

Checklist of Requirements for Securities and Exchange Commission (SEC)

For Registration

- Letter of Request
- Draft Articles of Incorporation / Limited Partnership
- By – Laws of the Company

For Amendment

- Letter of Request
- Director's Certificate (duly signed and notarized)
- Draft Amended Articles of Incorporation / Limited Partnership
 - Change of Name
 - Change of Address
 - Increase / Decrease in Authorized Capital Stock
 - Others, Specify: _____
- By – Laws of the Company