

**PROCUREMENT OF OTHER SUPPLIES TO SUPPORT ACTIVITIES OF THE
TASK FORCE ON ENERGY RESILIENCY**

Terms of Reference

Quantity	Unit	Item Description/ Specification	Unit Cost	Total Cost (Php)
1,200	Pcs	<p>Supply Kit for COVID-19</p> <p>Pouch Bag</p> <ul style="list-style-type: none"> • Estimated Size: 12" X 18" X 8" • Material: Polyfine with lining with 1 pocket inside • Printed logo of DOE <p>Contents</p> <ul style="list-style-type: none"> • Digital thermometer (1 pc) • Vitamin C (100 capsules, 500 mg, tablet), FDA approved • Face masks (50 pcs) (FDA approved) • Face shield (3 pcs) <ul style="list-style-type: none"> ○ Transparent, no distortion ○ Antifog ○ Dustproof ○ Fluid Resistant ○ Made of high-quality materials ○ Protect your face and nose from dust and liquid spatter. ○ Optical transparency ○ Elastic, suitable for most people ○ Light weight ○ Comfortable to wear ○ Fast and easy to wear 	725.00	870,000.00
400	Pcs	<p>Health and Safety Officer's Polo Shirt</p> <ul style="list-style-type: none"> • Drifit type fabric • With accent on the sleeves • With printed DOE logo in front • Printed "Health and Safety Officer" at the back • Color and sizes to be discussed with the winning bidder 	250	100,000.00
		TOTAL		PhP970,000.00

TERMS AND CONDITIONS:

1. Bids should be on a per item basis.
2. Bidder must provide sample of the following:

- a. Sample Supply Kit with actual contents together with FDA certification or any related document; and
 - b. Polo Shirt.
3. Prices quoted shall be firm and irrevocable and not subject to any change whatsoever, even due to increase in cost of raw materials components and fluctuations in foreign change rates and excise duties.
4. Supplier should warrant that all items are of first quality and in accordance to specifications and shall be free from defects. If any of the items is found defective, a replacement is necessary within three (3) weeks period upon delivery.
5. Total bid price is inclusive of cost of duties and taxes
6. Delivery should be within the following:
 - a. **Supply Kit for COVID-19** – 30 days upon the acceptance of the purchase order (PO)
 - b. **Health and Safety Officer's Polo Shirt** – 60 days upon acceptance of end-user to the design of the polo shirt
7. Payment will be released upon completion of the delivery on all items and issuance of certificate of acceptance from the end user.
8. Bid price must cover all cost such as freight, brokerage, duties, taxes, etc. attendant to the delivery of the items at Supply and Property Management Division (SPMD), Main building of DOE.

Recommended by:


Danilo V. Vivar
Chief, PFRD

Approved by:


Dir. Jesus T. Tamang
Director, EPPB