



DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)
Energy Center, Rizal Drive Bonifacio
Global City, Taguig City, Philippines 1632

RFQ No.	RFQ-01-0101-2022-05-0159-0722-0099
Purchase Request No.:	01-0101-2022-05-0159

REQUEST FOR QUOTATION

Title of Procurement/End-user	: SUPPLY AND DELIVERY OF FIELD SUPPLIES FOR MINDANAO FIELD OFFICE
Mode of Procurement	: Small Value Procurement (AMP53.9)
Bidding Terms	: Per Item
Delivery Terms/Schedule	: 30 Days upon receipt of Purchase Order
Delivery Location	: Department of Energy – Mindanao Field Office, Davao City
Payment Terms	: Payment shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user's certificate acceptance.

Please quote your lowest price on the items/s listed below, subject to the compliance with the Terms of Reference and Specifications. Submit the quotation following the format of the Quotation Submission Form (Annex A) in a sealed envelope duly signed by your representative at the Procurement Management Division Office, 3rd Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City or through email at the following address: bacsecretariat@doe.gov.ph not later than **26 July 2022, Tuesday at 5:00PM**. LATE SUBMISSION WILL NOT BE ACCEPTED.

Terms of Reference/Specifications				
Item No.	Description/ Specification:	Quantity	Unit Price	Total ABC
1.	FIELD SHOES <ul style="list-style-type: none">▪ For Trail explorations▪ Delivers stability, forward propulsion, and superior grip.	15 pairs	4,500.00	67,500.00
2.	TREK PANTS <ul style="list-style-type: none">▪ Zip-off legs with a kissing welt seam let you convert pants to shorts▪ Snap front with two-tone partial Y-elastic waistband and internal drawcord adjustment▪ Secure-zip pocket on right leg▪ Crotch gusset for added mobility▪ Darting at knees for added articulation	15 pairs	3,800.00	57,000.00
3.	BAGS <ul style="list-style-type: none">▪ External bungee-compression system with clips offers more options for organization▪ highly protective laptop compartment▪ Large main compartment for Documents▪ Front compartment has internal organization with secure-zip pockets and a padded tablet sleeve▪ Two durable, external water bottle pockets▪ 360-degree reflectivity▪ Comfortable, padded top handle▪ Sternum strap with whistle buckle▪ Removable waist belt	15 pcs.	4,500.00	67,500.00

		TOTAL	192,000.00
	<p>WARRANTY</p> <p>All the Field Supplies supplied are subject to six (6) months warranty period from the issuance of acceptance by the Final Inspection and Acceptance Committee. Defective items will not be accepted, and items found to be defective within 7 calendar days shall be replaced by the supplier at no cost within 7 calendar days upon notification.</p>		
	<p>PAYMENT SCHEME</p> <p>Payment shall be made not later than fifteen (15) days upon complete delivery of t-shirts and presentation of the required Billing Statement, issuance by the end-user of Certificate of Acceptance and Completion subject to the usual government accounting and auditing rules and regulations.</p>		
	<p>COMPLIANCE TO SPECIFICATIONS/PROVISIONS</p> <p>The winning bid shall be determined not solely based on the amount of bid but also consider the over-all compliance with the design and quality. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit and present the following documents:</p> <ul style="list-style-type: none"> ▪ Business Permit (Mayor's Permit) ▪ Income/Business Tax Return ▪ Philgeps ▪ Omnibus Sworn Statement 		
	<p>General Conditions:</p> <ol style="list-style-type: none"> 1. Quotation shall be valid for sixty (60) days from submission 2. Sample/brochure of the item complying with the Specifications shall be submitted together with the quotation/proposal. Non-submission of actual sample/brochures in the proposal is a ground for disqualification. (If applicable) 3. The following documents shall be attached/included in the submission of proposal/quotation: <ol style="list-style-type: none"> a) Mayor's / Business Permit b) PhilGEPS Registration Number/Certificate c) Income /Business Tax Return d) Omnibus sworn Statement (Annex C) 4. Payment is through LDDAP through a Government Servicing Bank (GSB) and will be processed upon final acceptance of the end users and submission of complete documents. If not a GSB should shoulder all associated Bank Transaction Fee. 5. The Supplier shall clearly state the company name and account name for payment. 6. The price quoted is inclusive of all taxes and other charges. 7. The Supplier shall receive the Notice of Award and Purchase Order/Notice to Proceed within the required time under RA 9184 otherwise the Supplier may be sanctioned under the provision of RA 9184 and its IRR. 		