

**CONTRACT AGREEMENT**

THIS AGREEMENT made the \_\_\_\_\_ day of **SEP 17 2024** 2024 between the **DEPARTMENT OF ENERGY (DOE)** of the Philippines (hereinafter called "the Entity") of the one part and **INKBIZ VENTURE, INC.** of **470 Purok 8, Gen. E. Aguinaldo Highway, Barangay Lalaan II, Silang Cavite** (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply and Delivery of Financial Services (FS) Information Communication Technology (ICT) Equipment Under ISSP for CY 2024 (Lot 2 - 8 Units Document Scanner & Lot 3: 4 Units High-Speed Document Scanner)** and has accepted a Bid by the Supplier for the supply of those goods and services in the amount of **Four Hundred Six Thousand Four Hundred Ninety-Four Pesos and Eight Centavos Only (Php406,494.08)** and **Four Hundred Seventy-Nine Thousand Two Hundred Ninety-Four Pesos and Twelve Centavos Only (Php479,294.12)** for lot 2 & 3 respectively, with the sum of **Eight Hundred Eighty-Five Thousand Seven Hundred Eighty-Eight Pesos and Twenty Centavos only (Php885,788.20)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract;
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **Four Hundred Six Thousand Four Hundred Ninety-Four Pesos and Eight Centavos Only (Php406,494.08)** and **Four Hundred Seventy-Nine Thousand Two Hundred Ninety-Four Pesos and Twelve Centavos Only (Php479,294.12)** for lot 2 & 3 respectively, with the sum of **Eight Hundred Eighty-Five Thousand Seven Hundred Eighty-Eight Pesos and Twenty Centavos only (Php885,788.20)** or such other sums as may be ascertained, **Inkbiz Venture, Inc.** agrees to the **Supply and Delivery of**

**Financial Services (FS) Information Communication Technology (ICT) Equipment Under ISSP for CY 2024 (Lot 2 - 8 Units Document Scanner & Lot 3: 4 Units High-Speed Document Scanner) in accordance with its Bid.**

4. The **Department of Energy** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**AGUSTUS CÉSAR A. NAVARRO**  
Director, FS  
for:

**Department of Energy**


  
**ELIMELITA L. RUELONA**  
Designated Representative  
for:

**Inkbiz Venture, Inc.**

**SIGNED IN THE PRESENCE OF:**

  
**CLARITA M. GARCIA**  
Chief, FS-PCD  
Witness

  
**LARRY G. PEPITO**  
Sales Admin  
Witness

  
**HELEN C. ROLDAN**  
OIC, Accounting Division  
Witness

Off No. 01-24-09-264

Off Date: September 13, 2024

PR No. 05-0101-2024-05-0264

\$ 885, 788 . 20

REPUBLIC OF THE PHILIPPINES)  
City of Manila ) S. S.

**ACKNOWLEDGEMENT**


Before me, a Notary Public for and in the City of Manila, Metro Manila, on this \_\_\_\_\_ day of 17-09-2024 2024, personally appeared:

NAME	PROOF OF IDENTIFICATION	ID NUMBER
AGUSTUS CESAR A. NAVARRO	PASSPORT	50026383A
ELIMELITA L. RULONA	DRIVER'S LICENSE	ND2-11-010965

Both known to me and to me known to be the same persons who executed the foregoing Contract for the **Supply and Delivery of Financial Services (FS) Information Communication Technology (ICT) Equipment Under ISSP for CY 2024 (Lot 2 - 8 Units Document Scanner & Lot 3: 4 Units High-Speed Document Scanner)**, and they acknowledged to me the same is their free act and deed and that of the agency and the corporation which they respectively represent. This agreement consisting of three (3) pages, including the page upon which this Acknowledgment is written, has been signed by the Parties and their instrumental witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the date and at the place first above written.

Doc No. 446  
Page No. 91  
Book No. 81  
Series of 1004

  
**ATTY. ISIDRO V. ALMENTEROS**  
NOTARY PUBLIC  
Until December 31, 2024  
1626 Estrada Street, San Andres, Manila  
IBP OR No. 248072(2023) 9-23-2022/MLA  
PTR No. 0862227/1-03-2023/MLA  
MCLE Compliance No. VII-0007108/4-14-2025  
Attorney's Roll No. 34272