



Republic of the Philippines
DEPARTMENT OF ENERGY

MAY 01 2008

DEPARTMENT ORDER NO. D02008-05-0003 *qcs*

**CREATION OF THE DEPARTMENT OF ENERGY (DOE) PHYSICAL
FITNESS & SPORTS COMMITTEE**

Pursuant to Civil Service Commission (CSC) Memo Circular Nos. 38, s. of 1992 and 06, s. 1995, and Article IX Section I of the DOE Collective Negotiation Agreement (CNA) of 2005, and in line also with the Department's physical/mental fitness and sports development program to foster self-discipline, teamwork, and excellence towards the development of a healthy and alert workforce, a DOE PHYSICAL FITNESS & SPORTS COMMITTEE (DOE-PFSC) is hereby created to be composed of the following:

- Director-in-Charge : Director, Administrative Services
- Chairperson : DOE Employee voted among by the members to be the Chairperson
- Vice-Chairperson : DOE Employee voted among by the members as Vice-Chairperson
- Members : Two (2) representatives each from the:
- Energy Resource Development Bureau (ERDB)
 - Energy Utilization Management Bureau (EUMB)
 - Oil Industry Management Bureau (OIMB)
 - Electric Power Industry Management Bureau (EPIMB)
 - Energy Policy and Planning Bureau (EPPB)
 - Energy Research Testing and Laboratory Service (ERTLS)
 - Information Technology Management Services (ITMS)
 - Financial Service (FS)
 - Legal Service (LS)
 - Administrative Service (AS)
 - Executive Offices (EO)
- Finance Coordinator : Budget Division
- Special Disbursing Officer : Treasury Division
- Secretariat Head : Chief, Human Resource Management Division (HRMD)
- Secretariat Members : Training and Development Section Staff, HRMD
Nurse III, HRMD

The Committee shall perform the following functions:

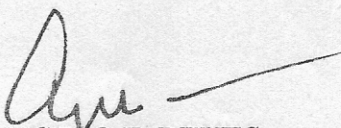
1. Plan and implement a year-round physical fitness and sports activities/events;
2. Prepare rules and regulations of the games and awards systems;
3. Encourage active participation of employees in the different sports events through proper coordination with the various operating units including information dissemination and other promotional activities;
4. Handle the Department's participation in outside sports activities conducted by other agencies, associations, etc.; and
5. Perform such other functions deemed necessary towards the effective implementation of this order.

The Human Resource Management Division – Training and Development Section shall provide guidance and assistance to the Committee in planning and implementation of the DOE physical fitness and sports development programs.

Budget shall be allocated as approved by proper authorities to fund the different physical fitness and sports development programs, disbursement of which shall be subject to the usual accounting and auditing requirements.

The terms of office of the Chairperson, Vice-Chair, Members, Finance Coordinator and Special Disbursing Officer shall be for a period of one (1) year.

Energy Center, Fort Bonifacio, Taguig City


ANGELO T. REYES
Secretary

