



DEPARTMENT CIRCULAR NO. DC 2024-05-0014

GUIDELINES ON BIOFUEL BLEND IMPLEMENTATION

WHEREAS, Section 5 of RA 7638, otherwise known as the “Department of Energy Act of 1992,” as amended by Section 37 of Republic Act No. 9136, otherwise known as the “Electric Power Industry Reform Act of 2001,” empowers the Department of Energy (DOE) to formulate, plan, and implement comprehensive programs for the efficient supply and economical use of energy consistent with the approved national economic plan, policies on environmental protection and conservation and maintenance of ecological balance, and provide a mechanism for the integration, rationalization, and coordination of the various energy programs of the Government;

WHEREAS, Section 5 of RA 7638, as amended by Section 37 of RA 9136, further empowers the DOE to formulate and implement programs for the judicious and efficient use of energy in all energy-consuming sectors of the economy and a program for the accelerated development of non-conventional energy systems and the promotion and commercialization of its applications;

WHEREAS, Section 15(f) of RA 8479, otherwise known as the “Downstream Oil Industry Deregulation Act of 1998,” provides that, concomitant with the policy of ensuring a continuous, adequate and economic supply of energy, the DOE has the power under Section 5 of RA 7638 to establish and administer programs for the exploration, transportation, marketing, distribution, utilization, conservation, stockpiling, and storage of energy resources of all forms, whether conventional or nonconventional;

WHEREAS, Section 26 of RA 8749, otherwise known as the “Philippine Clean Air Act of 1999,” directs the DOE, together with the Department of Environment and Natural Resources (DENR), and in consultation with the Bureau of Product Standards (BPS), the Department of Science and Technology (DOST) and other stakeholders, to set the specifications for all types of fuel and fuel-related products, and prescribing penalties for violations thereof;

WHEREAS, Section 5 of RA 9367, otherwise known as the “Biofuels Act of 2006” (Biofuels Act), mandates that all liquid fuels for motors and engines sold in the Philippines shall contain locally-sourced biofuel component conforming to the Philippine National Standards (PNS);

WHEREAS, Section 9(f) of RA 9367 provides that the National Biofuels Board (NBB) is authorized to recommend specific actions to be executed by the DOE and other appropriate government agencies concerning the implementation of the National Biofuels Program, including its economic, technical, environment and social impact;

WHEREAS, on 05 February 2009, the DOE issued Department Circular (DC) No. DC2009-02-0002 mandating the implementation of two percent (2%) biodiesel blend by volume into all diesel fuel sold and distributed by each and every oil company in the country;

WHEREAS, on 06 February 2012, the DOE issued DC No. DC2011-02-0001 mandating the implementation of ten percent (10%) bioethanol blend by volume into all gasoline fuel sold and distributed by each and every oil company in the country;

WHEREAS, on 27 December 2021, the BPS promulgated the PNS/DOE QS 015:2021 and PNS/DOE QS 016:2021 as the current separate standard specifications for ADOB3 and IDOB3, respectively;

WHEREAS, on 31 October 2023, the BPS promulgated the PNS/DOE QS 019:2023 as the current standard specifications for gasoline containing twenty percent (20%) bioethanol blend (E20);

WHEREAS, there is a global thrust towards the harmonization of fuel quality standards and specifications, and vehicle technology and emission standards in consideration of the environment, vehicle performance, health and safety and ease in international trade;

WHEREAS, following the drastic increase in the cost of fuel over the past years as a consequence of the Ukraine-Russia conflict, production cuts by the Organization of Petroleum Exporting Countries (OPEC) Plus, and global inflation, the NBB has determined that an increase in the bioethanol blend will reduce the pump price of diesel and gasoline fuel and help alleviate the burden of rising prices on consumers;

WHEREAS, on 28 November 2023, the NBB, in its Resolution No. 2023-04, Series of 2023, approved the recommendation to the DOE for the mandatory biodiesel blend into all diesel fuel sold and distributed by each oil company in the country at three percent (3%) in 2024, four percent (4%) in 2025 and five percent (5%) in 2026;

WHEREAS, on 28 November 2023, the NBB, in its Resolution No. 2023-03, Series of 2023, likewise approved the recommendation to the DOE for the voluntary implementation by any oil company of the twenty percent (20%) bioethanol blend as an additional fuel option to consumers;

WHEREAS, the DOE conducted consultations with stakeholders, specifically the biofuel producers and the downstream oil industry, on the implementing guidelines for the new blend requirements;

NOW, THEREFORE, in consideration of the foregoing, the DOE hereby issues, adopts, and promulgates the following:

Section 1. Scope and Application.

This DC shall apply to all Downstream Oil Industry (DOI) participants and the local biofuel producer industries.

Section 2. Mandatory Implementation of Higher Biodiesel Blend.

All diesel fuel distributed and sold by all DOI participants in the country shall contain biodiesel blend at three percent (3%) effective 01 October 2024, four percent (4%) effective 01 October 2025, and five percent (5%) effective 01 October 2026.

Section 3. Voluntary Implementation of the Twenty Percent (20%) Bioethanol Blend.

The DOI participants may offer consumers gasoline fuel containing twenty percent (20%) bioethanol blend on a voluntary basis.

Section 4. Compliance with Product Quality Standard.

The DOI participants shall strictly comply with the applicable DOE DCs with respect to the Philippine National Standards (PNS) for diesel and gasoline with biofuel blend.

Section 5. Compliance of DOI Participants with the Accreditation, Notification and Reportorial Requirements Pursuant to the Biofuels Act.

5.1 Biodiesel.

The DOI participants shall comply with the accreditation, notification and reportorial requirements prescribed in DOE DC No. DC2021-06-0014, otherwise known as the "Revised Circular on Accreditation and Submission of Notices and Reports by Refiners, Importers, and Own Users of Gasoline and Diesel Pursuant to the Biofuels Act," with the following amended report to reflect the increase in the percentage of biofuel blend:

Annex QRB-B or the Quarterly Reconciliation Report on the Biodiesel Blending Compliance for three percent (3%), four percent (4%), and five percent (5%) blend.

5.2 Bioethanol.

- a. The DOI participants implementing the mandatory ten percent (10%) bioethanol blend shall comply with the accreditation, notification and reportorial requirements prescribed in DOE DC No. DC2021-06-0014, otherwise known as the "Revised Circular on Accreditation and Submission of Notices and Reports by Refiners, Importers, and Own Users of Gasoline and Diesel Pursuant to the Biofuels Act".
- b. A DOI participant offering consumers gasoline containing the twenty percent (20%) bioethanol blend is required to submit to the DOE-Oil Industry Management Bureau (OIMB) the following notifications and reports containing information on the twenty percent (20%) bioethanol blend implementation:
 - i. Notification Requirements:

1. Annex A - Letter-notification to the DOE-OIMB of its intent to offer the twenty percent (20%) bioethanol blend with a list of participating liquid fuel retail outlet/s;
2. Annex B - Notice to Import Gasoline for E20 Implementation;
3. Annex C - Notice to Import Bioethanol for E20 Implementation;
4. Annex D - Notice to Purchase Locally-Sourced Bioethanol for E20 Implementation;
5. Annex E - Notice to Sell or Purchase Imported Bioethanol for E20 Implementation; and
6. Annex F - Notice to Denature Imported Bioethanol for E20 Implementation.

ii. Reportorial Requirements:

1. Annex MR-SUMM-Bioethanol – Monthly Report on Bioethanol Supply and Demand Summary for E20 Implementation;
2. Annex MRE-A – Monthly Report on Bioethanol Importation for E20 Implementation;
3. Annex MRE-B – Monthly Report on Local Purchase of Imported Bioethanol for E20 Implementation;
4. Annex MRE-C – Monthly Report on Purchase of Locally-Sourced Bioethanol in Compliance with the Local Monthly Allocation (LMA) for E20 Implementation;
5. Annex MRE-D – Monthly Report on Local Sale of Imported Bioethanol for E20 Implementation;
6. Annex MRE-E – Monthly Report on Bioethanol Denaturing Liquidation for E20 Implementation;
7. Annex QRE-A – Quarterly Projected Sales Report for E20 Implementation;
8. Annex QRE-B – Quarterly Planned Liftings in Compliance with the Bioethanol LMA for E20 Implementation;
9. Annex QRE-C – Quarterly Reconciliation Report on Bioethanol LMA Compliance for E20 Implementation; and
10. Annex QRE-D – Quarterly Reconciliation Report on the Bioethanol Blending Compliance for E20 Implementation.

Section 6. Preparatory Requirements.

6.1 Downstream Oil Industry.

The downstream oil industry shall implement measures to ensure that all requirements for the transition to the higher biofuel blend are in place on or before the date set in this DC for diesel, and for gasoline, on or before the twenty percent (20%) bioethanol blend is offered to customers.

a. Refinery, Depot, and Import Terminal.

Among others, the DOI participants shall implement the following:

1. Sufficient and compatible storage capacity to accommodate the expected increase in biofuel supply;
2. Sufficient blending facility and implementation of accurate blending procedure; and
3. Sufficient and compatible transport system to accommodate the delivery of higher biofuel blend.

b. Retail Outlets.

If a DOI participant implements the twenty percent (20%) bioethanol blend, it shall:

1. Provide for dedicated storage tank;
2. Provide for dedicated dispensing pump;
3. Ensure the conspicuous posting at the dispensing pumps of the required advisory stickers as provided in the DOE DC implementing E-gasoline fuel (E20) specifications; and
4. Give proper precautions and inform the vehicle owner of the advisory before proceeding with dispensing the E20 gasoline to the vehicle.

6.2 Biofuel Producers.

The biofuel producers shall ensure the requirements for the expected increase in demand for biofuel are met. Among others, the biofuel producers shall ensure the following:

1. Sufficient feedstock to produce or to meet the demand for higher biofuel blend;
2. Sufficient production to supply the demand for higher blend;
3. Biofuel product quality assurance in accordance with PNS;

4. Sufficient and compatible storage capacity to accommodate the expected increase in biofuel supply;
5. Appropriate logistics in transporting and distributing biofuel products; and
6. Compliance with reportorial requirements under the Joint Administrative Order No. 2008-1 Series of 2008.

Section 7. Mandatory NBB Review.

The NBB shall review industry conditions following the full implementation of increasing biodiesel blend to B3 in 2024, B4 in 2025, and B5 in 2026.

Section 8. Separability Clause.

Should any provision of this DC be subsequently declared invalid or unconstitutional, such parts that are not affected shall remain in full force and effect.

Section 9. Repealing Clause.

All other rules and regulations or parts thereof which are inconsistent with this DC are hereby repealed or modified accordingly.

Section 10. Effectivity.

This DC shall take effect fifteen (15) days after its publication in at least two (2) newspapers of general circulation. A copy of this DC shall be filed with the University of the Philippines Law Center-Office of the National Administrative Register (UPLC-ONAR).

Issued on MAY 07 2024 at the DOE, Energy Center, Rizal Drive cor. 34th Street, Bonifacio Global City, Taguig City, Metro Manila.


RAPHAEL P.M. LOTILLA
Secretary



REFINER OR IMPORTER

QUARTERLY RECONCILIATION REPORT ON THE BIODIESEL BLENDING COMPLIANCE (3%)

Business Name / Address:		Contact Details (email and tel #):			Covered Month:			
Prepared By: (Position and Signature over Printed Name)		Approved By: (Position and Signature over Printed Name)			Deadline of Submission: Not later than the 20th calendar day of the month after the covered quarter			
A	B	C	D	E	F	G	H	I
QUARTER	Total Volume Utilized Biodiesel For Blending	Sale of Blended Diesel			Net Sales of Diesel with Biodiesel Blend at 3% (C-D-E)	Computed Biodiesel Requirement at 3% (E* Applicable Blend Percentage)	Volume of Discrepancy between Required Biodiesel vs Utilized Biodiesel (F-B)	Percentage of Compliance (B/F)
		Total Sales of Diesel with Biodiesel Blend at 3% (Total volume of actual sales in Annex MR-J of the Guidelines on Notices and Reportorial Requirement pursuant to the Oil Dereg Act)	Local Purchase of Diesel with Biodiesel Blend at 3% (Total volume of actual purchases in Annex MR-E of the Guidelines on Notices and Reportorial Requirement pursuant to the Oil Dereg Act)	Beginning Inventory of Diesel with Biodiesel Blend at 3% (Consistent with MR-B)				
Month 1								
Month 2								
Month 3								
Total Quarter								

REFINER OR IMPORTER

QUARTERLY RECONCILIATION REPORT ON THE BIODIESEL BLENDING COMPLIANCE (4%)

Business Name / Address:		Contact Details (email and tel #):			Covered Month:				
Prepared By: (Position and Signature over Printed Name)		Approved By: (Position and Signature over Printed Name)			Deadline of Submission: Not later than the 20th calendar day of the month after the covered quarter				
A	B	C	D	E	F	G	H	I	
QUARTER	Total Volume Utilized Biodiesel For Blending	Sale of Blended Diesel			Beginning Inventory of Diesel with Biodiesel Blend at 4% (Consistent with MR-B)	Net Sales of Diesel with Biodiesel Blend at 4% (C-D-E)	Computed Biodiesel Requirement at 4% (E* Applicable Blend Percentage)	Volume of Discrepancy between Required Biodiesel vs Utilized Biodiesel (F-B)	Percentage of Compliance (B/F)
		Total Sales of Diesel with Biodiesel Blend at 4% (Total volume of actual sales in Annex MR-J of the Guidelines on Notices and Reportorial Requirement pursuant to the Oil Dereg Act)	Local Purchase of Diesel with Biodiesel Blend at 4% (Total volume of actual purchases in Annex MR-E of the Guidelines on Notices and Reportorial Requirement pursuant to the Oil Dereg Act)						
Month 1									
Month 2									
Month 3									
Total Quarter									

Notice to Import for Gasoline for E20 Implementation

Date _____

OIL INDUSTRY MANAGEMENT BUREAU
DEPARTMENT OF ENERGY
3rd Floor, PNOB Building 5
Energy Center, Rizal Drive,
Fort Bonifacio, Taguig City

Attention: _____

Director

Dear Sir/Madam

In compliance with the Department Circular No. _____, please be informed of this notice to import with details as follows:

A. Company Details (Applicant)

1. Company Name/ Business Name :
2. Address :
3. Contact Number :
4. Email Address :

B. Details of Shipment

1. Purpose (For Sale or Own Use) :
2. Quantity :
3. Unit :
4. Name of Supplier :
5. Source :
6. Loadport :
7. Estimated Loading Date
From :
To :
8. Estimated Arrival Date
From :
To :
9. Discharge Port
Region :
Province :
Municipality :
Address :
10. Vessel Name :

C. Estimated Price

1. FOB (\$/KL or \$/CBM) :

2. Insurance cost (\$/KL or \$/CBM) :
3. Freight cost (\$/KL or \$/CBM) :

D. Attached Documentary Requirements

1. Certified true copy of the Proforma Invoice;
2. Certified True Copy of Certificate of Quality; and
3. Material Safety Data Sheet (MSDS) indicating the petroleum weight percentage content, if importing petroleum-based solvents.

Very truly yours,

Name, designation & signature of applicant or
authorized representative

Reminders/ Instructions:

1. Submit this application form with complete documentary attachments to OIMB before date of arrival;
2. Pay the application fee based on the Order of Payment if submission of application is complete; and
3. Issuance of acknowledgement shall be not later than seven (7) working days from receipt of application

Notice to Import Bioethanol for E20 Implementation

Date _____

OIL INDUSTRY MANAGEMENT BUREAU
DEPARTMENT OF ENERGY
3rd Floor, PNOB Building 5
Energy Center, Rizal Drive,
Fort Bonifacio, Taguig City

Attention: _____
Director

Dear Sir/Madam:

In compliance with the Guidelines on Biofuel Bend Implementation, DC No. _____, please be informed that our company is notifying the importation of Bioethanol as follows:

A. Company Details (Applicant)

1. Business Name :
2. Address :
3. Telephone Number :
4. Email Address :

B. Details of Shipment

1. Quantity of cargo (in KL) :
2. Supplier of bioethanol :
3. Loadport :
4. Estimated Date of Loading (ETL) :
5. Estimated Date of Arrival (ETA) :
6. Disport :
7. Name of Vessel :
8. Flag/ Voyage Number :

C. Estimated Price

1. FOB (US\$/KL) :
2. Insurance cost (US\$/KL) :
3. Freight cost (US\$/KL) :

D. Attached Documentary Requirements

1. Certified true copy of the Proforma Invoice;
2. Photocopy of the Notice of Quarterly Projected Sales of E-Gasoline (QRE-A) for the applied quarter; and
3. Certified true copy of the Certificate of Quality with the denaturant used and dosage tested at load port in compliance with the Philippine National Standards and submitted by Refiner or Importer.

Very truly yours,

Name, Designation & Signature of
Applicant or Authorized Representative

Reminders/ Instructions:

1. Submit this notice with complete documentary attachments to OIMB not later than seven (7) working days from actual day of loading;
2. If complete, pay the application fee based on the Order of Payment; and
3. OIMB Acknowledgment shall be issued within seven (7) working days from receipt of application.

Notice to Purchase Locally- Sourced Bioethanol for E20 Implementation

Date _____

OIL INDUSTRY MANAGEMENT BUREAU
DEPARTMENT OF ENERGY
3rd Floor, PNOB Building 5
Energy Center, Rizal Drive,
Fort Bonifacio, Taguig City

Attention: _____
Director

Dear Sir/Madam:

In compliance with the Guidelines on Biofuel Blend Implementation, DC No. _____, please be informed that our company is notifying the purchase of Locally Sourced Bioethanol as follows:

A. Company Details (Applicant)

1. Business Name :
2. Address :
3. Telephone Number :
4. Email Address :

B. Details of Shipment and/or Lifting Details

1. Product Type (Bioethanol) :
2. Quantity (in KL) :
3. Company Supplier :
4. Plant Address :
5. Loadport :
6. Estimated Pick-up Date/Period :
7. Disport :
8. Name and type of Transporter :

C. Estimated Price

1. FOB (Php/KL) :
2. Insurance cost (Php/KL) :
3. Freight cost (Php/KL) :

D. Attached Documentary Requirements

1. Certified true copy of the Proforma Invoice;
2. Photocopy of the LMA issued by OIMB for the applied quarter (Bioethanol); and
3. Certified true copy of the Certificate of Quality tested at load port/source tank in compliance with the Philippine National Standards and submitted by the Bioethanol or Biodiesel Producer.

Very truly yours,

Name, Designation & Signature of
Applicant or Authorized Representative

Reminders/ Instructions:

1. Submit this notice with complete documentary attachments to OIMB not later than seven (7) working days from the actual day of lifting;
2. If complete, pay the application fee based on the Order of Payment; and
3. OIMB Acknowledgment shall be issued within seven (7) working days from receipt of application.

Notice to Sell or Purchase Imported Bioethanol for E20 Implementation

Date _____

OIL INDUSTRY MANAGEMENT BUREAU
DEPARTMENT OF ENERGY
3rd Floor, PNOB Building 5
Energy Center, Rizal Drive,
Fort Bonifacio, Taguig City

Attention: _____
Director

Dear Sir:

In compliance with the Guidelines on Biofuel Blend Implementation, DC No. _____, please be informed that we are notifying the sale or purchase of imported Bioethanol as follows:

A. Company Details (Applicant)

1. Business Name :
2. Type of Applicant: (Seller or Buyer) :
3. Address :
4. Telephone Number :
5. Email Address :

B. Details of Shipment/Cargo

1. Quantity (in KL) :
2. Name of the Other Contracting Party :
3. Loadport :
4. Estimated Pick-up Date/Period :
5. Actual Date of Purchase :
6. Disport :
7. Name and type of Transporter :

C. Estimated Price

1. FOB (Php/KL) :
2. Insurance (Php/KL) :
3. Freight (Php/KL) :

D. Attached Documentary Requirements

1. Certified true copy of the Proforma invoice; and
2. Certified true copy of the BIR Permit to Purchase or Sale (whichever is applicable) of Imported Bioethanol

Very truly yours,

Name, Designation & Signature of
Applicant or Authorized Representative

Reminders/ Instructions:

1. Submit this notice with complete documentary attachments to OIMB not later than seven (7) working days prior to actual day of lifting;
2. If complete, pay the application fee based on the Order of Payment; and
3. OIMB Acknowledgement shall be issued within seven (7) working days from receipt of application.

Notice to Denature Imported Bioethanol for E20 Implementation

Date _____

OIL INDUSTRY MANAGEMENT BUREAU
DEPARTMENT OF ENERGY
3rd Floor, PNOB Building 5
Energy Center, Rizal Drive,
Fort Bonifacio, Taguig City

Attention: _____
Director

Dear Sir:

In compliance with Section 6 Revenue Regulations No. 8-2006 and Chapter IV, Section 5 of the Joint Administrative Order No. 2008-1 Series of 2008 and the Guidelines on Biofuel Blend Implementation, DC No. _____, please be informed of the following details of the denaturing withdrawal:

A. Details of Denaturing Withdrawal and Activity

- 1. Storage Tank No. :
- 2. location :
- 3. Date of Lifting :
- 3. Venue of Denaturing Activity :
- 3. Bioethanol Volume (in Liters) :
- 4. Gasoline Volume as Denaturant :
- 5. Mode of Transport (Isotank/Barge) :
- 6. Delivery Point/ Disport :

B. Acknowledgment of Notice to Import Bioethanol issued by OIMB-OICMD

- 1. Reference No. of Acknowledgement :
- 2. Date of Acknowledgement :
- 3. Supplier :
- 4. Volume on Acknowledgement (in Liters) :
- 5. Balance of Imported Bioethanol Denatured (Based on Previous OIMB Acknowledgement) :

C. Contact Person (Authorized representatives of the Oil-Industry Participant who will coordinate with DOE details of the denaturing activity)

- 1. Name :
- 2. Contact No. :

D. Attached Documentary Requirements

- 1. Photocopy of the Acknowledgement of Notice to Import Bioethanol.

In view of the foregoing, we invite you to witness the anhydrous bioethanol denaturing on the above-mentioned date and venue. Any changes will be coordinated to your office accordingly.

Very truly yours,

Name, Designation & Signature of
Applicant or Authorized Representative

Reminder/ Instructions:

Submit this notice with complete documentary attachments not later than three (3) working days prior to the date of the actual conduct of denaturing of imported bioethanol.

REFINER OR IMPORTER

MONTHLY REPORT ON BIOETHANOL IMPORTATION FOR E20 IMPLEMENTATION

Business Name / Address: _____ Contact Details (email and tel #): _____ Covered Month: _____

Prepared By: _____ Approved By: _____ Deadline of Submission: _____
(Position and Signature over Printed Name) (Position and Signature over Printed Name) (Not later than the 20th calendar day of the succeeding month)

OIMB Ack. Ref. No.	Estimated Volume. (In KL)	Estimated Price per unit (US\$/KL)				Country	Supplier	Disport (Municipality /Province)	Region	Vessel	Loading Date	Arrival Date	Actual Volume that Arrived and Unloaded. (In KL)	ACTUAL PRICE (US\$/KL)					Country of Source	Supplier	Disport (Municipality /Province)	Region	Vessel	Loading Date	B/L No.	Arrival Date	SAD No.	Remarks				
		FOB	Insurance	Freight	Total									Commercial	FOB	Insurance	Freight	Total														
GRAND TOTAL																																

Reminder/Instruction: Supporting documents:

1. Certified true copy of Bill of Lading;
2. Certified true copy of Commercial Invoice;
3. Certified true copy of fully processed BOC Single Administrative Document or SAD; and
4. Certified true copy of the Certificate of Quality with the denaturant used and dosage tested at disport in compliance with the Philippine National Standards and submitted by the Refiner, Importer or Own User.

REFINER OR IMPORTER

MONTHLY REPORT ON LOCAL PURCHASE OF IMPORTED BIOETHANOL FOR E20 IMPLEMENTATION

Business Name / Address:			Contact Details (email and tel #):				Covered Month:	
Prepared By: (Position and Signature over Printed Name)			Approved By: (Position and Signature over Printed Name)				Deadline of Submission: Not later than the 20th calendar day of the succeeding month	
Supplier	OIMB Ack. Ref No.	Purchase/ Sales Invoice Number	Purchase Price (Php/KL)				Actual Volume Lifted (In KL) (Should strictly include only those volume lifted for the covered month)	Date Lifted (Should strictly include only those volume lifted for the covered month)
			FOB	Insurance	Freight	Total		
GRAND TOTAL								

- Reminder/Instruction: Supporting documents:**
1. Certified true copy of Commercial Invoice;
 2. Certified true copy of BIR Permit to Purchase Imported Ethanol;
 3. Photocopy of the OIMB acknowledgement letter on the notice to local purchase of imported ethanol; and
 4. Certified true copy of the Certificate of Quality tested at the loadport/source tank in compliance with the Philippine National Standards and submitted by the seller.

REFINER OR IMPORTER

MONTHLY REPORT ON PURCHASE OF LOCALLY- SOURCED BIOETHANOL IN COMPLIANCE TO THE LOCAL MONTHLY ALLOCATION (LMA) FOR E20 IMPLEMENTATION

Business Name / Address:	Contact Details (email and tel #):	Covered Month:
Prepared By: (Position and Signature over Printed Name)	Approved By: (Position and Signature over Printed Name)	Deadline of Submission: Not later than the 20th calendar day of the succeeding month

Domestic Producer/Supplier	Address	OIMB Ack. Ref No.	Purchase Invoice Number	Certificate of Sale Serial Number*	Purchase Price (Php/KL)				Actual Volume Lifted (In KL) <small>(Should strictly include only those volume lifted for the covered month)</small>	Date Lifted <small>(Should strictly include only those volume lifted for the covered month)</small>
					FOB	Insurance	Freight	Total		
GRAND TOTAL										

Note: *Certificate of Sale Serial Number is based on the agreed serial number between the local bioethanol producer and DOJ Biofuel Participant

Reminder/Instruction: Supporting documents:

1. Certified true copy of Commercial Invoice;
2. Certified true copy of Certificate of Sale (with serial number issued by local bioethanol producer and conformed/signed by both oil company and local Bioethanol producer); and
3. Certified true copy of the Certificate of Quality tested at the loadport/source tank in compliance with the Philippine National Standards submitted by the domestic Bioethanol producer.

REFINER OR IMPORTER
MONTHLY REPORT ON LOCAL SALE OF IMPORTED BIOETHANOL FOR E20 IMPLEMENTATION

Business Name / Address:	Contact Details (email and tel #):	Covered Month:
Prepared By: <small>(Position and Signature over Printed Name)</small>	Approved By: <small>(Position and Signature over Printed Name)</small>	Deadline of Submission: Not later than the 20th calendar day of the succeeding month

Buyer	OIMB Ack. Ref No.	Purchase/ Sales Invoice	Purchase Price (Php/KL)				Actual Volume Lifted (In KL) <small>(Should strictly include only those volume lifted for the covered month)</small>	Date Lifted <small>(Should strictly include only those volume lifted for the covered month)</small>
			FOB	Insurance	Freight	Total		
GRAND TOTAL								

- Reminder/Instruction: Supporting documents:**
1. Certified true copy of Commercial Invoice;
 2. Certified true copy of BIR Permit to Sell Imported Bioethanol;
 3. Photocopy of the OIMB acknowledgement letter on the notice to local sale of imported ethanol; and
 4. Certified true copy of the Certificate of Quality with the denaturant used and dosage tested at the loadport/source tank in compliance with the Philippine National Standards and submitted by the seller.

REFINER OR IMPORTER

MONTHLY REPORT ON BIOETHANOL DENATURING LIQUIDATION FOR E20 IMPLEMENTATION

Business Name / Address:			Contact Details (email and tel #):			Covered Month:			
Prepared By:			Approved By:			Deadline of Submission:			
(Position and Signature over Printed Name)			(Position and Signature over Printed Name)			Not later than the 20th calendar day of the succeeding month			
OIMB Acknowledgement Import Notice Details						Actual Denaturing Details			
DOE Ack. Ref. No.	Acknowledged Volume	Disport	DOE Travel Order Number	Covered Denaturing Period	Place of Denaturing/Location	Actual Volume of Denatured Inventory per Travel Order	Running Denatured Inventory	Running Remaining Undenatured Inventory	OIMB Validation Remarks
GRAND TOTAL									

Reminder/Instruction: Supporting documents:
 1. Photocopy of OIMB acknowledgement of Bioethanol Importation; and
 2. Certified true copy of applicable certificate of denaturing.

REFINER OR IMPORTER
QUARTERLY PROJECTED SALES REPORT FOR E20 IMPLEMENTATION

Business Name / Address:	Contact Details (email and tel #):	Covered Month:	
Prepared By:	Approved By:	Deadline of Submission:	
<small>(Position and Signature over Printed Name)</small>	<small>(Position and Signature over Printed Name)</small>	<small>Not later than the 20th calendar day of the month after the covered quarter</small>	
Particulars	Month 1	Month 2	Month 3
A. Projected Supply of Bioethanol for Blending Requirements			
A.1. Projected Bioethanol Requirement			
1. Projected Sales for E10			
2. Computation of the 10% Bioethanol Requirement			
1. Projected Sales for E20			
2. Computation of the 20% Bioethanol Requirement			
A.2. Projected Ethanol Supply to Satisfy Bioethanol Requirement:			
1. LMA			
2. Allowable Bioethanol Importation for E10 Use (Projected Ethanol Requirement less LMA)			
3. Allowable Bioethanol Importation for E20 Use (Projected Ethanol Requirement less LMA)			
4. Computed Bioethanol content of the locally purchased E10 Gasoline from Other Bulk Supplier			
5. Computed Bioethanol content of the locally purchased E20 Gasoline from Other Bulk Supplier			
TOTAL			
B. Projected Supply of Bioethanol for Sales			
Imported Bioethanol Sales to Other Bulk Supplier for E10 (Indicate Buyer details in an attached sheet)			
Imported Bioethanol Sales to Other Bulk Supplier for E20 (Indicate Buyer details in an attached sheet)			

Reminder/Instruction: Supporting document:

1. Submit this report to OIMB at the beginning of every quarter attached to the first application for notice of Bioethanol purchase (Importation or Local Purchase) for the covered quarter.

REFINER OR IMPORTER
QUARTERLY PLANNED LIFTINGS IN COMPLIANCE TO THE BIOETHANOL LOCAL MONTHLY ALLOCATION (LMA) FOR E20 IMPLEMENTATION

Business Name / Address:		Contact Details (email and tel #):	Covered Month:
Prepared By:		Approved By:	Deadline of Submission:
(Position and Signature over Printed Name)		(Position and Signature over Printed Name)	Not later than the 20th calendar day of the month after the covered quarter
Domestic Producer/Supplier	Purchase Order Number	Volume to be Lifted (In KL)	Estimated Date of Lifting
GRAND TOTAL			

- Reminder/Instruction: Supporting documents:**
1. Certified true copy of Purchase Order; and
 2. Certified true copy of confirmation letter of the Purchase Order from the Bioethanol Producer.

REFINER OR IMPORTER
QUARTERLY RECONCILIATION REPORT ON BIOETHANOL LOCAL MONTHLY ALLOCATION (LMA) COMPLIANCE FOR E20 IMPLEMENTATION

Business Name / Address:					Contact Details (email and tel #):			Covered Month:		
Prepared By: (Position and Signature over Printed Name)					Approved By: (Position and Signature over Printed Name)			Deadline of Submission: Not later than the 20th calendar day of the month after the covered quarter		
A	B	C	D	E	F	G	H	I	J	K
QUARTER	Issued LMA Based on Committed Volume <small>(For DOI Biofuel Participant entry)</small>	Computed Ten Percent (10%) Ethanol Requirement Based on Net Sales of Blended Gasoline <small>(For DOI Biofuel Participant entry : Total volume reflected in Annex QRE-D)</small>	Computed Twenty Percent (20%) Ethanol Requirement Based on Net Sales of Blended Gasoline <small>(For DOI Biofuel Participant entry : Total volume reflected in Annex QRE-D)</small>	Total of Computed E10 and E20 Requirement	Computed LMA based on Actual Production <small>(For OIMB entry)</small>	Imposable LMA <small>(For OIMB entry: whichever is lower of Columns B,E or F)</small>	Purchase of Locally Sourced Bioethanol in Compliance to the LMA <small>(For DOI Biofuel Participant entry : Total volume reflected in Annex MRE-C)</small>	Volume Discrepancy <small>(For OIMB entry: G-H)</small>	Percentage of Compliance <small>(For OIMB entry: H/G)</small>	Remarks
Month 1										
Month 2										
Month 3										
GRAND TOTAL FOR THE QUARTER										

Reminder/Instruction: Supporting documents:

1. Photocopy of the OIMB LMA letter for the concerned quarter, and
2. In case of non-compliance due to Force Majeure, submit to OIMB the following:
 - a. Official notification letter to OIMB stating the justifications/reason that proves a Force Majeure case for LMA non-compliance.
 - b. Attachment to the above-mentioned notification letter to OIMB:
 - i. If Force Majeure happens to the Domestic Producer/Supplier - Notification letter from the Bioethanol producer claiming of the existence of the Force Majeure with appropriate supporting documents and the corresponding confirmation letter by the DOI Biofuel Participants agreeing to the existence of the Force Majeure case; or
 - ii. If Force Majeure happens to the DOI Biofuel Participants - Notification letter from the DOI Biofuel Participants claiming of the existence of the Force Majeure with appropriate supporting documents and the corresponding confirmation letter by the Bioethanol producer agreeing to the existence of the Force Majeure case.

REFINER OR IMPORTER

QUARTERLY RECONCILIATION REPORT ON THE BIOETHANOL BLENDING COMPLIANCE FOR E20 IMPLEMENTATION

Business Name / Address:			Contact Details (email and tel #):			Covered Month:		
Prepared By: (Position and Signature over Printed Name)			Approved By: (Position and Signature over Printed Name)			Deadline of Submission: Not later than the 20th calendar day of the month after the covered quarter		
A	B	C	D	E	F	G	H	I
QUARTER	Total Volume Utilized Bioethanol For E20 Blending	Sale of Blended Gasoline (E10)						
		Total Sales of Blended Gasoline (E20) (Total volume of actual sales in Annex MR-J of the Guidelines on Notices and Reportorial Requirement pursuant to the Oil Dereg Act)	Total Local Purchase of Blended Gasoline (E20) (Total volume of actual purchases in Annex MR-E of the Guidelines on Notices and Reportorial Requirement pursuant to the Oil Dereg Act)	E-20 (Bioethanol Blended Gasoline) Beginning Inventory (The same volume reflected in MR-B of the Guidelines on Notices and Reportorial Requirements pursuant to the Oil Dereg Act)	Net Sales of Blended Gasoline (E20) (D-E-F)	Computed Ten Percent (20%) Ethanol Requirement (F * 20%)	Volume of Discrepancy between Required Ethanol vs Utilized Ethanol (G-B)	Percentage of Compliance (B/G)
Month 1								
Month 2								
Month 3								
Total Quarter								