IMPLEMENTING GUIDELINES (IG) FOR THE 5TH ENERGY EFFICIENCY EXCELLENCE (EEE) AWARDS

Pursuant to Republic Act (RA) No. 11285 or the Energy Efficiency and Conservation (EEC) Act, its Implementing Rules and Regulations (IRR) and its governing Department Circular No. DC2023-10-0030 or the Guidelines on Energy Efficiency Excellence (EEE) Awards, the implementation of the EEE Awards across all covered entities from the Commercial, Residential, Industrial, Transport, Agriculture, Power, and Government Sectors shall adhere to the following:

I. AWARD CATEGORIES AND QUALIFICATIONS

Section 1. EEE Awards Categories. The Categories for the EEE Awards are as follows:

a. **Energy Management (EM) in Industries and Buildings**

i. **Small and Medium Industries.** Industrial buildings/facilities with an Average Energy Consumption of equal or less than 8,000,000.00 kWh equivalent for the last three (3) years (2022-2024) and have been operationalized for at least five (5) years.

ii. **Large Industries**. Industrial buildings/facilities with an Average Energy Consumption of more than 8,000,000.00 kWh equivalent for the last three (3) years (2022-2024) and have been operationalized for at least five (5) years.

iii. **Small and Medium Buildings.** Buildings/facilities with an Average Electricity Consumption of equal or less than 2,000,000.00 kWh for the last three (3) years (2022-2024) and have been operationalized for at least five (5) years.

iv. **Large Buildings.** Buildings/facilities with an Average Electricity Consumption of more than 2,000,000.00 kWh for the last three (3) years (2022-2024) and have been operationalized for at least five (5) years.

v. **Small and Medium Green Buildings**. Buildings/facilities that acquired a Green Building Certification from a third-party certifying body and have a Gross Floor Area (GFA) of 300 to 5,000 square meters, excluding the carpark area.

vi. **Large Green Building.** Buildings/facilities that acquired a Green Building Certification from a third-party certifying body and have a Gross Floor Area (GFA) of more than 5,000 square meters, excluding the carpark area.

vii. **Green Residential.** Individual landed houses/dwellings with Green Building Certification from a third-party certifying body are not attached to any other dwelling or structure (except its garage or shed) and have no dwelling either above or below it. This includes a detached or semi-detached house.

viii. **New and Existing Buildings**. Open to all buildings with an energy consumption of more than 50,000 kWh equivalent and not more than four (4) years old from the completion date of the building's construction.

ix. **Tropical Buildings.** Open to all buildings with at least 500 square meters GFA, excluding the car park area. Their air-conditioned area should be at least less than fifty percent (50%) of the building's GFA. There should be a high emphasis on the effective use of passive design. Religious buildings are not qualified in this category.

x. **Retrofitted Buildings.** Open to buildings where major changes and improvements have already been introduced to improve energy efficiency. The building must be at least five (5) years old. Retrofitting activities should be aligned with the provisions under the latest edition of the DOE's Guidelines on Energy Conserving Design of Buildings.

Energy Efficiency (EE) Practitioners managing these entities will also be acknowledged for their exemplary efforts in implementing energy efficiency and conservation in their facilities. DOE will only recognize those duly certified based on the existing and prevailing guidelines for EE Practitioners.

b. Energy Efficiency (EE) Practitioners and Entities

i. **Certified Energy Manager (CEM).** An individual who has demonstrated outstanding accomplishments in implementing EEC projects, practices, and measures on the Designated Establishment/s (DEs) that is/are being handled.

ii. **Certified Energy Conservation Officer (CECO).** An individual who has demonstrated substantial contribution to attaining outstanding accomplishments on the implementation of EEC projects, practices, and measures on the DEs that are being handled.

iii. **Certified Energy Auditor (CEA).** An individual who has demonstrated outstanding projects, practices, and measures on the facilities being audited. The candidate should have led at least twenty-five (25) energy audit activities for the last five (5) years.

iv. **Energy Service Company (ESCO).** An entity, either certified or registered to the DOE under Department Circular No. DC2020-09-0018, with at least two (2) years of experience in providing energy services in the country has accomplished outstanding demonstration of energy-efficient technologies, reduction of energy consumption, and implementation of various EEC projects, practices, and measures to their clients.

v. **Recognized Training Institution (RTI).** An entity certified by the DOE under Department Circular No. DC2022-03-0006 and DC2022-03-0008 actively offer and conduct training programs, and possess the highest number of Certified Energy Managers (CEM) or Certified Energy Auditors (CEA) certified by the DOE.

c. Government Entities (GE)

i. **Local Government Units (LGUs).** Political units covering provinces, cities, and municipalities. Under this IG, LGUs are classified into the following sub-categories:

i.a. 1st to 3rd Class Province
i.b. 4th to 6th Class Province
i.c. 1st to 3rd Class Municipality
i.d. 4th to 6th Class Municipality

i.e. 1st to 3rd Class City
i.f. 4th to 6th Class City

ii. **Government Owned and/or Controlled Corporations (GOCCs).** Entities that are classified as state-owned enterprises that conduct both commercial and non-commercial activity. Under this IG, GOCCs are classified into the following sub-categories.
   i.a Small and Medium Building Category - GOCC buildings with a GFA of equal or less than 1,000.00 square meters.
   i.b Large Building Category - GOCC buildings with a GFA of more than 1,000.00 square meters.

iii. **National Government Agency (NGA).** Under this IG, NGAs are classified into the following sub-categories:

   i.a Small and Medium Building Category - NGA buildings with a GFA of equal or less than 1,000.00 square meters.
   i.b Large Building Category - NGA buildings with a GFA of more than 1,000.00 square meters.

iv. **State Universities and Colleges (SUCs)/Local Colleges and Universities (LCUs).** Under this IG, SUCs and LCUs are classified into the following sub-categories:

   i.a Small and Medium Building Category - SUC/LCU buildings with a GFA of equal or less than 1,000.00 square meters.
   i.b Large Building Category - SUC/LCU buildings with a GFA of more than 1,000.00 square meters.

d. EEE Special Awards

i. **Cutting-Edge Technology.** Projects that involve the development and innovative use of technology, materials, equipment, and processes. In addition, the technology shall refer to the innovative, latest, and most advanced tools.

ii. **Innovative Technology.** Projects that involve the development and/or use of innovative, low-cost, and simply modified technologies will greatly impact the operations of a particular building or facility.

iii. **EEC Best Practices and Measures.** Implementation of building/operation-wide EEC practices and measures that resulted in the reduced consumption of energy. These are identified as innovative and low-cost.

iv. **Government.** EE projects or practices undertaken by GEs with defined actions aiming to reduce energy consumption on their buildings.

e. Geronimo Z. Velasco Awards for Energy Efficiency Excellence. This award honor EE champions in the government who advance energy efficiency and conservation through policies, legislation, and initiatives that provide a significant impact on the government through energy efficiency cost reduction using every available energy resource efficiently. The Geronimo Z. Velasco Awards for Energy Efficiency Excellence aims to inspire further innovation and collaboration, driving a collective movement towards a more sustainable, energy-efficient future for the Philippines while addressing climate change and enhancing energy security in the country.

f. **Don Emilio Abello Awards for Energy Efficiency Excellence.** This award honor EE champions in the private sector whose initiatives have significantly contributed to

advancing energy efficiency and conservation. It honors innovative practices that reduce energy consumption and promote responsible resource management. Recipients exemplify leadership in developing effective strategies that enhance operational efficiency while supporting environmental sustainability. By highlighting these achievements, the award inspires others in the private sector to adopt similar initiatives, fostering a culture of energy conservation that benefits both the economy and the planet. Ultimately, the awards drive the Philippines towards a more energy-efficient future, encouraging collaboration and innovation in energy management across industries.

Section 2. Qualifications. All interested parties should be able to satisfy the requirements under the pre-qualification phase before being identified as a short-listed entry for this year's EEE Awards. The detailed qualifications for each category are in Annex A of this IG. As a pre-requisite to qualify for the Awards, the following requirements should also be satisfied by the entity:

a. **EEE Awards for EM in Industries and Buildings.** All entities shall be compliant with the provisions under the EEC Act, its IRR, and all relevant issuances governing their obligations. To be specific, the following items have to be complied with by the entry:

    i. Submission of Annual Energy Utilization Report (AEUR) and Annual Energy Efficiency and Conservation Report (AEECR) to the DOE through the DE Online Submission Portal;
    ii. Submission of Energy Audit Report, if required;
    iii. Identification of EE Practitioner and
    iv. Implementation of Policy on Energy Management System.

b. **EEE Awards for Outstanding EE Practitioners and Entities.** All entities shall be compliant with the provisions under the EEC Act, its IRR, and all relevant issuances governing their obligations. To be specific, the following items have to be complied with by the entry:

    For CEM and CECO

    i. Duly certified by the DOE based on the guidelines under DOE DC2022-03-0007 and DC2022-03-0008;
    ii. Submission of AEUR and AEECR to the DOE through the DE Online Submission Portal; and
    iii. Submission of Energy Audit Report of the DE being handled if required.

    For CEA

    i. Duly certified by the DOE based on the guidelines under DOE DC2022-03-0006.

    For ESCO

    i. Duly registered or certified by the DOE based on the guidelines under DOE DC2020-09-0018;
    ii. Submission of their Annual Project Accomplishment Report; and
    iii. Validated by the DOE before the start of the EEE Awards Season.

    For RTI

    i. Duly certified by the DOE based on the guidelines under DC2022-03-0006 and DC2022-03-0008.
    ii. Submission of the list of DOE-Certified EE Practitioners for CEA and CEM; and

iii. Validated by the DOE before the start of the EEE Awards Season.

c. **EEE Awards for GEs.** All entities under this category shall be compliant with the obligations of GEs under the Government Energy Management Program (GEMP) and all issuances from the Inter-Agency Energy Efficiency and Conservation Committee (IAEECC).

d. **EEE Special Awards.** All entities shall be compliant with the provisions under the EEC Act, its IRR, and all relevant issuances governing their obligations. For cutting-edge technology, innovative technology, and EEC best practices and measures, the following items must be complied with by the entry:

   i. Submission of AEUR and AEECR to the DOE through the DE Online Submission Portal;
   ii. Submission of Energy Audit Report, if required; and
   iii. Identification of EE Practitioner.

For the **Geronimo Z. Velasco Awards for Energy Efficiency Excellence** and the **Don Emilio Abello Awards for Energy Efficiency Excellence**, the **DOE Validation and Selection Committee** shall evaluate candidates and recommend prospective award recipients to the DOE Secretary for each awarding season.

Eligible individuals must demonstrate exceptional commitment to advancing energy efficiency and conservation practices within their respective sectors. This commitment can be manifested through innovative contributions, such as pioneering solutions that significantly enhance energy sustainability, as well as active participation in initiatives that foster sustainable practices in both government and private sectors. Furthermore, candidates should have a track record of involvement in advocating for or developing energy efficiency-related legislation and must provide evidence of successful project implementation that yields measurable improvements in energy efficiency. By fulfilling these criteria, candidates can be recognized for their impactful leadership and contributions to energy efficiency and sustainability efforts.

II. APPLICATION, SCREENING, AND VALIDATION PROCESSES

Section 3. Application Process. The EEE Awards shall be based on a two-stage application process - (a) pre-qualification and (b) full-paper submission. All interested parties are required to go through the pre-qualification procedure, where they will determine whether their buildings/facilities are qualified for their desired category. This shall be based on the Assessment Tool in Annex A for each category. The second stage will be the submission of the full-paper version of their entry based on the criteria set by the EEE Awards Committees. The EEE Awards Validation Committee will issue the complete and detailed criteria only to those who have successfully been short-listed based on the results of the pre-qualification procedure for the awards.

Section 4. Screening Process. The EEE Awards Validation Committee will screen the submissions based on their submitted documents. Cross-referencing with the DE Online Submission Portal and GEMP Online Submission Portal shall also be conducted by the EEE Awards Validation Committee. No resources outside the submitted document/entry, will be used in the screening of the entries. This shall also entail that once the entry has been submitted, no part of the document can be added or withdrawn by the candidate.

Section 5. Validation Process. The EEE Awards Validation Committee shall conduct desk evaluation and/or validation, if necessary. The validation may be conducted face-to-face or online, whichever is more efficient and effective in validating the submission. The EEE Awards

Validation Committee reserves the right to determine which type of validation shall be conducted for the shortlisted entries.

III. SUBMISSION AND NOTIFICATION

Section 6. Submission of Entries. All entries shall be submitted through the determined online platform of the EEE Awards Validation and Selection Committees. The DOE will not entertain entries that are submitted outside the submission platform determined by the DOE. The EEE Awards Validation Committee shall publish the link during the official announcement on the commencement of the EEE Awards Season. Late submissions will not be entertained by the DOE.

Section 7. Notification. The EEE Awards Validation Committee will only communicate with the finalists through its official e-mail addresses (doe.epmpd@gmail.com and doe.epsmd@gmail.com). No personal emails will be used to provide updates on the status of the entries. The entries are expected to receive the following updates/notifications from the EEE Awards Validation Committee depending on the performance of their submission:

a. Acknowledgment of the Submission of the Pre-Qualification (Self-Assessment Tool) within 24 hours from the actual receipt of the submission in the Online System;
b. Notification as a Short-listed Entry based on the results of the Pre-Qualification Assessment;
c. Acknowledgment of the Submission of the Full Paper Version of the Entry;
d. Notification on the Conduct of the Validation Activities five (5) days before the actual date of visit to the shortlisted entry;
e. Notification of Winning the Category; and
f. Invitation to attend the Awarding Ceremony of the EEE Awards physically or virtually.

IV. TIMELINE OF ACTIVITIES

Section 8. Timeline of Activities. For the conduct of the EEE Awards, the following dates and milestones shall be observed:

Activity	Timeline*
Official Announcement on the start of the EEE Awards Season	March
Submission of Pre-Qualification requirements to the DOE	April
Announcement of Shortlisted Entries	May
Submission of Full Paper Version of the Shortlisted Entries	June
Evaluation and Validation Activities	July - October
Deliberation of Entries	November
Awarding Ceremony	December

**Specific dates shall be determined annually by the EEE Awards Secretariat.*

V. AWARDING AND PRIZE

Section 8. Awarding. The maximum number of winners per category shall be observed as follows:

Category	Sub-Category	Maximum Number of Winners
EEE Awards for Energy Management in Industries and Buildings	**Small and Medium Industries**	3
	Large Industries	3
	Small and Medium Buildings	3
	Large Buildings	3
	Small and Medium Green Buildings	3
	Large Green Building	3
	Green Residential	3
	New and Existing Buildings	3
	Tropical Buildings	3
	Retrofitted Buildings	3
EEE Awards for Government Entities	**Local Government Units** *1st to 3rd Class Province* *4th to 6th Class Province* *1st to 3rd Class Municipality* *4th to 6th Class Municipality* *1st to 3rd Class City* *4th to 6th Class City*	 1 1 1 1 1 1
	Government-Owned and/or Controlled Corporations *Small and Medium Building Category* *Large Building Category*	 1 1
	National Government Agencies *Small and Medium Building Category* *Large Building Category*	 1 1
	State Universities and Colleges/Local Universities and Colleges *Small and Medium Building Category* *Large Building Category*	 1 1
EEE Awards for Outstanding Energy Efficiency Practitioners and Entities	**Certified Energy Manager**	1
	Certified Energy Conservation Officer	1
	Certified Energy Auditor	1

Category	Sub-Category	Maximum Number of Winners
	Energy Service Company	1
	Recognized Training Institution	1
Special Awards for Energy Efficiency Excellence	**Cutting-Edge Technology**	1
	Innovative Technology	1
	EEC Best Practices and Measures	1
	Government	1
Geronimo Z. Velasco Awards for Energy Efficiency Excellence		1
Don Emilio Abello Awards for Energy Efficiency Excellence.		1
	Total	**53**

Section 9. Awards and Tokens. Successful winners will receive a Certificate of Recognition, Trophy, and Tokens. The tokens shall not exceed the value of PHP150,000.00, subject to the availability of funds and in line with existing procurement laws and accounting and auditing rules of the Government.

VI. ADMINISTRATION OF EEE AWARDS SELECTION AND VALIDATION COMMITTEES

Section 10. Membership of the EEE Awards Selection Committee. The EEE Awards Validation Committee is tasked with recommending and nominating potential members of the EEE Awards Selection Committee. These recommendations are based on the nominees' industry experience, expertise, and knowledge. Additionally, the EEE Awards Validation Committee is responsible for ensuring that recommended and nominated members do not have any conflicts of interest or similar concerns that could compromise the impartiality of their decisions when identifying and declaring the winners of the EEE Awards.

The membership will have a fixed engagement of two (2) awards cycles unless otherwise extended by the EEE Awards Selection Committee Chairperson through the endorsement of the Vice-Chairperson.

Section 11. Committee Meetings. The Committee Secretariat shall be responsible for the scheduling of the regular EEE Awards Validation Committee and EEE Awards Selection Committee Meetings.

Section 12. Recognition. The endorsed members of the EEE Awards Selection Committee who have successfully performed their obligation under DC2023-10-0030 may receive recognition as a form of non-monetary reward from the DOE as a sign of gratitude and appreciation for sharing their experience, expertise, and knowledge for the successful implementation and conduct of the EEE Awards.

VII. OTHER PROVISIONS

Section 13. Redress Mechanism. As indicated in DOE DC2023-10-0030, the interested party should make any grievance in writing within fifteen (15) days after the official announcement of results citing the grounds of their complaint or appeal.

Section 14. Confidentiality Clause. All submitted information and data shall be treated with utmost confidentiality and can only be used for monitoring, planning, and policy development of the DOE and other activities geared towards the continued implementation of the EEC Act. No information and data shall be used for profit in any form.

Section 15. Separability Clause. If for any reason, any section or provision of this IG is declared unconstitutional or contrary to law, IRR, or DCs, such parts not affected shall remain in full force and effect.

Section 16. Effectivity. This IG shall take effect in fifteen (15) days following its publication in at least two (2) newspapers of general circulation or the Official Gazette. Copies of this IG shall be filed with the University of the Philippines Law Center - Office of the National Administrative Registrar.

Issued at Energy Center, Bonifacio Global City, Taguig City.

DIRECTOR PATRICK T. AQUINO, CESO III
Energy Utilization Management Bureau
Department of Energy

MAR 11 2025

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR ENERGY MANAGEMENT IN INDUSTRIES AND BUILDINGS

Buildings and Industries

Name of Facility/Entity : _____
Affiliation : _____
Location : _____

Year of Start of Operation : _____
Age of Building/Facility : _____

Baseline Consumption in 2019
Electricity : _____kWh
Fuel : _____kWh - e

Average Annual Electricity Consumption (for the last 3 years)
2024 : _____kWh
2023 : _____kWh
2022 : _____kWh

Average Annual Fuel Consumption (for the last 3 years)
2024 : _____kWh - e
2023 : _____kWh - e
2022 : _____kWh - e

Select Category:

Small and Medium Buildings
Large Building
Small and Medium Industries
Large Industries

Pre-qualification requirements:

Submission of Annual Energy Utilization Report (AEUR) and Annual Energy Efficiency and Conservation Report (AEECR) to the DOE through the DE Online Submission Portal

Submission of Energy Audit Report, if required

Identification of a Certified EE Practitioner
Name of EE Practitioner : _____
Certificate Number : _____

Implementation of Policy on Energy Management System

Provide the following information regarding the building/facility:

1. Impact. This shall cover information on the building/facility's energy savings, environmental effects, economic effects, and energy efficiency index.

2. Sustainability. This shall cover information on organizational energy management, top-level management commitment, management's short—and long-term plans, and capacity building.

3. Replicability. This shall cover information on the applicable technologies and/or energy conservation measures that have been successfully implemented in one plant such that it can be replicated to other plants or facilities of the same category.

4. Originality. This shall cover information on the creativity, innovation, or new ideas that led to the implementation of energy efficiency projects and/or measures.

Building/Facility Information and Data

Total Gross Floor Area (GFA)	:	_____ square meters
Total Airconditioned Area (AA)	:	_____ square meters
EEI of GFA	:	_____ kWh/m^2/yr
EEI of AA	:	_____ kWh/m^2/yr
Lighting Load	:	_____ W/m^2
Total Investment Cost of Energy Efficiency Project for the past five (5) years	:	PHP _____
Total Energy Savings of the Building/Facility based on the EE Projects and Measures for the past five (5) years* (**Show performance improvement over baseline year performance)*	:	_____ kWh – e

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR ENERGY MANAGEMENT IN INDUSTRIES AND BUILDINGS

Green Building

Name of Facility/Entity : _____
Affiliation : _____
Location : _____

Year of Start of Operation : _____
Age of Building/Facility : _____

Baseline Consumption in 2019
Electricity : _____kWh
Fuel : _____kWh - e

Average Annual Electricity Consumption (for the last 3 years)
2024 : _____kWh
2023 : _____kWh
2022 : _____kWh

Average Annual Fuel Consumption (for the last 3 years)
2024 : _____kWh - e
2023 : _____kWh - e
2022 : _____kWh - e

Select Category:

Small and Medium Green Buildings Green Residential
Large Green Building

Pre-qualification requirements:

Submission of Annual Energy Utilization Report (AEUR) and Annual Energy Efficiency and Conservation Report (AEECR) to the DOE through the DE Online Submission Portal

Submission of Energy Audit Report, if required

Certification from a third-party Green Building certifying body

Identification of a Certified EE Practitioner
Name of EE Practitioner : _____
Certificate Number : _____

Implementation of Policy on Energy Management System

Provide the following information regarding the building/facility:

1. Energy Efficiency. This shall cover information on the building/facility's passive and active design concepts.

2. Renewable Energy. This shall cover information on the building/facility's installed RE system.

3. Water Efficiency. This shall cover information on the efficient use of water.

4. Environmental Sustainability. This shall cover information on the building/facility's sustainable construction, greenery, recycling facilities, public transport access, materials, site sustainability, public access, etc.

5. Indoor Environmental Quality. This shall cover information on the building/facility's thermal comfort, ventilation, use of low-volatile organic compounds, ballasts, pollution control, lighting illumination, well-being, and others.

6. Operation and maintenance, other green features, and innovation. This shall cover information on any other feature with a positive environmental impact.

Building/Facility Information and Data

Total Gross Floor Area (GFA)	:	_____ square meters
Total Airconditioned Area (AA)	:	_____ square meters
EEI of GFA	:	_____ kWh/m^2/yr
EEI of AA	:	_____ kWh/m^2/yr
Building Orientation	:	_____
Overall Thermal Transfer Value	:	_____ W/ m^2
Window to Wall Ratio	:	_____ %
Lighting Load	:	_____ W/m^2
Total Investment Cost of Energy Efficiency Project for the past five (5) years	:	PHP _____
Total Energy Savings of the Building/Facility based on the EE Projects and Measures for the past five (5) years* (**Show performance improvement over baseline year performance)*	:	_____ kWh – e

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR ENERGY MANAGEMENT IN INDUSTRIES AND BUILDINGS

Green Residential

Name of Facility/Entity : _____
Affiliation : _____
Location : _____

Year of Start of Operation : _____
Age of Building/Facility : _____

Baseline Consumption in 2019
Electricity : _____kWh
Fuel : _____kWh - e

Average Annual Electricity Consumption (for the last 3 years)
2024 : _____kWh
2023 : _____kWh
2022 : _____kWh

Average Annual Fuel Consumption (for the last 3 years)
2024 : _____kWh - e
2023 : _____kWh - e
2022 : _____kWh - e

Select Category:

Small and Medium Green Buildings Green Residential
Large Green Building

Pre-qualification requirements:

Submission of Annual Energy Utilization Report (AEUR) and Annual Energy Efficiency and Conservation Report (AEECR) to the DOE through the DE Online Submission Portal

Submission of Energy Audit Report, if required

Certification from a third-party Green Building certifying body

An individual landed house or a dwelling that is not attached to any other dwelling or structure has no dwelling either above it or below it.

Identification of a Certified EE Practitioner
Name of EE Practitioner : _____
Certificate Number : _____

Implementation of Policy on Energy Management System

Provide the following information regarding the building/facility:

1. Energy Efficiency. This shall cover information on the building/facility's passive and active design concepts.

2. Renewable Energy. This shall cover information on the building/facility's installed RE system.

3. Water Efficiency. This shall cover information on the efficient use of water.

4. Environmental Sustainability. This shall cover information on the building/facility's sustainable construction, greenery, recycling facilities, public transport access, materials, site sustainability, public access etc.

5. Indoor Environmental Quality. This shall cover information on the building/facility's thermal comfort, ventilation, use of low-volatile organic compounds, ballasts, pollution control, lighting illumination, well-being, and others.

6. Operation and maintenance, other green features, and innovation. This shall cover information on any other feature with a positive environmental impact.

Building/Facility Information and Data

Total Gross Floor Area (GFA)	:	_____ square meters
Total Airconditioned Area (AA)	:	_____ square meters
EEI of GFA	:	_____ kWh/m^2/yr
EEI of AA	:	_____ kWh/m^2/yr
Building Orientation	:	_____
Overall Thermal Transfer Value	:	_____ W/ m^2
Window to Wall Ratio	:	_____ %
Lighting Load	:	_____ W/m^2
Total Investment Cost of Energy Efficiency Project for the past five (5) years	:	PHP _____
Total Energy Savings of the Building/Facility based on the EE Projects and Measures for the past five (5) years* (**Show performance improvement over baseline year performance)*	:	_____ kWh – e

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR ENERGY MANAGEMENT IN INDUSTRIES AND BUILDINGS

New and Existing Buildings

Name of Facility/Entity : _____
Affiliation : _____
Location : _____

Year of Start of Operation : _____
Age of Building/Facility : _____

Baseline Consumption
Baseline Year : _____
Electricity : _____kWh
Fuel : _____kWh – e

Average Annual Electricity Consumption (for the last 3 years)
2024 : _____kWh
2023 : _____kWh
2022 : _____kWh

Average Annual Fuel Consumption (for the last 3 years)
2024 : _____kWh - e
2023 : _____kWh - e
2022 : _____kWh - e

Pre-qualification requirements:

Submission of Annual Energy Utilization Report (AEUR) and Annual Energy Efficiency and Conservation Report (AEECR) to the DOE through the DE Online Submission Portal

Submission of Energy Audit Report, if required

Not more than four (4) years from the completion date of the building's construction

Identification of a Certified EE Practitioner
Name of EE Practitioner : _____
Certificate Number : _____

Implementation of Policy on Energy Management System

Provide the following information regarding the building/facility:

1. On-Site Natural Environment Consideration. This shall include information on the use of vegetation, landscape, hardscape, body of water, wind, and other on-site natural features.

2. Passive Design Concepts. This shall include information on the orientation and building design, envelope design, overall heat transfer, daylighting, natural ventilation, and other passive design concepts.

3. Active Design Concepts. This shall include information on the air-conditioning systems, lighting systems, indoor air quality, energy consumption, other systems, such as transportation, and other active design concepts.

4. Management and Maintenance Scheme. This shall include information on the energy management systems, maintenance and management measures, future improvement plans, and others.

5. Environmental Impact Consideration. This shall include information on waste management, pollution management, use of green and non-toxic materials, and other features.

Building/Facility Information and Data

Total Gross Floor Area (GFA)	:	_____ square meters
Total Airconditioned Area (AA)	:	_____ square meters
EEI of GFA	:	_____ kWh/m^2/yr
EEI of AA	:	_____ kWh/m^2/yr
Lighting Load	:	_____ W/m^2
Total Investment Cost of Energy Efficiency Project for the past four (4) years	:	PHP _____
Total Energy Savings of the Building/Facility based on the EE Projects and Measures for the past four (4) years* (**Show performance improvement over baseline year performance)*	:	_____ kWh – e

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR ENERGY MANAGEMENT IN INDUSTRIES AND BUILDINGS

Tropical Buildings

Name of Facility/Entity : _____
Affiliation : _____
Location : _____

Year of Start of Operation : _____
Age of Building/Facility : _____

Baseline Consumption in 2019
Electricity : _____kWh
Fuel : _____kWh - e

Average Annual Electricity Consumption (for the last 3 years)
2024 : _____kWh
2023 : _____kWh
2022 : _____kWh

Average Annual Fuel Consumption (for the last 3 years)
2024 : _____kWh - e
2023 : _____kWh - e
2022 : _____kWh - e

Pre-qualification requirements:

Submission of Annual Energy Utilization Report (AEUR) and Annual Energy Efficiency and Conservation Report (AEECR) to the DOE through the DE Online Submission Portal

Submission of Energy Audit Report, if required

At least 500 square meters GFA excluding car park area

Less than fifty (50%) of the building's GFA is airconditioned.

Identification of a Certified EE Practitioner
Name of EE Practitioner : _____
Certificate Number : _____

Implementation of Policy on Energy Management System

Provide the following information regarding the building/facility:

1. On-Site Natural Environment Consideration. This shall include information on the use of vegetation, landscape, hardscape, body of water, wind, and other on-site natural features.

2. Passive Design Concepts. This shall include information on the orientation and building design, envelope design, overall heat transfer, daylighting, natural ventilation, and other passive design concepts.

3. Active Design Concepts. This shall include information on the air-conditioning systems, lighting systems, indoor air quality, energy consumption, other systems, such as transportation, and other active design concepts.

4. Management and Maintenance Scheme. This shall include information on the energy management systems, maintenance and management measures, future improvement plans, and others.

5. Environmental Impact Consideration. This shall include information on waste management, pollution management, use of green and non-toxic materials, and other features.

Building/Facility Information and Data

Total Gross Floor Area (GFA)	:	_____ square meters
Total Airconditioned Area (AA)	:	_____ square meters
EEI of GFA	:	_____ kWh/m^2/yr
EEI of AA	:	_____ kWh/m^2/yr
Lighting Load	:	_____ W/m^2
Total Investment Cost of Energy Efficiency Project for the past five (5) years	:	PHP _____
Total Energy Savings of the Building/Facility based on the EE Projects and Measures for the past five (5) years* (**Show performance improvement over baseline year performance)*	:	_____ kWh – e

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR ENERGY MANAGEMENT IN INDUSTRIES AND BUILDINGS

Retrofitted Buildings

Name of Facility/Entity : _____
Affiliation : _____
Location : _____

Year of Start of Operation : _____
Age of Building/Facility : _____

Baseline Consumption in 2019
Electricity : _____kWh
Fuel : _____kWh - e

Average Annual Electricity Consumption (for the last 3 years)
2024 : _____kWh
2023 : _____kWh
2022 : _____kWh

Average Annual Fuel Consumption (for the last 3 years)
2024 : _____kWh - e
2023 : _____kWh - e
2022 : _____kWh - e

Pre-qualification requirements:

Submission of Annual Energy Utilization Report (AEUR) and Annual Energy Efficiency and Conservation Report (AEECR) to the DOE through the DE Online Submission Portal

Submission of Energy Audit Report, if required

The building/facility is at least five (5) years old.

Significant changes and improvements have already been introduced to improve energy efficiency.

Retrofitting activities conducted in the facility for the last five (5) years provide a brief summary and details of the retrofitting activity

Identification of a Certified EE Practitioner
Name of EE Practitioner : _____
Certificate Number : _____

Implementation of Policy on Energy Management System

Provide the following information regarding the building/facility:

1. Actual Measured Energy Savings. This shall include information on the total energy savings for the building, its air conditioning, lighting systems, and other features.

2. Passive Design Concept. This shall include information on the spatial organization for various functions, environmental improvement for surroundings, envelope design, overall heat transfer through the building envelope, daylighting, and other passive design concepts.

3. Active Design Concepts. This shall include information on the air-conditioning systems, lighting systems, indoor air quality, energy consumption, other systems, such as transportation, and other active design concepts.

4. Management and Maintenance Scheme. This shall include information on the energy management system, maintenance and management measures, future improvement plans, and other management and maintenance schemes.

5. Environmental Impact Consideration. This shall include information on waste management, pollution management, use of green and non-toxic materials, and other features.

Building/Facility Information and Data

Total Gross Floor Area (GFA)	:	_____ square meters
Total Airconditioned Area (AA)	:	_____ square meters
EEI of GFA	:	_____ kWh/m^2/yr
EEI of AA	:	_____ kWh/m^2/yr
Lighting Load	:	_____ W/m^2
Total Investment Cost of Energy Efficiency Project for the past five (5) years	:	PHP _____
Total Energy Savings of the Building/Facility based on the EE Projects and Measures for the past five (5) years* (**Show performance improvement over baseline year performance)*	:	_____ kWh – e

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR OUTSTANDING
ENERGY EFFICIENCY PRACTITIONER AND ENTITY

Energy Service Company (ESCO)

Company Name : _____
Registration/Certification Number : _____
Office Address : _____

Pre-qualification requirements:

DOE Registered or Certified ESCO

At least two (2) years of experience on providing energy services in the country

Accomplished outstanding projects/measures on clients

Complied and submitted the necessary reports to the DOE on time

Provided Energy Reduction to clients (in kWh, savings, and percentage)

Energy Audit Tools and Equipment with actual pictures

Provide the following information based on the nominated entity:

1. Leadership. This shall include a discussion on the implemented standard and systems followed by staff and personnel of the company demonstrating leadership and commitment towards exceptional energy, water, and/or fleet management.

2. Project Implementation. This shall cover discussion on the implemented projects highlighting the results/savings and other benefits including the project's transferability and innovative utilization of new technologies, and unique operations and processes with emphasis on environmental impact considerations.

3. Training and Seminars. This shall cover the highlights on the academic and on-hand background of personnel, highlighting their achievements and contributions to the industry, including their certificates and training related to energy management systems.

4. Institutionalization and Behavior Change. This shall cover information on facilitated activities regarding education, training, and other outreach programs and initiatives designed to promote new workplace behaviors of personnel (institutional or individual)

Prepared by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

Endorsed and Approved by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR OUTSTANDING
ENERGY EFFICIENCY PRACTITIONER AND ENTITY

Certified Energy Conservation Officer (CECO)

Name of Nominee : _____
Name of DE : _____
Address of DE : _____

Contact Number : _____
E-mail Address : _____

Pre-qualification requirements:

Must be a DOE Certified Energy Conservation Officer

Submission of Annual Energy Utilization Report (AEUR) and Annual Energy Efficiency and Conservation Report (AEECR) to the DOE through the DE Online Submission Portal

Accomplished outstanding projects/measures on DEs that is/are being handled

Energy Reduction in the Designated Establishment (in kWh, savings, and percentage)

Endorsed and nominated by the head of office/company president

Provide the following information regarding the nominee:

1. Leadership. This shall include a discussion on the implemented standard and systems followed by staff and personnel of the company demonstrating leadership and commitment towards exceptional energy, water, and/or fleet management.

2. Project Implementation. This shall cover a discussion of the implemented projects, highlighting the results/savings and other benefits, including the project's transferability, innovative utilization of new technologies, and unique operations and processes, with emphasis on environmental impact considerations.

3. Training and Seminars. This shall cover the academic and on-hand background of personnel, highlighting their achievements and contributions to the industry, including their certificates and training related to energy management systems.

4. Institutionalization and Behavior Change. This shall cover information on facilitated activities regarding education, training, and other outreach programs and initiatives designed to promote new workplace behaviors of personnel (institutional or individual)

Prepared by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

Endorsed and Approved by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR OUTSTANDING
ENERGY EFFICIENCY PRACTITIONER AND ENTITY

Certified Energy Manager (CEM)

Name of Nominee : _____
Name of DE : _____
Address of DE : _____

Contact Number : _____
E-mail Address : _____

Pre-qualification requirements:

Must be a DOE Certified Energy Manager

Submission of Annual Energy Utilization Report (AEUR) and Annual Energy Efficiency and Conservation Report (AEECR) to the DOE through the DE Online Submission Portal

Accomplished outstanding projects/measures on DEs that is/are being handled.

Energy Reduction in the Designated Establishment (in kWh, savings, and percentage)

Endorsed and nominated by the head of office/company president

Provide the following information regarding the nominee:

1. Leadership. This shall include a discussion on the implemented standard and systems followed by staff and personnel of the company demonstrating leadership and commitment towards exceptional energy, water, and/or fleet management.

2. Project Implementation. This shall cover a discussion of the implemented projects, highlighting the results/savings and other benefits, including the project's transferability, innovative utilization of new technologies, and unique operations and processes, with emphasis on environmental impact considerations.

3. Training and Seminars. This shall cover the academic and on-hand background of personnel, highlighting their achievements and contributions to the industry, including their certificates and training related to energy management systems.

4. Institutionalization and Behavior Change. This shall cover information on facilitated activities regarding education, training, and other outreach programs and initiatives designed to promote new workplace behaviors of personnel (institutional or individual).

Prepared by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

Endorsed and Approved by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR OUTSTANDING ENERGY EFFICIENCY PRACTITIONER AND ENTITY

Certified Energy Auditor (CEA)

Name of Nominee : _____
Contact Number : _____
E-mail Address : _____

Pre-qualification requirements:

Must be a DOE Certified Energy Auditor

Has at least one (1) year of working experience in energy audit

Accomplished outstanding projects/measures on DEs that have been audited

Conducted at least 25 energy audit activities for DEs for the last five (5) years

Knowledgeable in audit equipment

Provide the following information regarding the nominee:

1. Energy Audit Conducted. This shall cover a discussion on the variety of audited entities with an emphasis on the energy savings and the impact of an energy audit in terms of reduction of energy intensity including the total target energy savings of each energy audit conducted and the number of detailed audits carried out for the last five (5) years. This shall also include the list of instruments in possession (minimum of four) required for energy audit and the corresponding calibration certificates.

2. Project Implementation. This shall cover a discussion of the implemented projects, highlighting the results/savings and other benefits, including the project's transferability, innovative utilization of new technologies, and unique operations and processes, with emphasis on environmental impact considerations.

3. Training and Seminars. This shall cover the academic and on-hand background of personnel, highlighting their achievements and contributions to the industry, including their certificates and training related to energy management systems.

Prepared by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

Endorsed and Approved by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

EEE AWARDS FOR GOVERNMENT SECTOR

Name of Entity : _____
Location : _____
Contact Number : _____
E-mail Address : _____

Pre-qualification requirements:

Adoption of GEMP Online System for Monitoring and Reporting of Consumption

Designation of EEC Officer and/or EEC Focal Person

Office Issuances on Energy Efficiency and Conservation

Best Practices for Electricity and Fuel Conservation

Summary of Complete Electricity Accounts/Meters

Electricity Consumption Reports per Electricity Account/Meter

2015 January – December monthly electricity consumption/DOE-approved baseline
2022 January – December Monthly Electricity Consumption

Fuel Consumption Reports

2015 January – December monthly electricity consumption/DOE-approved baseline
2022 January – December monthly electricity consumption

Complete Submission of Inventories and Floor Plans

- Air-conditioning Units
- Lighting Equipment
- Office Equipment
- Motor Vehicles

Prepared by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

Endorsed and Approved by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

ANNEX A
PRE-QUALIFICATION REQUIREMENTS

SPECIAL AWARDS ENERGY EFFICIENCY EXCELLENCE

Name of Entity : _____
Location : _____
Contact Number : _____
E-mail Address : _____

Pre-qualification requirements:

Submission of Annual Energy Utilization Report (AEUR) and Annual Energy Efficiency and Conservation Report (AEECR) to the DOE through the DE Online Submission Portal

Submission of Energy Audit Report, if required

Not more than four (4) years old from the completion date of the building's construction

Identification of a Certified EE Practitioner
Name of EE Practitioner : _____
Certificate Number : _____

Year of Start of Operation : _____
Age of Building/Facility : _____

Average Annual Electricity
Consumption (for 5 years) : _____kWh

Average Annual Fuel
Consumption : _____kWh – e

Savings in PHP : _____
Savings in kWhe : _____

Description/Discussion of the Project/Technology/Measure:

Prepared by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address

Endorsed and Approved by:

(Signature)
Name
Position
Office/Entity Name
Contact Number
Email Address