTRATION/ MANAGEMENT/ COMMUNICATION, INFORMATION TECHNOLOGY AND ENGINEERING COURSES)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ALTERNATIVE FUELS AND ENERGY TECHNOLOGY DIVISION
4	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-12-2010	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	GEOTHERMAL ENERGY MANAGEMENT DIVISION
5	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-156-2011	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	HYDROPOWER AND OCEAN ENERGY MANAGEMENT DIVISION
6	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-17-2010	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	HYDROPOWER AND OCEAN ENERGY MANAGEMENT DIVISION
7	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-25-2002	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	LIGHTING AND APPLIANCE TESTING DIVISION

No.	Position Title	Plantilla Item Number	Salary Grade	Monthly Salary (Php)	Qualification Standards				Place of Assignment (All in Manila Office except otherwise specified)	
					Education	Training	Experience	Eligibility		
8	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-20-2010	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	NATIONAL RENEWABLE ENERGY/ TECHNICAL SERVICES AND MANAC DIVISION
9	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-5-2024	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS INFORMATION TECHNOLOGY, ECONOMICS, CHEMICAL, MECHANICAL, INDUSTRIAL, AND PETROLEUM ENGINEERING)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY COMPETITION A MONITORING DIVISION
10	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-25-2015	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY COMPETITION A MONITORING DIVISION
11	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-9-2024	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MECHANICAL, INDUSTRIAL, ELECTRICAL ENGINEERING)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY STANDARDS AND MON DIVISION
12	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-12-2015	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ECONOMICS, STATISTICS AND BUSINESS MANAGEMENT)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	POWER MARKET DEVELOPMENT DIV
13	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-18-2015	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ELECTRICAL, CIVIL AND INDUSTRIAL ENGINEERING)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	POWER MARKET DEVELOPMENT DIV
14	FISCAL CLERK III	OSEC-DOEB-FCK3-23-2002	8	20,534.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS SUBPROFESSIONAL/ FIRST LEVEL ELIGIBILITY	N/A	CONVENTIONAL ENERGY RESOURC COMPLIANCE DIVISION
15	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADAE-17-2020	6	18,255.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL/ FIRST LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVA PUBLIC SECTOR MANAGEMENT DIVS
16	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADAE-2-2022	6	18,255.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL/ FIRST LEVEL ELIGIBILITY	N/A	INFORMATION AND DATA MANAGEME DIVISION
17	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADAE-23-2006	6	18,255.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL/ FIRST LEVEL ELIGIBILITY	N/A	NATURAL GAS MANAGEMENT DIVISIC

No.	Position Title	Paritilla Item Number	Salary Grade	Monthly Salary (PIP)	Qualification Standards				Competency (if applicable)	Place of Assignment (fill in Manila Office, except otherwise)
					Education	Training	Experience	Eligibility		
18	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-90-2006	6	18,255.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	POWER PLANNING AND DEVELOPMENT DIVISION
19	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-13-2006	6	18,255.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	TREASURY DIVISION
20	ADMINISTRATIVE AIDE I	OSEC-DOEB-ADA1-15-2006	1	13,530.00	ELEMENTARY SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	N/A	GENERAL SERVICES DIVISION

Interested and qualified applicants should signify their interest in writing. To view the guidelines for applications and list of requirements kindly go to <https://www.doe.gov.ph/job-opportunities>. Accomplish the online application form and upload attach complete application requirements using the DOE Online Recruitment Portal on or before September 15, 2024.

**QUALIFIED APPLICANTS** are advised to address their application letter to:

**MARIA CECILIA SOHIA P. BALDOS**

Chief Administrative Officer, Human Resource Management Division  
Energy Center, Rizal Drive cor. 34th Street, Bonifacio Global City, Taguig City

**APPLICATIONS WITH INCOMPLETE DOCUMENTS/REQUIREMENTS SHALL NOT BE ENTERTAINED**

Office of the Secretary, DOE  
Undersecretary F.V. Fambelika  
Dr. E. B. Morales